

**TOWN OF WINDSOR  
FINANCE COMMITTEE  
SPECIAL MEETING  
NOVEMBER 29, 2016  
TOWN HALL – LUDLOW ROOM**

**APPROVED MINUTES**

**1. CALL TO ORDER**

Deputy Mayor Jody Terranova, Chair of the Finance Committee, called the meeting to order at 7:30 p.m. with Councilors Randy McKenney and Donald Jepsen present. Town Manager Peter Souza was also present.

**2. PUBLIC COMMENT - None**

**3. INTERVIEW OF CONSULTANTS REGARDING RESPONSES TO DEPARTMENT OF PUBLIC WORKS' ORGANIZATIONAL EFFECTIVENESS AND EFFICIENCY STUDY RFP**

Three consulting firms were interviewed via Skype: Mercer Group, Inc.; Novak Consulting Group; and Matrix Consulting Group. It was determined that references should be checked for Novak Consulting Group and Matrix Consulting Group.

**4. STAFF REPORTS - None**

**5. APPROVAL OF MINUTES**

a) November 14, 2016

Councilor McKenney MOVED and Councilor Jepsen seconded to approve the unapproved minutes of November 14, 2016. Motion Passed 3-0-0.

**6. ADJOURNMENT**

Councilor McKenney MOVED and Councilor Jepsen seconded to adjourn the meeting at 8:53 p.m. Motion Passed 3-0-0

Respectfully submitted by,

Jonathan Luiz  
Assistant Town Manager