

Town of Windsor
Board of Ethics
SPECIAL MEETING
January 13, 2004

APPROVED MINUTES

Present: Chairman James Mason, George Griffin, James Parker, Abraham Morrison, George Morgenthaler

Staff: Peter Souza, Assistant Town Manager,

1. Call to Order

Chairman Mason called the meeting to order at 7:00 PM.

2. Public Comment - None

3. Old Business - None

4. New Business

A) 2003 Annual Report

Mr. Parker made a motion, seconded by Mr. Griffin, to approve the 2003 Annual Report as presented.

There was no discussion.

Motion passed 5-0-0

B) 2004 Proposed Meeting Dates

Mr. Parker made a motion, seconded by Mr. Griffin, to approve the following meeting dates for 2004

Tuesday	April 13, 2004
Tuesday	July 13, 2004
Tuesday	October 12, 2004

Motion passed 5-0-0

It was noted all meetings will start at 7:00p.m. and will be held in the Dr. Primus located in Town Hall.

5. Minutes of Preceding Meeting

Moved by Mr. Parker, seconded by Mr. Morrison to accept the meeting minutes of October 22, 2003.

Motion passed 5-0-0

6. Other Business

Mr. Morganthaler requested clarification on an item from the October 22, 2003 meeting regarding an advisory opinion relative to Section 2-26 of the Code of Ethics. Mr. Morganthaler expressed a concern the motion approved on October 22, 2003 cited the Town Charter but did not explicitly address the question as related to Section 2-26 of the Code of Ethics and he felt the action should be clarified.

Mr. Parker and Mr. Griffin stated that Section 5-13 and Section 4-1(b) of the Town Charter clearly states a member of a board or commission shall serve without compensation and they believe the Town Charter takes precedent over the Code of Ethics. Therefore Section 2-26 was not cited in the October 22, 2003 motion.

After further discussion Chairman Mason asked Mr. Morganthaler if he wished to make a motion to clarify the October 22, 2003 advisory opinion.

Mr. Morganthaler made a motion, seconded by Mr. Griffin, to clarify the October 22, 2003 advisory opinion to cite that the employment of a current member of the Public Building Commission to complete work associated with the final audit of the Windsor High School renovation project would also be in conflict with Section 2-26 of the Code of Ethics in addition to Sections 5-13 and 4-1(b) of the Town Charter.

Motion Passed 5-0-0

Chairman Mason asked that the Assistant Town Manager transmit a memorandum to the Town Manager clarifying the advisory opinion.

Chairman Mason noted that the Connecticut Conference of Municipalities is sponsoring a training session on February 2, 2004 in Westport, CT entitled "Ethics and Conflict of Interest". He is interested in attending and asked if there were funds available to pay the registration fee.

Mr. Souza stated he believed there were funds available and would arrange to submit a registration form on behalf of Mr. Mason.

7. Adjournment

Moved by Mr. Morrison, seconded by Mr. Parker, to adjourn the meeting.

Motion Passed 5-0-0

Meeting was adjourned at 7:15 PM.

Respectfully Submitted,

Peter Souza
Recording Secretary