

**Board of Ethics Commission
Special Meeting
October 12, 2004
Ludlow Room – Windsor Town Hall
Approved Minutes**

Present: Commissioners George Griffin, George Morgenthaler, and James Mason

Absent: James Parker

Staff: Peter Souza, Acting Town Manager

1. Call to Order

Mr. Morgenthaler called the meeting to order at 7:08 p.m.

2. Establish Meeting Schedule for Calendar Year 2005

Moved by Mr. Mason, seconded by Mr. Griffin to approve the meeting schedule for calendar year 2005 as presented.

Motion Passed 3-0-0

3. Review Annual Report

Moved by Mr. Mason, seconded by Mr. Griffin to accept the draft 2004 annual report as presented.

Motion Passed 3-0-0

4. Staff Reports – None

5. Minutes of Preceding Meeting

Moved by Mr. Mason, seconded by Mr. Griffin to accept the August 26th meeting minutes as presented.

Motion Passed 3-0-0

6. Adjournment

Moved by Mr. Griffin, seconded by Mr. Mason to adjourn the meeting at 7:30 p.m.

Motion Passed 3-0-0

Respectfully submitted,

Peter Souza, Acting Town Manager
Recording Secretary