

**\*\*\* APPROVED\*\*\***  
**REGULAR MEETING AGENDA**  
**WINDSOR INLAND WETLANDS & WATERCOURSES COMMISSION**  
**Wednesday, January 4, 2017 7:00PM**  
**TOWN COUNCIL CHAMBERS WINDSOR TOWN HALL**

**Chairman Lou Morando called the meeting to order at 7:00 PM.**

**I. Roll Call (Remind people to silence cell phones.)**

Present: Chairman Lou Morando and Commissioners, Paul St. Amand, Marlene Towers, Ruth Jefferis, Adam Schibley, Marty Collier, Kevin Washington, Richard Williams and Alternate Commissioner Steven Fraysier.

Also present was wetlands agent Tom Hazel and Commissioner James Walton.

**II. Public Communications (3 minute limit on items other than Public Hearings)**

Open at 7:02 pm: There were no comments from the public.  
Public communications closed at 7:03 pm.

**IV. Business Meeting**

**A. Minutes of November 1, 2016 regular meeting**

Commissioner St. Amand moved to accept the minutes of November 1, 2016 as amended. Commissioner Towers seconded. All nine commissioners voted yes.

**B. New Business**

175 Great Pond Drive – W B Meyer – Phase three expansion – Commission letter drafting to the town of Bloomfield for their public hearing.

Wetlands Agent Tom Hazel presented the project to the commission. The majority of the proposed activity is within the town of Bloomfield. The detention basin for the property has retained a significant amount of water, creating a watercourse and will need to be replaced. The detention basin will not drain into Windsor. Finding that Bloomfield’s regulations mirror IWWC’s regulations, the commission has allowed Bloomfield to make the decision in the public hearing but reserve their right of enforcement. Abutters in Windsor within 500 feet of the project will be notified and are welcome to the public hearing.

Commissioner St. Amand moved to accept the memorandum as received. Commissioner Collier seconded. All nine commissioners voted yes.

**IV. Public Hearing – None**

## **V. Miscellaneous**

Annual re-affirmation of the code of ethics

Agent Tom Hazel collected signed code of ethics forms from the commissioners.

Commissioner Jefferis moved to add an item to section Miscellaneous, Millbrook Golf Course. Commissioner Schibley seconded. All nine commissioners voted yes.

The area is an abandoned golf course with a very grassy meadow landscape. The Town Planning and Zoning committee requested recognition and referral from the IWWC to endorse the 95 acre parcel as an opportunity for the town to acquire open space.

Commissioner Towers moved to endorse town acquisition to properties 147 Pigeon Hill Road and 72 Mac Street as open space. Commissioner Jefferis seconded. All nine commissioners voted yes.

## **VI. Authorized Agent Actions**

AA16-248 - 1050 Day Hill Road - Aero Gear - Excavation for concrete pads in the upland review - Air handlers for a cooling system for installing nitrogen gas tanks for manufacturing system. Propose to excavate 4-6 inches of soil to put concrete pad down with proper silt fencing. The dirt removed was packed and dispersed along the backside of the building.

11-898 - 11-19 Palisado Avenue - Palisado Avenue - Palisado Properties LLC - Construction of a new parking area and improvements to the exteriors of the house. This permit has been revoked. Upon a site visit, Agent Hazel noted insufficient silt fence installation, without proper silt fencing no more work can be done.

## **VII. Agent Report**

871 Palisado Ave - Melrose properties LLC - for sale, needs grass.

545 Marshall Phelps Rd - Leipold - Finished – Bonded. Detention basin one more phase to go, working well.

River Street Park – There has been reported beaver activity. Currently there is nothing of any concern but there are risks of beaver activity blocking up pipes and consideration of beaver trapping. The area is being monitored.

315 Mercer - Bull Brothers construction of single family residence.

Bradley International Airport - Trees. There will be tree removal bordering the airport to enhance safety and interference with the planes, a public FYI.

Windsor Station Apartments - General update. The project needs a modification plan from Agent Hazel about an embankment along the parking lot. The property has been cleared to show apartments to potential tenants.

**VIII. Petitions from Commissioners**

An update on 30 Kendrick Circle. The homeowner has completed tree clearing and grass planting without obtaining a permit. Agent Hazel has requested that he come in for a homeowner’s permit. The commission has no objections to the project however the homeowner is required to follow protocol. The homeowner is no longer allowed to pull any permits until he submits an application for a permit. An outstanding permit for siding is able to be continued.

**IX. Adjournment**

Commissioner Schibley moved to adjourn the meeting at 8:24 pm. Commissioner Williams seconded. All nine commissioners voted yes.

Respectfully submitted,

I certify that these minutes were approved on

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Erin Murray  
Recording Secretary

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Marlene Towers, Secretary  
Inland Wetlands and Watercourses Commission