

**Town of Windsor  
Special Meeting  
Capital Improvements Committee  
March 30, 2006**

**Approved Minutes**

**PRESENT:** Chairman Randy Graff, Len Swade, and Bob Gustafson

**ABSENT:** Bill Chiodo

**STAFF:** Town Manager Peter Souza, Town Engineer Tom Lenehan, Director of Public Works Brian Funk, BOE Business Manager Frank Williams, Physical Plant Manager Dennis Shevel and Operations and Maintenance Supervisor George Greco

**1. CALL TO ORDER**

The meeting was called to order at 6:34 p.m.

**2. PUBLIC COMMENT**

Bradshaw Smith, 23 Ludlow Road, mentioned there were a number of projects that the Town Council has commented on in the past that include:

- Veterans Pool
- Wilson Library is unscheduled and he thinks this is a project that can be grant funded
- Wilson Median has been delayed and he would have like to have seen that happen sooner
- Deerfield Globe replacement needs attention
- Stairs between The Moorlands and Kellogg Street are in disrepair and that's not in the CIP

**3. REVIEW AND APPROVAL OF 2007-2012 CIP**

Frank Williams, Board of Education, provided an overview of the Board of Education's (BOE) Capital Improvement Plan. Dennis Shevel raised a concern regarding the need for the Town Council's approval of the Poquonock School roof to be authorized in the Spring of 2006 and to begin construction in the Summer of 2007.

Town Manager Souza reviewed the category of projects. The committee gave their input on the projects and recommended the following:

- Allocation for Poquonock School roof bond authorization and design be placed in FY 06 and FY 07 respectively.
- Push out Senior Center/Community Center design and construction one year and to reduce the FY 07 design to \$100,000.
- Push out Early Childhood Center at least one year and include the design in FY07.

Moved by Mr. Gustafson and seconded by Mr. Swade to recommend the 2007-2012 CIP with the suggested changes to the Town Council for their review.

Motion Passed 3-0-0

**4. APPROVAL OF MEETING MINTUES**

Moved by Mr. Gustafson, seconded by Mr. Swade to accept the minutes of March 21, 2006 as presented.

Motion Passed 3-0-0

**5. ADJOURNMENT**

Moved by Mr. Swade, seconded by Mr. Gustafson to adjourn the meeting at 7:45 p.m.

Motion Passed 3-0-0

Respectfully submitted,

Peter Souza  
Town Manager