

# HUMAN RELATIONS COMMISSION (HRC)

## SPECIAL MEETING MINUTES

January 11, 2017

**Present:** Kevin Washington, Chairman, Patricia Mack, Viola Nahabedian, Len Swade, Joyce Armstrong, Pamela Lofton-McGeorge, Arbaaz Tanveer, Diane McDougald, Liaison

**Absent:** Kimberly Williams (unexcused) and Max Kuziak (unexcused)

**Guest:** Richard Armstrong (past HRC member)

**Call to Order:** The meeting was called to order by Chairman Washington at 7:22 p.m.

### **Agenda Items Discussed:**

1. **Budget Report:** None

#### **Action Required:**

- Liaison McDougald will send out budget report to all HRC commissioners prior February meeting.

2. **Approval of Minutes:** December 14, 2016

***Motion:** Commissioner Washington made a motion to accept the meeting minutes December 14, 2016. 2<sup>nd</sup> by Commissioner Swade. Vote: 7-0-0. Motion Passes.*

3. **Officer Responsibilities:**

Discussed timeframe required to post meeting agenda and minutes on town's website.

4. **Cuba:** The plan to visit Cuba will be postponed to a later date.

5. **Senior Forum/Commission for Aging on Aging and Persons with Disabilities:**

Commissioner Armstrong stated that she received a message from Linda Ricard, member of the Commission on Aging, to discuss possible partnership in planning and conducting a Senior Forum event for Windsor residents. Also, it was suggested to have a Medicare representative to provide information during the forum. There are other resources to consider that provide information for elders includes the Senior Center and CT Choices program.

#### **Action Required:**

- Commissioners Armstrong will contact Senior Center and Linda Ricard from Commission on Aging to discuss further. Then provide information to Chairman Washington to discuss further.

6. **African American History Month:**

*New Dates for events indicated below:*

**Feb 2<sup>nd</sup>**: A movie titled “From the Rough” will be played at the Windsor Library (tentative location) at 6:30 p.m. A discussion regarding the movie will be held immediately afterwards.

“From the Rough” is a sports drama film based on a true story of a swim coach who became the first woman ever to coach a college men’s golf team.

There was a suggestion to change the location to WHS, since this is a team based film and might attract more from the teen population.

Popcorn and Coke will be available at a fee of \$1 each. The funds made will go towards WHS scholarship.

**Action Required:**

- Liaison McDougald will contact WHS to see if date is available and if it is possible to allow eating in the auditorium during the movie.

**Feb 10<sup>th</sup>**: State Representative Brandon McGee will be speaking in the Town Hall at 6:30 p.m. WHS Gospel Choir will perform.

**Feb 17<sup>th</sup>-19<sup>th</sup>**: HRC commissioners will be visiting Washington DC to tour US Capital, African American History and Culture Museum and possibly White House (tentative due to change in Administration).

**Feb 25<sup>th</sup>**: “Cuisine of the South” event will be at Town Hall at 5:00 p.m. The event will feature a sampling of African American food. Chairman Washington indicated that Dr. Nash, Dr. Smethhurst and Dr. Williams from Fairfield University’s National Endowment for Humanities will be speaking about “From Harlem to Hip Hop.”

A suggestion was made to charge \$5.00 at the door to enter the event.

**Motion:** Commissioner Swade made a motion to charge \$5.00 for the event. 2<sup>nd</sup> by Commissioner Armstrong. Vote: 7-0-0. Motion Passes.

**7. Windsor Peace Week:** The Windsor Peace Week will be held April 20<sup>th</sup> -23<sup>rd</sup> 2017 and all locations have been confirmed. The following events are planned:

**April 20<sup>th</sup>**: **Poetry Reading** event will be held at the Windsor Library at 6:30 p.m. Chairman Washington indicated that Linda Thompson is interested in her students presenting some sort of poetry activity. Also, Commissioner Armstrong suggested that we include storytelling in the program such as puppetry. She indicated the Ballard Institute and Museum of Puppetry at UCONN could possibly provide entertainment.

**Action Required:**

- Chairman Washington will contact the Ballard Institute and Museum of Puppetry to discuss their interest and availability to participate in the event.

**April 21<sup>st</sup>**: **The Windsor Idol Talent Show** will be held at WHS at 7:00 p.m. Commissioner Mack is the chair for this event and Commissioners Armstrong and Lofton-McGeorge will service on sub-committee. Chairman Washington has an application template, which includes criteria to participate. Tryouts for the Talent Show will be held at the Town Hall on March 23<sup>rd</sup> or 24<sup>th</sup>. Ms. White from WHS Choral Program (head judge) and Dr. Steve Lipman will serve as judges for this event.

### **Action Required:**

- Liaison McDougald will find out if Town Hall is available on either March 23<sup>rd</sup> or 24<sup>th</sup> to conduct the tryouts for Talent Show.
- Commissioner Armstrong will contact Dr. Lipman to confirm his availability to be a judge at the Talent Show.

**April 22<sup>nd</sup>:** **The Wellness and Fitness Fair** will be held in the WHS Gym from 10 a.m. to 2 p.m. Commissioner Lofton-McGeorge will be the chair for this event. Possible vendors to consider would be ProHealth and YMCA, Massage Therapist and Acupuncture. Liaison McDougald indicated that all vendors must have insurance to participate. The HRC would like to charge an entrance fee to go towards WHS Scholarship fund. Chairman Washington has discussed participation with both ProHealth and YMCA.

Commissioner Lofton-McGeorge contacted Win-TV to obtain information on how to advertise HRC events and acknowledgement of various culture celebrations/holidays. Jenny Horan indicated that HRC advertisements will be on the community scroll, which runs in between programming. However, we are not allowed to include any prices/fees on the advertisement. Jenny indicated that they can provide volunteers to photo or video the events. Please provide notice in advance to ensure availability of volunteers. Win-Tv will provide technical assistance to edit the video and will provide a copy to HRC of the event. Gary from Town Hall should be contacted to photo to video any events held at Town Hall. Jenny can be reached at [jenny.h@win-tv.org](mailto:jenny.h@win-tv.org) to discuss further or sent in advertisement requests.

Chairman Washington suggested conducting a “Windsor Amazing Race” event for 2018.

### **Action Required:**

- Liaison McDougald will follow-up with Risk Management to find if an entrance fee can be charges for this event.
- Commissioner Lofton-McGeorge will contact Massage Therapists and Acupuncturists to participate in this event.

**April 23<sup>rd</sup>:** The Peace Dinner will be held on this date and HRC is currently looking for venue. Commissioner Lofton-McGeorge contacted Marriott, Hilton, Hyatt to obtain menu and pricing information. The lunch and dinner selections and prices were similar at all locations, which ranged from lunch (\$25-\$31) and dinner (\$38-\$57) options.

HRC would like to find a venue that could provide meal selections from \$20-\$25 and HRC tickets will be at a cost of \$30-\$35 at the door.

Other venues and food options were suggested, such as holding the event at First Church with a “Taste of South Asia/Middle East” theme buffet.

### **Action Required:**

- Chairman Washington will confirm speakers and availability of First Church for the venue.
- Commissioner Tanveer will contact chef regarding availability of Chef to prepare buffet for the event.

**Adjournment:** Chairperson Washington adjourned the meeting at 9:16 p.m.

***Motion:*** *Commissioner Swade made a motion to adjourn the meeting. The motion was 2<sup>nd</sup> by Commissioner Mack. Vote: 7-0-0. Motion Passes.*

Respectfully Submitted,

*Pamela Lofton-McGeorge*

Pamela Lofton-McGeorge

HRC Secretary