

Windsor Youth Commission
7:00 p.m.

Wednesday, February 1, 2017

330 Windsor Ave Community Center

Draft Minutes

Attendance: Sarah Maffiolini, Richard Henderson, Pam Cook, Wende Cooper, Andrea Davila, Russell Sills, Shannon Schilling, Lori Foote-Mitchell, Bob Gange, Officer David Sanchez, Cyerra Cowie, Monica Brase, Andrea Barton Reeves, Keniel Williams, Paul Norris.

1. Call to Order

Ms. Cook called the meeting to order at 7:03p.m.

2. Chairperson's Remarks – Welcome Guests and New Members

The Chairperson was absent from the meeting. Ms. Cook volunteered to run the meeting.

3. Meeting Minutes

January 6, 2016: Mr. Gange moved and Ms. Foot-Mitchell seconded to approve the unapproved minutes of January 6, 2016. The motion carried unanimously.

4. Updates on Commission Members and Vacancies

Ms. Maffiolini reported current vacancies; youth representative, one commissioner, and two alternates. Three new members were appointed; Ms. Davila, Mr. Sills, Mr. Williams.

5. CASAC Report

Ms. Maffiolini reported the CASAC grant has been submitted and contract signed. 2016-17 funds were allocated towards Red Ribbon Week, parent/child breakfast series with focus on mental health, prescription drug prevention, program staffing, and supplies for Mother Daughter Circle, Boys Council, and Girls Circle programs.

6. Public Comment

None.

7. New Business

a) Review 2017 meeting schedule

Mr. Gange moved and Mr. Sills seconded to approve the unapproved 2017 Youth Commission schedule. The motion carried unanimously.

b) Review bylaws

Mr. Gange highlighted that the youth commission should act as an advisory board, not in a programming role. Mr. Norris stated that the youth commission is the voice and ears of the community and requests that the commission advises town departments, reports about resident requests, feedback on quality of programs, and makes recommendations of new programs based on community's need.

c) Chairperson position

Discussion of chairperson's absence. This item has been tabled to next meeting.

d) School survey

Ms. Maffiolini shared that the Town of Windsor Public Schools and the Windsor Youth Services Bureau have been working closely with the Capital Area Substance Abuse Council (CASAC) to provide a school survey which evaluates the status of drug and alcohol use among Windsor Public School students in grades 7 – 12. This survey is self-reported by students using Survey Monkey and is completely anonymous. The survey is valued at \$5,000 and is being offered at no cost through a potential grant. We will know the status of the grant shortly and if approved the survey is scheduled to be administered sometime in February 2017. The results from this survey will provide a baseline to determine the most misused drugs by 12 – 18 year olds. This baseline will help to shape a strategic prevention plan and build a coalition tasked with reducing the use of such drugs.

Ms. Foot-Michelle reported that four schools where Windsor students attend will also be surveyed at those schools.

e) Spring Youth Summit – “Money Matters”

Ms. Maffiolini reported that the youth summit will be held on Saturday, March 25 from 10:00am – 3:00pm. Ms. Schilling, Ms. Cook, and an intern from the school counseling department have been planning this summit. Topics will include banking, credit, and understanding your paycheck.

f) Aquatics presentation

Mr. Henderson made a presentation to the commission on Windsor pools and aquatics programs from the summer of 2016. He highlighted that over 35,000 residents used the pools or signed up for swim lessons last year.

8. Old Business

None.

9. Standing Committee Reports

a) Police Department

Officer Sanchez announced he has been chosen for a new position as the “Youth Engagement Officer”. This position is a community officer with a focus on youth. He plans to spend time

during the school year at the elementary schools, middle schools, and YSB and Recreation programs in the summer.

b) Recreation Services - See attached report.

c) Windsor Public Schools

Ms. Foote-Mitchell shared three Sage Park students won a geography bee, a Windsor High School alumni founded the program "Make Music Count", the high school will host a Black History Month movie series in February, a high school student was a winner of 2017 CT Regional Scholastic Art Award, there are numerous concerts coming up throughout the district, and the high school will be hosting a AP/college credit night.

d) Board of Education – no report

e) Library Services – see attached report

f) Youth Services – see attached report

g) Youth Liaison – no report

10. Adjournment

Mr. Gange moved and Ms. Cook seconded to adjourn the meeting at 8:23pm. The motion carried unanimously.

Respectfully submitted by Sarah Maffiolini

Recreation and Leisure Services Youth Commission Monthly Report

February 2017

Staff / Programs:

- Sunday, January 22 the movie Finding Dory played in the auditorium free of charge. The movie started at 12:30pm and participants could bring in their own food. Roughly 20 participants came to enjoy.
- Middle School Extravaganza will be held this Friday, February 3 at 7pm. \$10 in advance and \$15 at the door.
- Phase II of the bathroom renovations is underway at LP Wilson. Which includes the main bathrooms in the hallway of LP Wilson. The back locker rooms are complete.
- Youth Junior Theatre is full with 40 participants. This year's performance is Footloose. This is an increase of 7 participants from last year. They rehearse on Tuesday and Wednesday evenings from 5pm-7:30pm.
- WIBL is underway with a total of 371 participants. We had 57 participants pay the late fee of \$15.00. The 371 participants is an increase of 32 participants. The increase is mainly in the pee wee division which is grades 2 & 3.
- Winter Swim Lesson registration was held on Jan. 5. Lessons started on January 28 for eight weeks. There are 59 participants registered which is 1 more than last year.
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Division Performance Goals & Objectives	Next Step

Performance Measures & Indicators:

Follow us @windsortrec and/or like us at Windsor Recreation and Leisure Services

Upcoming Youth Commission Action Request: To continue to supporting all Windsor recreation programs

Youth Commission
Library Services Report
February 1, 2017

January 2017 statistics:

- 7 volunteers worked 34 hours
- 5 programs with 28 teens

Upcoming Library Programs for Teens:

- Snapchat Geofilter design contest for all ages runs until April 1.
- Teen Tuesdays from 3:30 – 5:00 on Feb. 14 and 28
- Nutmeg Book Club February 16 from 3:30 – 4:30 pm
- Fantastic Beasts Escape Room February 17 from 2 – 4 pm
- 3D Design Workshop February 25 from 10:30 – 12:30
- Perler Bead program for Teen Tech Week March 6 from 6:30 – 8:30

General Library:

- Makerspace open for appointments and during drop-in times – Monday from 4 - 9 and Wednesday from 3 -5
- Starting in February the library is a Passport Facility! We have 8 staff members trained to be agents and appointments begin Feb. 15.

Youth Commission
Youth Services Bureau Report
January 2017 Report

Resignations / Retirements / New Hires

- JRB caseworker was hired. The caseworker will conduct an intake that will allow staff to provide enhanced follow-up, and identify possible resources for family or youth.
- UHART intern has returned for second semester internship.
- Facilitators hired under contract to run Mother Daughter Circle and Boys Council.

Recruitments & Training

Performance Excellence

- The first “Digital Footprint” class was attended by 20 youth ranging in age from 9 to 15 years old. Topics included posting on social media, sending e-mails, texting, online shopping, passwords, photo sharing, and related issues. This class was created and ran by YSB staff.
- The second “Home Alone Safety” class was attended by 15 youth, an increase of 3 participants from the November class. This class is taught by YSB staff and intern.
- The first Boys Council program kicked off on January 23 with 9 boys in grades 5,6, and 7. A high school mentor from the SPARK program will be assisting the facilitator. The Council challenges myths about how to be a “real boy” or “real man”.
- A YSB staff is running Girl’s Circle Jr. weekly at RISE for girls in grades 4 and 5. This is the first time we have partnered with RISE in this capacity. Nine girls meet weekly – both girls and parents are pleased with this partnership.

Facilities and Grounds

- The YSB storage room at 330 Windsor Ave was completely cleaned out and the floor was painted. All equipment is organized, clean, and tidy. This project was completed by YLT and YSB staff.
- The student bathrooms at 330 Windsor Ave are being renovated.
- The facility manager is continuing to chip away at the list YSB and Rec provided (spackle, painting).

Planning

- The Youth Summit: Money Matters committee has been meeting regularly to offer a one day free workshop on how to help students manage their money and plan for their financial future. There will be a keynote speaker plus 3 breakout sessions.
- Registration trends have shown that elementary school parents sign their children up for more programs the YSB offers than middle and high school parents. YSB will be offering more programs for students in grades 3,4, and 5. This will introduce younger students to YSB programs and will continue to sign up for programs as they age.
- NYLIFE financial planning workshop is being offered to YSB and RISE staff in February for those interested.
- YSB and the Police Department are teaming up through a grant to offer more opportunities for youth and police to interact and build positive relationships during the RISE program.

- Planning for the YSB family event “Winter Windsorland Festival” including a magic show, bounce house, face painter, balloon sculpturing, arts and crafts table, food, and carnival games. This event will be hosted by YLT. YLT will have table of information available about substance use prevention.
- YSB and Rec are working on a monthly calendar to promote Teen Center activities.
- YSB is working on a schedule to offer Boy Council Jr. to RISE

Upcoming January Youth Programs

- February 2: Mother Daughter Circle begins
- February 2: Valentine’s for Veterans
- February 17: YSB Paint Night
- March 4: Winter Windsorland Festival

Submitted by Sarah Maffiolini 1/31/17