



Town of Windsor  
Commission on Aging and Persons with Disabilities  
Special Meeting  
September 7, 2016  
**OFFICIAL MINUTES**

September 7, 2016

Commissioners Present: Marsha Brown, Estelle LaBarre, Veronica DeBetham-Taylor, Amy Silliman-Avedisian

Commissioners Excused: Patricia Carroll, Linda Rickard

Commissioners Unexcused: None

Liaison Present: Rebecca Joyce

Also Present: N/A

Called to order at 7:07pm by Chairman Amy Silliman-Avedisian

**Communications from Commissioners:**

None

**Communications from Public: N/A**

**Communication from Liaison:**

Liaison Joyce provided an update on Senior Services and Social Services as well as distributed the newsletter for Senior Services and Social Services. She also mentioned that the Caring Connection Adult Day Health Center is currently accepting new clients.

**Approval of the minutes from the June 8, 2016 meeting:**

A motion to approve the minutes from the June 8, 2016 meeting was made by Commissioner Brown. The motion was seconded by Commissioner LaBarre. The motion passed unanimously, 4-0-0.

## **Old Business:**

### **Advertising for Button near Town Hall Elevator**

A discussion ensued regarding advertising the button at the Town Hall elevator including adding a blurb to the Windsor Senior Center newsletter, the Windsor Journal, and other media outlets. Chairman Amy Silliman-Avedisian would like to have this item added to the November agenda for a follow up discussion.

### **Voting Rights Presentation**

Commissioner Brown met with Ms. Mips and Ms. Andrews from the Registrar's office again to discuss the Voter Rights Presentation. A discussion ensued regarding the voting equipment that was to be demonstrated at the upcoming program scheduled for October 20 at the Windsor Senior Center. The Commission also discussed changes that need to be made to the promotional flyer and the blurb for the Windsor Senior Center October newsletter as well as what should be covered in the presentation. Commissioner Brown will be in contact with Elaina Sherman to discuss details with her. Liaison Joyce will create the flyer and send along to the Commission for approval as well as send the flyer content to other local media outlets for advertising of the program. The discussion will continue in October.

## **New Business:**

### **Capital Expenditures Request**

A discussion ensued regarding the Town's Capital Improvement Task Team's request for boards and commission's input with respect to the town's capital needs. The COAPD submitted a project suggestion last year. Liaison Joyce will reach out to Victoria Houle to find out the status of that submission and report back to the Commission who will then decide whether or not to draft another recommendation. This will be added to the October agenda for follow up.

### **Senior Health Fair at LP Wilson**

Liaison Joyce mentioned that the annual Senior Health Fair and Flu Shot Clinic is scheduled to be held at LP Wilson on Thursday, October 6, 2016 from 8:30am-12:30pm. Last year, the COAPD had a booth at the fair, received a heavy amount of traffic and was able to pass out a lot of information. It was decided that the Commission would again have a booth this year's fair. Commissioner LaBarre will be present at the fair.

A motion to adjourn was made by Commissioner DeBetham-Taylor at 8:35pm. The motion was seconded by Commissioner Brown. The motion passed unanimously, 4-0-0.

Respectfully Submitted,  
Rebecca Joyce