

Board of Ethics Commission
October 10, 2006
Dr. Primus Room – Windsor Town Hall
Approved Minutes

Present: Commissioners Ruth Jefferis, George Morgenthaler, James Parker

Absent: George Griffin, James Mason

Staff: Peter Souza, Town Manager, Emily Moon, Assistant Town Manager

1. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by George Morgenthaler (Acting as Chair Pro-tem)

2. PUBLIC COMMENT

None.

3. OLD BUSINESS

Mr. Parker requested that the next meeting in January that the Board review the proposed amendments from two or three years ago. These have been held in abeyance awaiting State Legislative action on the State Statute governing local code of ethics.

Mr. Parker also asked staff to request a copy of a report which the Suffield Board of Ethics completed earlier in the Spring of 2006. As Mr. Parker understood, this report was going to include a number of recommended changes to the Suffield Code of Ethics, including information on allowing citizens to bring complaints directly to the Board of Ethics.

Town Manager Souza stated staff would prepare information for the Board's meeting in January as well as request the above report from the Suffield Town Hall.

4. NEW BUSINESS

a) Establish Meeting Schedule for Calendar Year 2007

Mr. Parker made a motion, seconded by Ms. Jefferis, to approve the proposed 2007 meeting dates as outlined in the attached memo dated October 10, 2006 from Town Manager Souza.

Motion Passed 3-0-0

b) Review of Annual Report to Town Council

Mr. Parker made a motion seconded by Ms. Jefferis, to approve the attached 2006 Annual Report to the Town Council.

Mr. Parker noted that he thought the attendance figure for the June 26 and July 18 meetings was incorrect and should reflect five (5) members were in attendance at each of the meetings. The Board asked staff to recheck attendance at each of the other meetings.

Ms. Jefferis asked if it was common practice not to list the individual board member's name as part of the report. Town Manager Souza stated there was never a set practice amongst boards and commissions for that purpose.

Motion Passed 3-0-0

5. MINUTES OF PRECEDING MEETING

Moved by Ms. Jefferis, seconded by Mr. Parker for purposes of discussion, to accept the July 18, 2006 meeting minutes as presented.

Ms. Jefferis asked that minutes be corrected to reflect "Ms." not Mrs. when referring to her.

Motion Passed 2-0-1 (Parker abstained)

6. ADJOURNMENT

Moved by Mr. Parker, seconded by Ms. Jefferis to adjourn the meeting at 7:15p.m.

Motion Passed 3-0-0

Respectfully submitted,

Peter Souza, Town Manager
Recording Secretary