

**Town Council
Council Chambers
Windsor Town Hall
June 6, 2016
Regular Council Meeting**

APPROVED MINUTES

1. ROLL CALL

Present were Mayor Donald Trinks, Councilor Randy McKenney, Councilor Alan Simon, Councilor Jill Jenkins, Deputy Mayor Jody Terranova, Councilor Donald Jepsen, Councilor Kenneth Wilkos, and Councilor James Govoni.

Absent: Councilor Bernard Petkis

2. PRAYER – Deputy Mayor Terranova read from a poem about volunteering.

3. PLEDGE OF ALLEGIANCE – Deputy Mayor Terranova led in the Pledge of Allegiance.

4. PROCLAMATIONS/AWARDS

a) Proclamation honoring May 2016 as Building Safety month

Councilor Wilkos read aloud a proclamation honoring May 2016 as Building Safety month. He presented a plaque to Windsor Building Official Bob Ruzzo.

5. PUBLIC COMMUNICATIONS AND PETITIONS

John Dunn of 15 Strawberry Hill criticized comments made by the Board of Education Superintendent.

Michelle Vannelli of 1152 Poquonock Avenue criticized comments made by the Board of Education Superintendent.

Michaela Fissel of 25 Phelps Street, speaking as the parent of a John F. Kennedy School fourth grader, expressed her belief that the Windsor School district breached her right to confidentiality by providing select parent organizations or quasi-parent organizations with her private contact information. She said the activity was distrustful and disrespectful. She asked the Town Council to question its role in protecting its citizens from this activity.

Hayden Pratt of 604 Stone Road said he is a student of Clover Street School and that people in the town should vote yes to letting students have a new science teacher and another math tutor at the elementary school level.

6. REPORT OF APPOINTED BOARDS AND COMMISSIONS

a) Board of Education (BOE)

Board of Education Secretary Rich O'Reilly highlighted achievements of the BOE for this school year. He said that:

- This is the first year that the Windsor High School Junior ROTC was in place at Windsor High School. He said that 60 cadets are in the program.
- Every student at Windsor High School has a Chromebook to be used for homework and research.
- Uyi Osunde was hired as the new High School Principal and Dr. Oliver has been hired as Assistant Superintendent of Instructional Services.
- There has been continued improvement in the transparency of the budget process. He said that this is the first time that there have been additional pre-kindergarten classes via a grant program and the first year that an SAT preparation program has been implemented.
- This is the first year under a redesigned residency program. He said the process in place is more consistent and transparent.
- The BOE negotiated a new bus transportation contract with DATCO. Mr. O'Reilly said the contract, which begins next school year, will bring improved technology to the school bus transportation operation.
- The last day of school is June 15th and graduation is June 14th at the Bushnell.

Mr. O'Reilly reminded people to register their children for kindergarten as soon as possible. He said the next BOE regular meeting is June 21st.

Councilor Jepsen asked for an explanation about the matter that Michaela Fissel spoke about during tonight's Public Communications. He asked that the Board of Education provide an explanation as to what happened and why and whether or not the activity is in compliance with the Family Rights and Privacy Act.

Councilor Jenkins requested that the Board of Education look into upgrading the parent portal since it is difficult for teachers to operate and therefore difficult for parents to rely on.

b) Historic District Commission (HDC)

Steve Rubino provided a summary of the HDC's activities over the past few months regarding review of applications for certifications of appropriateness. He noted that the HDC has been working with the community and the Historical Society to revise the Historic District Handbook, which serves as guidance for residents and commissioners with respect to what are appropriate modifications to properties within the historic district. He thanked members of the HDC as well as members of the community for their input. He also thanked Abby St. Peter for her work with the HDC.

7. TOWN MANAGER'S REPORT

Dog Licenses

June is dog licensing month and dog owners are reminded to purchase a new license by June 30th. By state law, dogs six months of age or older must be licensed annually. All dogs must be vaccinated against rabies and owners must submit a current rabies certificate to the Town Clerk's office when licensing their dog. The license fee for dogs that are neutered or spayed is \$8.00 and the fee for dogs that have not been altered is \$19.00.

*New this year, town residents now have the option of renewing their dog's license on-line. To learn more about on-line payments, please visit our website at www.townofwindsorct.com.

Of course, you may still purchase dog licenses in person at the Town Clerk's office during regular business hours (Monday - Friday, 8:00 AM to 5:00 PM) or by mail. When applying by mail, please include a check made payable to the Town of Windsor and all certificates (rabies and neutered/spayed), and a self-addressed, stamped envelope. Mail to: Town Clerk's office, 275 Broad Street, Windsor CT 06095.

Dogs not licensed in June will be charged a penalty of \$1.00 per month thereafter. For information call 860-285-1902.

Street Repaving Program Update

Department of Public Works (DPW) and Engineering staff have developed the street repaving program for this construction season. As in years past, the work will be done in two primary phases. DPW crews have completed identified repairs to the storm drainage systems on the Phase 1 roads and are now starting similar work on the 2nd set of roadways. The timing of milling and paving work is coordinated with vendors selected from the State DOT's annual cooperative purchasing effort.

The following streets are currently scheduled to be milled and paved in late June or early July:

- Valley View Drive
- Ashley Road (Valley View Drive to Joshua Hill)
- Seymour Street (Sinclair to the dead end)
- Henry Street (from Midian to Shad Run)
- Amanda Circle

The second phase of work will occur near the end of July or early August once drainage repair work has been completed. Phase II streets include:

- Pierson Lane
- Buckland Way

- Sleepy Hollow Circle
- Taylor Street
- Taylor Court
- Warham Street
- Eno Street
- Gaylord Street

Police & Recreation Department Collaboration

Our Police and Recreation departments are once again teaming up to continue efforts to promote and create positive police and youth engagement activities. This summer one patrol officer will be assigned to various summer camps being conducted by Recreation and the Youth Services Bureau (YSB) at Sage Park Middle School and Windsor High School as well as at the 330 Windsor Avenue Community Center. The camps at Sage Park and the High School serve children ages 5 to 13. Roughly 350 kids attend those camps on a regular basis. The YSB summer programs at 330 Windsor Avenue are geared to high school students and include Leaders in Training and the Adventure Bound programs.

The officer duties will include:

- Working with and engaging youth, families and staff
- Conducting public safety presentations and activities
- Coordinating the attendance of other police resources at these camps (i.e. setting up a bike rodeo, getting various police resources such as K-9, Crime Scene Van, Bike Patrol, Hartford PD Mounted Unit)

Pools Open June 18th

Summer Pool passes are available for purchase at the Recreation office or you can purchase your pool pass at Welch or Goslee pool starting June 18. Summer pool passes are valid at either Goslee or Welch pool during any of the Open, Family or Lap swim hours. Pool passes are \$60 per family, \$35.00 for an adult individual or \$25.00 for a senior individual pass. Both pools open on Saturday, June 18.

L.P. Wilson Athletic Field Improvements

As work continues on the fields at the L.P. Wilson Community Center, many summer and fall softball and soccer games have been re-scheduled to other town and school fields. The fields at Sharshon Park, Northwest Park, Windsor High, JFK School and the recently renovated Oliver Ellsworth fields will be utilized to accommodate teams until the L.P. Wilson fields are complete and ready for use in the fall of 2017.

S & P assigns AAA Bond Rating and Stable Outlook for Windsor

On June 3rd our bond rating was reaffirmed at AAA with Standard and Poors for our 2016 bond issue, and SP1+ for our 2016 note issue. Both of these are the highest ratings available from S & P. We received positive or “strong” comments in the areas of budgetary performance and flexibility, liquidity, debt profile and contingent liabilities, as

well as the economy and overall management practices. The bond sale is scheduled to occur this Thursday, June 9th. We will be issuing \$4,285,000 in general obligation debt and \$450,000 in notes, to finance capital projects the town council approved over the winter and early spring.

8. COMMUNICATIONS FROM COUNCIL MEMBERS

Councilor McKenney said that the Windsor High School Governance Council, which is part of the School, did send out an email that served only as a reminder about the budget referendum. He said that no communication from that committee goes to parents without the Superintendent's approval. Councilor McKenney also said that the parents that received the email had previously elected to receive such news. Councilor McKenney read aloud the communication that was sent out by Darlene Klase, co-chair of the Windsor High School Governance Council.

Councilor Simon - None

Councilor Govoni - None

Councilor Jenkins said she had a great time attending a brunch on Sunday with many of the other Councilors that honored Windsor's volunteers. She expressed her appreciation for the hard work that all of the volunteers put in to benefit the community.

Councilor Wilkos said that the new apartments being built near the Town Hall are coming together nicely. He said it will be a great addition to the community. He invited people to view the apartments and encouraged young people to consider moving there.

Deputy Mayor Terranova - None

Councilor Jepsen expressed his appreciation for the volunteerism that exists in Windsor. He said that he thinks the message that was sent out recently by the Windsor High School Governance Council goes against the state election rules.

Mayor Trinks congratulated the Windsor High graduates.

9. REPORTS OF STANDING COMMITTEES

Finance Committee – Deputy Mayor Terranova said a meeting is set for next Wednesday.

Health & Safety Committee – Councilor Jenkins said the Committee is trying to set a meeting date.

Joint Town Council/Board of Education Committee – None

Personnel Committee – Deputy Mayor Terranova explained that the Committee met in May.

Special Projects Committee – None

Town Improvements Committee – Councilor Simon said the Committee will meet this week to begin review of the Capital Improvements Plan.

10. ORDINANCES – None

11. UNFINISHED BUSINESS – None

12. NEW BUSINESS

- a) Approve applications submitted for the Neighborhood Assistance Act Tax Credit Program

Councilor McKenney MOVED and Councilor Jepsen seconded that the attached resolution regarding the applications for participation in the Neighborhood Assistance Act Tax Credit Program administered by the Connecticut Department of Revenue Services be approved.

Town Manager Souza asked Community Development Coordinator Jim Hallisey to provide information about the Neighborhood Assistance Act Tax Credit Program. Mr. Hallisey provided an overview of both the program and the applications received.

Motion Passed 8-0-0 (Councilor Petkis absent)

13. RESIGNATIONS AND APPOINTMENTS - None

14. MINUTES OF PRECEDING MEETINGS

- a) Minutes of the May 16, 2016 Regular Town Council Meeting

MOVED by Councilor Jepsen and seconded by Deputy Mayor Terranova to approve the unapproved minutes of the May 16, 2016 Regular Town Council meeting.

Motion Passed 8-0-0 (Councilor Petkis absent)

15. PUBLIC COMMUNICATIONS AND PETITIONS

Corallee Jones of 1171 Mattianuck Avenue expressed her opinion about the communication that was sent out by the Windsor High School Governance Council regarding the upcoming referendum vote. She said that the Superintendent and the Board of Education need to follow the rules regarding these types of communications.

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

Councilor Jenkins MOVED and Councilor Wilkos seconded to adjourn the meeting at 8:11 p.m. The motion passed 8-0-0 with Councilor Petkis absent.

Respectfully Submitted,

Jonathan Luiz
Assistant Town Manager