

# Windsor Housing Authority

156 Bloomfield Avenue  
Windsor, CT 06095-4235  
Phone (860)285-8090  
Windsorha.org

Commissioners: Chair – Elizabeth Kenneson  
Vice Chair- Vacant  
Secretary- Vacant  
Treasurer – Robert Mack  
Assistant Treasurer – Rickey Reed  
Della Rondinone

Shad Run Terrace Community Room  
40 Henry St. Windsor, CT 06095  
Monday, June 27, 2016 at 4:00 PM

1. Call to order
2. Roll call
3. Public communications
4. Minute approval – April 25, 2016 Regular Meeting & May 23, 2016 Adjourned Meeting
5. Financial report – May 2016
  - Financial Summary
  - Tenants accounts receivable
  - Debit card report
  - Capital improvements summary
6. Bills and communications
7. Executive Director report
  - Site bedbug inspection status
  - Status of Millbrook Village Rehab and Fitch Court Project Based Vouchers
  - Interior lighting at Fitch Court
  - Vacancy status
  - College internship search for RSC programs
  - Legal resident actions
  - New application process for all state and Fitch Court property waiting lists.
  - Resident Services Coordinator resignation and vacancy
  - Conn-Nahro's training for Commissioners
  - Executive Director training opportunity
  - Closing Millbrook Village's waiting list
8. Old business
  - Town Councils formal acceptance of Calvin Richardson's resignation
9. New business
  - Resident Services Coordinator vacancy plan
  - Draft bedbug prevention and extermination policy
  - Draft Waitlist policy
  - Housing Choice Voucher Program waiting list and Project Based Voucher waiting list
  - Discussion of no smoking policy and procedures for Millbrook Village
10. Reports of sub committees
  - Administration - Commissioner Mack
  - Finance - Commissioner Richardson
  - Tenant - Commissioner Rondinone
  - Policy - Commissioner Kenneson
11. Adjournment