

MINUTES - REGULAR MEETING
Tuesday May 4, 2004
WINDSOR INLAND WETLAND AND WATERCOURSES COMMISSION

The meeting was called to order at 7:03 PM in Council Chambers, Windsor Town Hall by Vice Chair Jill Levine.

I. ROLL CALL

Present: Jill Levine, Edward Borowski, Garry Crosson, N. Philip Lord Jr., Robert Rispoli, Linda Kollmorgen, Agent Cyd Groff
Excused: Robert McCarron, Charles Vola
Absent: Gerald Golden, Kenneth Herman

II. Public Communications

Mr. Wilson M. Alford Jr. requested the addition of a subdivision to the agenda.

Commission Rispoli: Motion to add the item to the agenda.

Commissioner Kollmorgen: Second.

All Commissioners vote yes.

Mr. Ed Lally requested the addition of three items to the agenda or turned over to the agent.

Commissioner Rispoli: Motion to add the Hastings subdivision on Kennedy Road to the June agenda.

Commissioner Kollmorgen: Second.

All Commissioners vote yes.

Commissioner Rispoli: Motion to add the Griffin Land site plan for International Drive and Rainbow road to the June agenda.

Commissioner Kollmorgen: Second.

All Commissioner vote yes.

Commissioner Rispoli: Motion to add the renewal of the Donegan subdivision on West Street to the June agenda.

Commissioner Kollmorgen: Second.

All Commissioners vote yes.

III. Public Hearing

A. Application 04-700 - Archer Memorial A.M.E. Zion Church - 318-322 Hayden Station Rd. - construction of addition to existing building with associated grading, parking, septic, and utilities partially within the 100' regulated area. **Postponed to special meeting.**

B. Application 04-702 - Brian & Cheryl Dunbar - 81 Elm Street

- remove the existing garage and construct new garage and addition within the 100' regulated area. **Postponed to special meeting.**

IV. **BUSINESS MEETING**

A. Minutes

B. Old Business

1. Update on Cease & Desist - Antonio Agostino – 114 Ezra Silva Lane.

Agent Groff reports that there has been no activity.

2. Update on Cease & Desist - Roger & Gisele Cyr – 568 West Wolcott Avenue.

Agent Groff reports that there has been no activity.

3. Application 04-703 - Town of Windsor - 35 Squire Road - dredging of original watercourse to reestablish flow and build berm with spoils to prevent further water encroachment on residential property.

Duane Martin, Project Engineer, Town of Windsor, presenting. He gives explanation and history of the problem. The smallest excavator available will be used to accomplish the job. Request waiver of requirement for engineered drawings.

Commissioner Rispoli recuses himself from the item because he has family in the area.

Commissioner Lord: Motion to waive requirement for engineered drawing.

Commissioner Crossen: Second.

All Commissioners vote yes.

Commissioner Lord: Motion to have Public Works do the work at a time of year when there would be the least amount of damage would occur.

Commissioner Kollmorgen: Second.

All Commissioners vote yes.

4. Application 04-704 - Town of Windsor - 22 & 26 Holly Circle – repair headwall and damage caused by erosion within watercourse and riparian buffer.

Duane Martin, Project Engineer, Town of Windsor, presenting. He explains the collection of street drainage and the low point between 22 & 26. The end wall where the street drainage discharges has been undercut and there has been a lot of erosion. The homeowner at #26 called with the erosion complaint afraid that she was going to lose more of her trees. The headwall is still intact, but could eventually be destabilized by the erosion. There is

thick brush and small trees. The plunge pool also needs repair. Requested waiver of scale to 1"= 20'.

Vice Chair Levine: Is there anyone with questions on the application? Anyone to speak in favor of the application? Anyone against the application?

Bud Cote, 22 Holly Circle, concerned about approach to the area due to the location of the utilities and across his property.

Mr. Martin: The Town has a 20-foot right-of-way for maintenance. The resident at #26 said she was removing three trees. Her driveway will be used for access to the area and will give more space to work. We will re-establish the slope and stabilize it with stone, soil and vegetation.

Commissioner Rispoli: Motion to grant waiver of scale and approve the application as presented.

Commissioner Kollmorgen: Second.

All Commissioners vote yes.

5. Application 04-705 - Shirle Childs - 26 Regency

Drive - addition to existing single-family home with associated grading and drainage within the 100' regulated area.

The applicant appeared with her son, David Milner. The applicant gave the location and history of the property built in 1973.

David Milner explained the drawing and the proposed construction.

Commissioner Rispoli: Motion to approve the application with the conditions listed by staff in her comments except #3, #4 and to change #5 to delete the word "trash".

Commissioner Kollmorgen: Second.

All Commissioner vote yes.

6. Application 99-582A - S & L, LLC (Rivertown Village)

- 647 Park Avenue - Construction of 67 unit age-restricted housing subdivision with associated grading, paving, and drainage within the wetland and the 100' regulated area.

Ed Lally, Licensed Surveyor and Engineer, Lally & Associates, presenting for the applicant.

Mr. Lally gave the history of the property and the original 20-lot subdivision. Now a 62-lot subdivision that was approved by the Town, CT-DEP, and the Army Corps. The original disturbance was 0.57 acres. There are six major

changes to 0.439 acre disturbance and down again to 0.36 acres of disturbance. The Wetland Agent has walked the property with the owner. Requesting a 5-year extension. It was first approved without conditions, but understand that things have changed.

Commissioner Kollmorgen: Motion to approve the extension to June 2009.

Commissioner Rispoli: Amend the motion to add the standard conditions to the permit.

Commissioner Lord: Second.

All Commissioners vote yes.

7. Update on Cease & Desist - Gordon Willis - 49 Club House Road.

Agent Groff reports that there has been no clean-up done.

8. Update on Cease & Desist - Michael Chaffin - 42 Drake Street.

Agent Groff reports that the green card has not been returned from the letter.

C. New Business

1. Violation- Susan Carrabbia – 153 Colton Street

Agent Groff reports that leaves, an old chicken coop and branches are blocking the flow of a swale that may be causing some flooding in a neighboring yard. No response received from the letter.

2. Violation – Musa Sebadduka – 414 Dogwood Road

Agent Groff reports that she has met with Mr. Sebadduka and he said he would clean up the debris in the wetland area and replant some of the trees he cut down.

3. Application 04-708- Combustion Engineering – 2000 Day Hill Road – demolition of buildings and removal of potentially hazardous contaminated soil within the 100' regulated area.

Commissioner Kollmorgen: Motion to accept the application and schedule for a public hearing in June.

Commissioner Lord: Second.

All Commissioners vote yes.

4. Application 04-709 – Tommy D’s Moto Town USA – 1045 Day Hill Road – construction of enclosed commercial recreational facility with associated grading, paving, and drainage adjacent to the 100’ regulated area.
Commissioner Kollmorgen: Motion to accept with no public hearing.
Commissioner Lord: Second.
All Commissioner vote yes.
5. Application 04-710 – Lord Family – 355 Prospect Hill Road - map amendment for wetland boundary.
Commissioner Kollmorgen: Motion to accept without public hearing.
Commissioner Rispoli: Second.
All Commissioners vote yes.
Agent Groff: Also have an application for subdivision of the property into residential housing.
Attorney Dominic Ferraina, Maple Avenue, Windsor. Addresses the Commission and explains the responsibilities of the Commissioners based on the Connecticut General Statutes. “The mere fact that the applicant is well-known to the Commissioners does not justify you to recuse yourself.”
Commissioner Kollmorgen: Motion to accept and schedule for public hearing in June.
Commissioner Rispoli: Second.
All Commissioners vote yes.
6. Application 04-711 – Town of Windsor – 148 & 153 Colton Street – remove fallen trees and brush from watercourse and repair stormwater drainage pipe within the 100’ regulated area.
Commissioner Kollmorgen: Motion to accept without public hearing.
Commissioner Rispoli: Second.
All Commissioners vote yes.
Mr. Martin will send courtesy letters to property owners involved.

V. MISCELLANEOUS

Discussion of proposal for Town application form to help reduce time spent with paperwork and waiting until the next meeting for approval. The Project Engineer will still notify the Agent of all activities. Large projects with significant impact will still file a full application and

come before the Commission. Most requests are for repair or maintenance.

The Project engineer will notify the Agent in writing and the Agent will determine if a full application is needed or if a sign-off is sufficient.

Commissioners agree that a simple Town Maintenance Application should be drafted and reviewed at the next meeting.

VI. AGENT SIGN-OFFS

A. Application 04-697 – Town of Windsor – 99 Strawberry Hill Rd. – replacement of failed drainage system within the 100’ regulated area.

B. Application AA04-039 – Richard Hudlow Jr. – 680 Poquonock Avenue - - installation of fence and cleanup adjacent to watercourse.

VII. AGENT REPORT

A. Wetland Evaluation Project status

B. Update on violation of Cease & Desist and Letter of Remediation – Oscar Rodriguez – 802 Matianuck Avenue

VIII. PETITIONS FROM COMMISSIONERS

Commissioner Levine states she enjoyed the DEP training session she attended and also wants to know if we paid our dues to CACIWC.

Agent Groff states that we did pay dues to CACIWC for ywo Commissions.

IX. ADJOURNMENT

Commissioner Crosson moves to adjourn 8:57PM.

Respectfully submitted,

I certify that these minutes were accepted on _____.

Cyd R. Groff
Windsor Inland Wetlands Agent

Robert McCarron, Secretary
Windsor Inland Wetlands &
Watercourse Commission

