

Commissioners:

Chair – Elizabeth Kenneson **Vice Chair** – Vacant

Tenant Commissioner-Della Rondinone **Treasurer** – Robert Mack

Assistant Treasurer – Rickey Reed

Windsor Housing Authority

Regular Meeting

Shad Run Terrace Community Room

40 Henry St.Windsor, CT 06095

Monday, September 26, 2016 at 4:00PM

1. Call to order

At 4:06 PM Elizabeth Kenneson, chair called to order the regular monthly meeting of the Windsor Housing Authority

2. Roll call

Present: Commissioners Kenneson, Mack, and Rondinone and Executive Director Williams. Absent: Commissioner Reed.

3. Public Communications

- Jack Barile, a resident of Shad Run Terrace addressed the Authority with his concerns about the Parking Policy. He reported that, since he is unable to register a car in his own name, the only car that he can drive is one that is registered in his son's name. Can he obtain a permit to park that car in the Authority lot. The details of his situation were noted by Executive Director Williams and he was advised that the Parking Policy was going to be discussed later during this meeting.
- Barbara Intemann, also a resident of Shad Run, reported that 3 light poles were not working. (One pole is down, one is missing and one needs a new bulb). She slipped on some acorns that were on the sidewalk and she fell. Executive Director Williams reported that the electrical contractor is due this week to repair and replace the poles.

4. Minute approval

Commissioner Rondinone moved to approve the minutes of the August 29, 2016 regular meeting. The motion was seconded by Commissioner Mack and carried 3-0-0.

5. Financial Report August 2016

Commissioner Rondinone moved to accept the August 2016 financial report as presented by Executive Director Williams. The motion was seconded by Commissioner Mack and passed 3-0-0

6. Bills and communications

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resident's name and it is the resident's responsibility to inform the Housing Authority of any changes. Also on page 34, in the last paragraph delete "additional rules" from the 2nd line.

Commissioner Rondinone made the motion that the Parking Policy be adopted as amended. The motion was seconded by Commissioner Mack and carried unanimously, 3-0-0.

- Bid review for Fitch Court parking lot: Executive Director Williams has received bids from 3 contractors and requested that the Authority approve Central Sealing as the contractor. Their quote is \$29,755 over the anticipated expense so approval is also needed to transfer the funds from the savings account. Commissioner Rondinone moved to accept the bid from Central Sealing and to move the amount requested from savings. The motion was seconded by Commissioner Mack and carried unanimously, 3-0-0.
- Town capital improvement program submission: In addition to replacing the speed bumps at Shad Run, other improvements that might be requested from the town could be repairing or replacing the bus shelters nearby and repaving the Town's part of the Fitch Court parking lot.

10. Reports of subcommittees"

Administration- Commissioner Mack: nothing to report

Finance- vacant

Policy- Commissioner Kenneson: changes to parking policy as reported in new business

Tenant- Commissioner Rondinone : Residents are thankful for the recent clean-up around Shad Run by volunteers and request that this might be done on a regular basis. Tenants are still calling the Commissioner about safety and other violations best reported directly to the Police Department. Could arrangements be made for an informal session where residents could meet directly with a member of the Police Department who could encourage them to call the police directly when appropriate? This will be looked into by the Executive Director.

11. Adjournment

The motion was made by Commissioner Rondinone and seconded by Commissioner Mack that the meeting be adjourned. The motion carried 3-0-0 and at 5:44PM Commissioner Kenneson adjourned the meeting.

The next regular meeting will be Monday, October 31, 2016 at 4:00 PM at Fitch Court Community Room 156 Bloomfield Ave. Windsor, CT 06095

Respectfully submitted

Commissioners:

Chair – Elizabeth Kenneson **Vice Chair** – Vacant

Tenant Commissioner-Della Rondinone **Treasurer** – Robert Mack

Assistant Treasurer – Rickey Reed

Caren Barry