TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice

AGENCY: **Capital Improvements Committee**

DATE: **December 19, 2006**

TIME: **6:30 PM**

PLACE: **Town Hall - Ludlow Room**

AGENDA

1. Call to Order
2. Public Comment
3. *Review of debt service scenarios
4. *Overview of project ranking
5. *Timeline for review of Proposed FY 2008 – FY 2013 CIP
6. *Approve Minutes
    - March 30, 2006
7. Adjournment

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

TOWN OF WINDSOR

First in Connecticut. First for its citizens.

Date: December 19, 2006

To: Members of the Capital Improvements Committee

From: Peter Souza, Town Manager PETER

Subject: FY 2007 – FY 2012 CIP

Attached are various debt service scenarios presented to the Town Council in the Fall as they considered the proposed Capital Improvements Plan for FY 2007 – FY 2012. The table illustrates the change in projected debt service payments from one fiscal year to the next based various project scenarios and debt structures. This information will be reviewed with the committee to provide a broader context in which to review the proposed FY 2008 – FY 2013 CIP later in January.

The four scenarios that are listed include:

I) Bond all projects with deferral of principal for FY 2007- FY 2012
II) Bond & Cash, Short Term Notes, Defer Principal FY 2007 – FY 2012, does not include Milo Peck, Senior Center, and Early Childhood Center projects
III) Bond & Cash, Short Term Notes, Defer Principal FY 2007 – FY 2012 does not include Senior Center, Early Childhood Center projects, moved Lang Road to FY 2008 bonding, and Prospect Road design to FY 2008 in cash
IV) Bond & Cash, Short Term Notes, No Deferral of principal, does not include Senior Center, Early Childhood Center projects, move Lang Road to FY 2008 bonding, and Prospect Road design to FY 2008 in cash

Also attached for your review is a copy of the summary sheets for the adopted FY 2007 – FY 2012 CIP. Changes from the proposed plan have been depicted by a strikethrough through the projects being altered and bottom line amounts have been adjusted as needed in the upper portion of the document. A listing of adopted amendments is included in the lower portion of the document stating the changes to each category. The Senior Center and the Early Childhood Center projects were moved to the unscheduled portion of the CIP.

The third attachment recaps how Windsor compares in terms of debt management benchmarks to other Connecticut communities with a Aa2 bond rating. These debt management benchmarks are used in part by credit rating agencies to evaluate and assign a bond rating to each of our bond issues.

DEBT SERVICE SCENARIOS
2007-2012 CAPITAL IMPROVEMENTS PLAN

CHANGE IN DEBT SERVICE BETWEEN FISCAL YEARS

SCENARIO	Change FY 2007 to FY 2008	Change FY 2008 to FY 2009	Change FY 2009 to FY 2010	Change FY 2010 to FY 2011	Change FY 2011 to FY 2012	Change FY 2012 to FY 2013	TOTAL DEBT through 2032
I) Bond All with Defer Principal FY 2007 - FY 2012	442,000	68,000	1,200,000	1,200,000	886,000	748,000	152,465,000
II) Bond & Cash, Short Term Notes, Defer Prinicpal FY 2007 - FY 2012 excluding Milo Peck, Senior Center, Early Childhood Center projects	397,000	(38,000)	780,000	485,000	682,000	241,000	125,500,000
III) Bond & Cash, Short Term Notes, Defer Prinicpal FY 2007 - FY 2012 excluding Senior Center, Early Childhood Center projects, move Lang Rd to FY 08 bonding, and Prospect Rd design to FY 08 in cash	309,000	86,000	525,000	635,000	686,000	405,000	126,862,801
IV) Bond & Cash, Short Term Notes, No Deferral of Prinicpal, excluding Senior Center, Early Childhood Center projects, move Lang Rd to FY 08 bonding, and Prospect Rd design to FY 08 in cash	531,000	702,000	736,000	365,000	524,000	366,000	124,488,151

Project Schedule by Fiscal Year

Project Name	Estimated Project Cost	General Fund	New Bonding Authorization	State & Federal Aid	Enterprise Funds	Other Sources
FY 2007						
Street Resurfacing Program	215,384	-	-	215,384	-	-
Street Reclamation Program	238,056	-	-	-	-	238,056
Sidewalk Replacement Program	25,000	-	-	-	-	25,000
Park Improvements - Athletic Field Equipment	25,000	-	-	-	-	25,000
Public Works Facility Improvements - Roof Design	50,000	-	-	-	-	50,000
Windsor Green Improvements (Phase II)	350,000	-	350,000	-	-	-
~~Reconstruction of Prospect Hill Road - Design~~	-	-	-	-	-	-
Resurface/Reconstruction of Day Hill Road - Design	35,000	-	-	-	-	35,000
~~Reconstruction of Lang Road~~	-	-	-	-	-	-
Reconstruction of Batcheler Road	840,000	-	840,000	-	-	-
Day Hill Road EDIP	750,000	-	565,000	-	-	185,000
New England Tradeport EDIP	1,950,000	-	1,950,000	-	-	-
Milo Peck Center Renovations (Phase I)	180,000	-	180,000	-	-	-
~~Senior Center Renovation & Expansion Preliminary Design~~	-	-	-	-	-	-
BOE - Clover Street School - Code compliance upgrade	116,480	-	116,480	-	-	-
BOE - Poquonock School - Convert Steam Heating - Design	34,320	-	-	-	-	34,320
BOE - Sage Park School - Install TV/DVD system in classrooms	116,480	-	116,480	-	-	-
~~BOE - Early Childhood Center Preliminary Design~~	-	-	-	-	-	-
~~BOE - WHS - construct additional athletic storage~~	-	-	-	-	-	-
**BOE - Poquonock School Roof Replacement	235,000	-	235,000	-	-	-
Facility Reuse Study - Phase II	*70,000*	-	-	-	-	*70,000*
Subtotal FY 2007	5,230,720	-	4,352,960	215,384	-	662,376
****Authorization requested May 2006 to meet State procedure**						
ADOPTED AMENDMENTS						
Reduce Sidewalk Replacement						(25,000)
Reduce Park Improvemetnts - Athletic Field Equipment						(25,000)
Defer Prospect Hill Road Design to FY 2008 and utilize cash			(270,000)			
Defer Lang Road Reconstruction to FY 2008			(1,289,600)			
Move Senior Center Design to Unscheduled			(100,000)			
Move Early Childhood Center Design to Unscheduled			(100,000)			
Defer BOE - WHS Athletic Storage to FY 2008 and utilize cash						(87,360)
Add Facility Reuse Study - Phase II to FY 2007 and utilize cash						70,000
Changes by funding category			(1,759,600)			(67,360)

Project Schedule by Fiscal Year

Project Name	Estimated Project Cost	General Fund	New Bonding Authorization	State & Federal Aid	Enterprise Funds	Other Sources
FY 2008						
Street Resurfacing Program	223,999	-	-	223,999	-	-
Street Reclamation	247,578	247,578	-	-	-	-
Sidewalk Replacement Program	50,000	50,000	-	-	-	-
Resurfacing of Day Hill Road (Phase I)	1,426,400	-	706,400	720,000	-	-
Reconstruction of Lang Road	*1,354,080*		*1,354,080*			
Reconstruction of Prospect Hill Road - Design	*283,500*					*283,500*
Hayden Station Fire House	2,971,155	-	2,971,155	-	-	-
Milo Peck Center Renovations (Phase II)	1,116,880	-	1,116,880	-	-	-
Windsor Green Improvements (Phase III)	364,000	-	364,000	-	-	-
Fire Department Rescue Truck (Rescue 2)	520,000	-	520,000	-	-	-
Stormwater Management Improvements	642,720	-	642,720	-	-	-
Park Improvements - Washington Park Rehab - Design	17,576	17,576	-	-	-	-
Public Works Facility Improvements - Roof	465,920	-	465,920	-	-	-
*Mechanic Street	200,000	-	200,000	-	-	-
~~Senior Center Renovation & Expansion Design~~	-	-	-	-	-	-
BOE - Poquonock School - Convert Steam Heating (Phase II)	776,880	-	776,880	-	-	-
BOE - Clover Street - Convert Steam Heating (Design)	47,840	-	47,840	-	-	-
BOE - Oliver Ellsworth School Code Compliance Upgrade	201,760	-	201,760	-	-	-
~~BOE - Early Childhood Center (Final Design)~~	-	-	-	-	-	-
BOE - WHS construct additional athletic storage	*91,728*					*91,728*
Subtotal FY 2008	11,002,016	315,154	9,367,635	943,999	-	375,228
ADOPTED AMENDMENTS						
Add Lang Road Reconstruction			1,354,080			
Add Prospect Hill Road Reconstruciton design						283,500
Add BOE - WHS Athletic Storage						91,728
Delete Senior Center Design and move to Unscheduled			(270,400)			
Delete Early Childhood Center Design and move to Unscheduled			(312,000)			
Changes by Funding Category			771,680			375,228

Project Schedule by Fiscal Year

Project Name	Estimated Project Cost	General Fund	New Bonding Authorization	State & Federal Aid	Enterprise Funds	Other Sources
FY 2009						
Street Resurfacing Program	232,959	-	-	232,959	-	-
Street Reclamation Program	257,481	257,481	-	-	-	-
Sidewalk Replacement Program	50,000	50,000	-	-	-	-
Design - Day Hill Road Capacity	208,000	-	208,000	-	-	-
Wilson Rt 159 Median Improvements - Design	161,200	-	161,200	-	-	-
Park Improvements - Washington Park Renovations	379,600	-	379,600	-	-	-
Fire Dept. - Replacement of Rescue 7	468,000	-	468,000	-	-	-
Stormwater Management Improvements	645,840	-	645,840	-	-	-
Reconstruction of Prospect Hill Road	3,632,720	-	3,632,720	-	-	-
Resurfacing of Day Hill Road (Phase II)	624,000	-	624,000	-	-	-
Reconstruction of Stone Road - Design	208,000	-	208,000	-	-	-
~~Senior Center Renovation & Expansion Preliminary Design~~	-	-	-	-	-	-
Landfill Methane Collection System	1,598,480	-	-	-	1,598,480	-
Landfill Closure - Construction	10,283,000	-	-	-	10,283,000	-
Landfill Leachate Collection	1,767,000	-	-	-	1,767,000	
BOE - Clover Street School - Convert Steam Heating (Phase II)	1,086,800	-	1,086,800	-	-	-
Subtotal FY 2009	21,603,080	307,481	7,414,160	232,959	13,648,480	-
ADOPTED AMENDMENTS						
Delete Senior Center Project and move to Unscheduled			(3,742,336)			

Project Schedule by Fiscal Year

Project Name	Estimated Project Cost	General Fund	New Bonding Authorization	State & Federal Aid	Enterprise Funds	Other Sources
FY 2010						
Street Resurfacing Program	242,277	-	-	242,277	-	-
Street Reclamation Program	267,780	267,780	-	-	-	-
Sidewalk Replacement Program	50,000	50,000	-	-	-	-
Stormwater Management Improvements	540,800	-	540,800	-	-	-
Fire Dept. Engine Tanker	520,000	-	520,000	-	-	-
Ramp Modification at I-91/Route 75	31,537,000	-	-	31,537,000	-	-
Park Improvements - Basketball/Tennis Courts	157,560	-	157,560	-	-	-
Park Improvements - Ellsworth School Athletic Field	223,600	-	223,600	-	-	
Reconstruction of Maple and Spring Street	692,640	-	692,640	-	-	-
Public Safety Complex Expansion - Design	520,000	-	520,000	-	-	
Day Hill Road Resurfacing (III)	648,960	-	648,960	-	-	-
Day Hill Road Capacity	1,248,000	-	624,000	624,000	-	
~~BOE - Early Childhood Center~~	-	-	-	-	-	-
BOE - John F. Kennedy School - Replace Roof	1,255,280	-	1,255,280	-	-	-
Subtotal FY 2010	37,903,897	317,780	5,182,840	32,403,277	-	-
ADOPTED AMENDMENTS						
Delete BOE - Early Childhood Center and move to Unscheduled			(9,735,000)	(6,489,000)		

Project Schedule by Fiscal Year

Project Name	Estimated Project Cost	General Fund	New Bonding Authorization	State & Federal Aid	Enterprise Funds	Other Sources
FY 2011						
Street Resurfacing Program	251,968	-	-	251,968	-	-
Street Reclamation Program	278,491	278,491	-	-	-	-
Sidewalk Replacement	50,000	50,000	-	-	-	-
Fire Dept - Heavy Duty Rescue	494,000	-	494,000	-	-	-
Expansion of Public Safety Complex (Phase I)	5,720,000	-	5,720,000	-	-	-
Reconstruction of Stone Road	1,851,200	-	1,851,200	-	-	-
Reconstruction of River Street (Kennedy to Old River) - Design	62,400	-	62,400	-		-
Wilson Rt 159 Median Improvements	1,248,000	-	324,000	924,000	-	-
Dog Pound Relocation	175,998	-	175,998	-	-	-
BOE - Oliver Ellsworth School - Abate Gymnasium Floor	97,760	-	97,760	-	-	-
BOE - L.P. Wilson Center - Abate Asbestos Floor Tiles	216,320	-	216,320	-	-	-
BOE - Oliver Ellsworth School - Code Compliance Upgrade	201,760	-	201,760	-	-	-
BOE - Oliver Ellsworth School - Remodel Main Office Area	314,080	-	314,080	-	-	-
Subtotal FY 2011	10,961,977	328,491	9,457,518	1,175,968	-	-

Project Schedule by Fiscal Year

Project Name	Estimated Project Cost	General Fund	New Bonding Authorization	State & Federal Aid	Enterprise Funds	Other Sources
FY 2012						
Street Resurfacing Program	262,047	-	-	262,047	-	-
Street Reclamation Program	289,631	289,631	-	-	-	-
Sidewalk Replacement	50,000	50,000	-	-	-	-
Fire Dept - Replacement of Engine	494,000	-	494,000	-	-	-
Bike Path East Barber of City Line	894,400	-	517,200	377,200	-	-
Expansion of Public Safety Complex (Phase II)	5,720,000	-	5,720,000	-	-	-
BOE - Sage Park Middle School - Air Condition 2nd Floor	3,797,040	-	3,797,040	-	-	-
BOE - Sage Park Middle School - Soundproof/Air Condition Café	555,360		555,360			
BOE - WHS - Install Addit'l bleachers for O'Brien Stadium	174,720		174,720			
Subtotal FY 2012	12,237,198	339,631	11,258,320	639,247	-	-
Total CIP Program	**98,938,888**	**1,608,537**	**47,033,433**	**35,610,834**	**13,648,480**	**1,037,604**

TOWN OF WINDSOR, CONNECTICUT

DEBT MANAGEMENT BENCHMARKS

		General Entity Information	Debt Statistics & Ratios				
		Senior Most Rating *	Direct Net Debt Outstanding ($000)	Direct Net Debt as % of Full Value	Direct Net Debt Per Capita ($)	Debt Service as % of Operating Expenditures	Payout, 10 Years, General Obligation Debt (%), Current Value
Windsor	**2006**	**Aa2**	**43,857**	**1.17**	**1,530**	**6.79**	**74.95**
Medians	**2005**	**Aa2**	**52,820**	**1.30**	**1,767**	**6.70**	**74.70**
Min	**2005**	Aa2	18,006	0.70	845	5.50	57.50
Max	**2005**	Aa2	140,576	2.30	3,853	21.27	100.00

Entities Included in Medians

Bloomfield Town, CT	Branford Town, CT	Brookfield Town, CT
Danbury City, CT	Guilford Town, CT	Manchester Town, CT
Milford City, CT	Monroe Town, CT	New Fairfield Town, CT
New Milford Town, CT	Newtown Town, CT	North Haven Town, CT
Old Lyme Town, CT	Orange Town, CT	Trumbull Town, CT
Windsor Locks Town, CT	Windsor Town, CT	

Moody's Investors Service, Inc.

In conclusion, the debt statistics and ratios listed above indicate that the Town of Windsor is at or below the State median for Aa2 rated municipalities. In our opinion, the proposed 2007-2012 CIP will not negatively affect the Town's current long term rating.

Prepared by IBIC LLC
9/22/2006
Windsor Debt Benchmark Handout.doc

TOWN OF WINDSOR

First in Connecticut. First for its citizens.

Date: December 19, 2006

To: Members of the Capital Improvements Committee

From: Peter Souza, Town Manager

Subject: Overview of project ranking

Attached for your review are the following: 1) final rankings for all the capital projects voted on by the town's staff Capital Improvements Project Team and 2) final rankings for capital projects listed by departments.

Please note that projects listed in FY 08 were not ranked by the staff and will not appear on these sheets.

275 Broad Street, Windsor, Connecticut 06095-2994 FAX: 860-285-1909
www.townofwindsorct.com

OVERALL PROJECTS RANKINGS

Project Number	Project Name	Department	Ave. Adj. Score
55	Street Reconstruction - River St. (Poq. to O. River)	Engineering	218.20
53	Street Reconstruction - Pigeon Hill Rd.	Engineering	217.10
54	Street Reconstruction – River St. (Kennedy to O. River)	Engineering	216.60
34	Ramp Modifications at I-91/Rte. 75/DHR	Planning	214.50
17	Street Light Replacement – Day Hill Rd.	Public Works	212.30
47	Fire Dept. – Heavy Duty Rescue	Fire	211.20
51	Street Reconstruction – Batchelder Road	Engineering	207.70
22	Day Hill Road Capacity	Engineering	207.30
52	Street Reconstruction - Basswood Rd.	Engineering	207.20
45	Fire Dept. – Engine Tanker for Rainbow Rd.	Fire	206.80
14	Public Works Equipment	Public Works	205.00
32	Expansion of Public Safety Complex	Police	204.90
16	Reduction of Standing Water in Ponds & Brooks	Public Works	204.89
50	Fire Dept. – Engine 10	Fire	202.30
49	Fire Dept – Engine 8	Fire	202.20
23	Pavement Resurfacing at Town Facilities/Schools	Public Works	202.00
46	Fire Dept. – Rescue 7 – medium size	Fire	201.30
13	Day Hill Road/Blue Hills Ave. Extension Round-a-bout	Public Works	198.40
58	Street Reconstruction -- Baker Hollow Road	Engineering	198.10
40	Pigeon Hill and Lamberton Road Sidewalk	Planning	196.70
60	Street Reconstruction – Maple Ave. and Spring St.	Engineering	196.00
12	Tree Planting Program	Public Works	195.50
15	Security Improvements in Town Buildings	Public Works	194.90
30	Town Hall Window Replacement and Front Entry	Public Works	191.40
33	Dog Pound Relocation	Police	191.40
62	Intersection Improvements	Engineering	190.40
36	Palisado Ave. Corridor Improvements	Planning	190.00
59	Street Reconstruction – Pond Rd./Indian Hill Rd.	Engineering	189.40
56	Street Reconstruction – Stone Road	Engineering	188.60
64	Traffic Signals Preemption	Engineering	187.90
63	Street Reconstruction – Harvey and Hillcrest Roads	Engineering	184.60
37	Day Hill Road Trail System	Planning	184.30
57	Street Reconstruction – Rainbow Neighborhood	Engineering	183.30
48	Support Vehicles	Fire	182.80
44	Wilson Branch Improvements	Library	182.70
61	Mill Brook Watershed Drainage Study	Engineering	182.30
20	Archer Rd. Safety Improvements	Public Works	182.10
26	Town Facility Improvements (Roofs)	Public Works	180.50
24	Street Light Energy and Maintenance Cost Reduction	Public Works	180.00
11	Northwest Park Facility Enhancements and Repairs	Recreation	179.20
25	Town Facility Improvements (HVAC, Electrical, Energy)	Public Works	178.70
27	River Street Culvert Cleaning and Improvements	Public Works	176.30
9	Aqua Fountains	Recreation	175.70
42	Bike Path, Windsor Center to East Barber St.	Planning	175.60
1	Park Facility Renovations – Basketball/Tennis Courts	Recreation	174.90
43	Bike Path, East Barber Street to City Line	Planning	173.90
3	Improvements to Fitch Field	Recreation	172.20
28	Replace Parks Garage and Public Works Complex	Public Works	170.80
2	Ellsworth School Field Impr.	Recreation	170.40
29	Telephone System Replacement	Public Works	169.50

OVERALL PROJECTS RANKINGS

18	Treatment of Contaminated Soil	Public Works	169.30
8	Northwest Park Parking Lot	Recreation	166.30
5	L.P. Wilson Field Renovations	Recreation	163.50
4	Windsor High School Field Imp	Recreation	159.40
39	Silver Birch Pond	Planning	158.80
19	Decker's Brook Repairs	Public Works	157.80
6	Clover Field Park	Recreation	152.70
31	Pleasant Street Boat Launch Reconstruction	Public Works	149.90
35	Poquonock Ave. and River St. Enhancements	Planning	147.20
41	Pedestrian Railroad Bridge	Planning	146.40
21	Parks Garage Roof Replacement	Public Works	144.40
38	Windsor Center Underground Utilities	Planning	143.70
7	Construction of River St. Fields	Recreation	139.10
10	Maple Sugar Museum	Recreation	128.60

PROJECT RANKINGS BY DEPARTMENTS

Project Number	Project Name	Department	Ave. Adj. Score
55	Street Reconstruction - River St. (Poq. to O. River)	Engineering	218.20
53	Street Reconstruction - Pigeon Hill Rd.	Engineering	217.10
54	Street Reconstruction – River St. (Kennedy to O. River)	Engineering	216.60
51	Street Reconstruction – Batchelder Road	Engineering	207.70
22	Day Hill Road Capacity	Engineering	207.30
52	Street Reconstruction - Basswood Rd.	Engineering	207.20
58	Street Reconstruction -- Baker Hollow Road	Engineering	198.10
60	Street Reconstruction – Maple Ave. and Spring St.	Engineering	196.00
62	Intersection Improvements	Engineering	190.40
59	Street Reconstruction – Pond Rd./Indian Hill Rd.	Engineering	189.40
56	Street Reconstruction – Stone Road	Engineering	188.60
64	Traffic Signals Preemption	Engineering	187.90
63	Street Reconstruction – Harvey and Hillcrest Roads	Engineering	184.60
57	Street Reconstruction – Rainbow Neighborhood	Engineering	183.30
61	Mill Brook Watershed Drainage Study	Engineering	182.30
47	Fire Dept. – Heavy Duty Rescue	Fire	211.20
45	Fire Dept. – Engine Tanker for Rainbow Rd.	Fire	206.80
50	Fire Dept. – Engine 10	Fire	202.30
49	Fire Dept – Engine 8	Fire	202.20
46	Fire Dept. – Rescue 7 – medium size	Fire	201.30
48	Support Vehicles	Fire	182.80
44	Wilson Branch Improvements	Library	182.70
34	Ramp Modifications at I-91/Rte. 75/DHR	Planning	214.50
40	Pigeon Hill and Lamberton Road Sidewalk	Planning	196.70
36	Palisado Ave. Corridor Improvements	Planning	190.00
37	Day Hill Road Trail System	Planning	184.30
42	Bike Path, Windsor Center to East Barber St.	Planning	175.60
43	Bike Path, East Barber Street to City Line	Planning	173.90
39	Silver Birch Pond	Planning	158.80
35	Poquonock Ave. and River St. Enhancements	Planning	147.20
41	Pedestrian Railroad Bridge	Planning	146.40
38	Windsor Center Underground Utilities	Planning	143.70
32	Expansion of Public Safety Complex	Police	204.90
33	Dog Pound Relocation	Police	191.40
17	Street Light Replacement – Day Hill Rd.	Public Works	212.30
14	Public Works Equipment	Public Works	205.00
16	Reduction of Standing Water in Ponds & Brooks	Public Works	204.89
23	Pavement Resurfacing at Town Facilities/Schools	Public Works	202.00
13	Day Hill Road/Blue Hills Ave. Extension Round-a-bout	Public Works	198.40
12	Tree Planting Program	Public Works	195.50
15	Security Improvements in Town Buildings	Public Works	194.90
30	Town Hall Window Replacement and Front Entry	Public Works	191.40
20	Archer Rd. Safety Improvements	Public Works	182.10
26	Town Facility Improvements (Roofs)	Public Works	180.50
24	Street Light Energy and Maintenance Cost Reduction	Public Works	180.00
25	Town Facility Improvements (HVAC, Electrical, Energy)	Public Works	178.70
27	River Street Culvert Cleaning and Improvements	Public Works	176.30
28	Replace Parks Garage and Public Works Complex	Public Works	170.80
29	Telephone System Replacement	Public Works	169.50
18	Treatment of Contaminated Soil	Public Works	169.30

PROJECT RANKINGS BY DEPARTMENTS

19	Decker's Brook Repairs	Public Works	157.80
31	Pleasant Street Boat Launch Reconstruction	Public Works	149.90
21	Parks Garage Roof Replacement	Public Works	144.40
11	Northwest Park Facility Enhancements and Repairs	Recreation	179.20
9	Aqua Fountains	Recreation	175.70
1	Park Facility Renovations – Basketball/Tennis Courts	Recreation	174.90
3	Improvements to Fitch Field	Recreation	172.20
2	Ellsworth School Field Impr.	Recreation	170.40
8	Northwest Park Parking Lot	Recreation	166.30
5	L.P. Wilson Field Renovations	Recreation	163.50
4	Windsor High School Field Imp	Recreation	159.40
6	Clover Field Park	Recreation	152.70
7	Construction of River St. Fields	Recreation	139.10
10	Maple Sugar Museum	Recreation	128.60

FY 2008 – 2013 CIP Proposed Schedule

Date	Action
Week of January 8th	Town Manager submits CIP to Capital Improvements Committee for review and comment
January 26, 2007	Capital Improvements Committee finalizes review of proposed CIP and provides comments to Town Manager
February 9, 2007	Town Manager's Proposed CIP submitted to Town Council and appropriate boards and commissions
February 13, 2007	Town Planning & Zoning Commission reviews final draft of CIP under C. G. S. 8-24
	Town Council reviews and adopts CIP

Town of Windsor
Special Meeting
Capital Improvements Committee
March 30, 2006

Unapproved Minutes

PRESENT: Chairman Randy Graff, Len Swade, and Bob Gustafson

ABSENT: Bill Chiodo

STAFF: Town Manager Peter Souza, Town Engineer Tom Lenehan, Director of Public Works Brian Funk, BOE Business Manager Frank Williams, Physical Plant Manager Dennis Shevel and Operations and Maintenance Supervisor George Greco

1. CALL TO ORDER

The meeting was called to order at 6:34 p.m.

2. PUBLIC COMMENT

Bradshaw Smith, 23 Ludlow Road, mentioned there were a number of projects that the Town Council has commented on in the past that include:

- Veterans Pool
- Wilson Library is unscheduled and he thinks this is a project that can be grant funded
- Wilson Median has been delayed and he would have like to have seen that happen sooner
- Deerfield Globe replacement needs attention
- Stairs between The Moorlands and Kellogg Street are in disrepair and that's not in the CIP

3. REVIEW AND APPROVAL OF 2007-2012 CIP

Frank Williams, Board of Education, provided an overview of the Board of Education's (BOE) Capital Improvement Plan. Dennis Shevel raised a concern regarding the need for the Town Council's approval of the Poquonock School roof to be authorized in the Spring of 2006 and to begin construction in the Summer of 2007.

Town Manager Souza reviewed the category of projects. The committee gave their input on the projects and recommended the following:

- Allocation for Poquonock School roof bond authorization and design be placed in FY 06 and FY 07 respectively.

- Push out Senior Center/Community Center design and construction one year and to reduce the FY 07 design to $100,000.

- Push out Early Childhood Center at least one year and include the design in FY07.

Moved by Mr. Gustafson and seconded by Mr. Swade to recommend the 2007-2012 CIP with the suggested changes to the Town Council for their review.

Motion Passed 3-0-0

4. APPROVAL OF MEETING MINTUES

Moved by Mr. Gustafson, seconded by Mr. Swade to accept the minutes of March 21, 2006 as presented.

Motion Passed 3-0-0

5. ADJOURNMENT

Moved by Mr. Swade, seconded by Mr. Gustafson to adjourn the meeting at 7:45 p.m.

Motion Passed 3-0-0

Respectfully submitted,

Peter Souza
Town Manager