

Housing Authority of the Town of Windsor

156 Bloomfield Avenue
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Windsorha.org

Commissioners: Chair – Elizabeth Kenneson
Vice Chair- Vacant
Secretary-Vacant
Treasurer – Robert Mack
Assistant Treasurer – Rickey Reed
Della Rondinone

Fitch Court Community Room,
156 Bloomfield Ave., Windsor, CT 06095
Monday, January 30, 2017 at 4:00 PM

1. Call to order
2. Roll call
3. Public communications
4. Minute approval – December 19, 2016 regular Meeting
5. Financial report – December 2016
 - Financial Summary
 - Tenants accounts receivable
 - Debit card report
 - Capital improvements summary
6. Bills and communications
7. Executive Director Report
 - Site bedbug status
 - Eviction proceedings
 - Status of Millbrook Village Rehab
Resident vacancy status
 - New Property Manager at Fitch Court
 - Thank you card from a resident
 - New washing machines at Shad Run Terrace and Millbrook Village
 - Insurance claim for a slip and fall
 - Unauthorized occupant
 - Staff with 10 years of service
 - Change in phone system services
8. Old business
 - 2017 Housing Choice Voucher budget review for approval
 - Follow up items from prior meetings
 - Financial Statements N/A
 - Resident items- Speed bumps, transfer policies, Instructions on the new laundry cards.
 - Maintenance uniforms/ID badges
 - Many lights are out at Shad Run Terrace.
9. New business
 - 403B Retirement Matching funds Employee contributions 2016
 - The 2016 Summary of the Executive Director's bonus review is attached
10. Reports of sub committees
 - Administration - Commissioner Reed
 - Finance - Vacant
 - Tenant - Commissioner Rondinone
 - Policy - Commissioner Kenneson
11. Adjournment
12. Executive Session- Personnel matter