

Public Building Commission  
Regular Meeting  
Windsor Town Hall – Ludlow Room  
March 27, 2007

**Draft Document – Subject to Approval**

**Present:** Chairman Novak, Commissioners Gustafson, Hazelton, and Johnson; and Alternate Commissioner Bennett.  
**Also Present:** Al Neumann, Buildings & Facilities Manager; Brian Funk, Public Works Director.

1. **Call To Order** - Chairman Novak called the meeting to order at 7:06 p.m.
2. **Public Communications – None**
3. **Facility Planning and Reuse Study – No Update**
4. **Windsor Library Renovation and Expansion Project**

The Budget Report was distributed for review. Total currently due to Barr, Inc. is \$42,792.04. (Alternate Commissioner Bennett was recognized as a voting member.)

**MOTION:** A motion by Commissioner Hazelton, second by Commissioner Bennett to authorize payment of \$22,792.04 to Barr, Inc. against Payment Application #19 (holding \$20,000 for the HVAC vibration issue). The motion passed 5-0-0.

**MOTION:** A motion by Commissioner Gustafson, second by Commissioner Johnson to authorize payment to New England Communications Corp (NECC) for telephone work associated with the paging system installation for a total of \$565.00. The motion passed 5-0-0.

**MOTION:** A motion by Commissioner Johnson, second by Commissioner Hazelton to authorize payment to BKM Total Office for \$152.40, an amount above the \$962 previously approved for reupholstering of six chairs. The motion passed 5-0-0.

**MOTION:** A motion by Commissioner Hazelton second by Commissioner Johnson to authorize an additional \$1,500 to replace six doors at the library. The motion passed 5-0-0.

5. **Poquonock School Roof Replacement Project**
6. **Welch Pool Renovation -**
7. **Milo Peck Center Improvements**
8. **Public Works Complex Roof Replacement**
9. **Minutes of Preceding Meetings**

**MOTION:** A motion by Commissioner Johnson, second by Commissioner Bennett to approve the March 13, 2007 minutes, as submitted. The motion passed 5-0-0.

10. **Staff Reports** - It was reported the Town Improvements Committee met regarding the Capital Improvement Projects.
11. **Adjournment**

**MOTION:** A motion by Commissioner Gustafson, second by Commissioner Johnson to adjourn the meeting at 8:40 p.m. The motion passed unanimously.

Respectfully submitted,

Albert R. Neumann, Jr.

