

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



AGENCY: Personnel Committee
DATE: November 17, 2016
TIME: 5:30 PM
PLACE: Town Hall – Ludlow Room

AGENDA

1. Call to order
2. Public comment
3. *Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
 - a) *October 12, 2016
6. Adjournment

*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**Personnel Committee
Candidate Interviews & Reappointments
November 17, 2016**

5:40 PM

Keniel Williams – Interested in Fair Rent Commission, Human Relations Commission and Youth Commission – Democrat – APPOINTMENT – (rescheduled from 10/12/16 meeting)

Fair Rent Commission

- 1 Democratic member (homeowner) vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace Donegan)*
- 1 Democratic member (landlord) vacancy
 - Three year term to expire March 31, 2018 or until a successor is appointed *(to replace McQueeney)*
- 1 Democratic Alternate (landlord) vacancy
 - Three year term to expire March 31, 2018 or until a successor is appointed *(to replace Gaylord)*

Human Relations Commission

- 1 Democratic Alternate vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace P. Mack)*

Youth Commission

- 1 Democratic member vacancy
 - Three year term to expire September 30, 2019 or until a successor is appointed *(to replace Collins)*

5:50 PM

Kimberley Williams – Interested in Commission on Aging & Persons with Disabilities, Human Relations Commission and Youth Commission – Unaffiliated – APPOINTMENT – (rescheduled from 10/12/16 meeting)

Commission on Aging & Persons with Disabilities – no vacancies

Human Relations Commission

- 1 Republican member vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace Mitto)*
- 1 Democratic Alternate vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace P. Mack)*
- 2 Republican Alternate vacancies
 - Three year term to expire March 31, 2018 or until a successor is appointed *(to replace Fortunato)*
 - Three year term to expire May 31, 2018 or until a successor is appointed *(to replace Boccia)*

Kimberley Williams (continued)

Youth Commission

- 1 Republican member vacancy
 - Three year term to expire September 30, 2017 or until a successor is appointed
(to replace Johnson)
- 1 Democratic member vacancy
 - Three year term to expire September 30, 2019 or until a successor is appointed
(to replace Collins)
- 1 Republican Alternate vacancy
 - Two year term to expire September 30, 2018 or until a successor is appointed
(to replace Obiocha)

6:00 PM

Arbaaz Tanveer – Interested in Board of Assessment Appeals, Metropolitan District Commission, and Human Relations Commission – Independent – APPOINTMENT – *(rescheduled from 10/12/16 mtg – Jewish holiday)*

Board of Assessment Appeals

- 2 Democratic Alternate vacancies
 - Four year term to expire November 30, 2018 or until a successor is appointed
(to replace Graff)
 - Four year unexpired term to expire November 30, 2017 or until a successor is appointed
(to replace Mihalek)

Human Relations Commission

- 1 Republican member vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed
(to replace Mitto)
- 1 Democratic Alternate vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed
(to replace P. Mack)
- 2 Republican Alternate vacancies
 - Three year term to expire March 31, 2018 or until a successor is appointed
(to replace Fortunato)
 - Three year term to expire May 31, 2018 or until a successor is appointed
(to replace Boccia)

MDC – Governor appointment

6:10 PM

Ana Del Rio – interested in Commission on Aging & Persons with Disabilities, Human Relations Commission, Joint TC/BOE and Youth Commission – Unaffiliated – APPOINTMENT *(could not get into building on 10/12)*

Commission on Aging & Persons with Disabilities – no vacancies

Human Relations Commission

- 1 Republican member vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed
(to replace Mitto)

Ana Del Rio (continued)

Human Relations Commission

- 1 Democratic Alternate vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace P. Mack)*
- 2 Republican Alternate vacancies
 - Three year term to expire March 31, 2018 or until a successor is appointed *(to replace Fortunato)*
 - Three year term to expire May 31, 2018 or until a successor is appointed *(to replace Boccia)*

Joint TC/BOE – not available for citizens to apply

Youth Commission

- 1 Republican member vacancy
 - Three year term to expire September 30, 2017 or until a successor is appointed *(to replace Johnson)*
- 1 Democratic member vacancy
 - Three year term to expire September 30, 2019 or until a successor is appointed *(to replace Collins)*
- 1 Republican Alternate vacancy
 - Two year term to expire September 30, 2018 or until a successor is appointed *(to replace Obiocha)*

6:20 PM

Meg Harvey – Town Planning & Zoning Commission – Independent – APPOINTMENT

- One Democratic Alternate vacancy
 - Two year unexpired term to expire November 11, 2017 or until a successor is appointed *(to replace Levine)*

6:30 PM

Ileana Garcia – Interested in Human Relations Commission & Windsor Housing Authority – Democrat - APPOINTMENT

Human Relations Commission

- 1 Democratic Alternate vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace P. Mack)*

Windsor Housing Authority

- 1 Democratic member vacancy
 - Five year unexpired term to expire July 31, 2018 or until a successor is appointed *(to replace Richardson)*

6:40 PM

**Leonard Swade – Human Relations Commission – Democrat Member –
REAPPOINTMENT**

- Three year term to expire May 31, 2019 or until a successor is appointed

TOWN OF WINDSOR, CONNECTICUT
Special Meeting Notice
Personnel Committee
October 12, 2016
6:00 PM
Town Hall – Ludlow Room
UNAPPROVED MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

Present: Deputy Mayor Jody Terranova, Councilor Jill Jenkins, Councilor Donald Jepsen

2. PUBLIC COMMENT

3. CANDIDTATE INTERVIEWS AND REAPPOINTMENTS FOR BOARDS AND COMMISSIONS

a. ***Patricia Mack – Human Relations Commission – Democrat – would like to move up from an Alternate position to full membership on board - APPOINTMENT***

The committee met with Ms. Mack to discuss her interest in moving up from an alternate position on the Human Relations Commission to a full membership. Ms. Mack said she loves working on the commission. She stated that it is different this year in that she is working with people other than children. They are working on peace builders in November. She helped with the vigil for Miami. She's very excited about what the commission is doing for the residents of Windsor. She loves giving back to the commission.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen to APPOINT Patricia Mack as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2019 or until a successor is appointed.

Motion Passed 3-0-0

b. ***Robert Mack – Windsor Housing Authority – Democratic Member- REAPPOINTMENT***

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to REAPPOINT Robert Mack as a Democratic member to the Windsor Housing Authority for a five year term to expire July 31, 2021 or until a successor is appointed.

Motion Passed 3-0-0

c. Edward Samolyk – Insurance Commission – Democratic Member – REAPPOINTMENT

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to REAPPOINT Edward Samolyk as a Democratic member to the Insurance Commission for a four year term to expire October 31, 2020 or until a successor is appointed.

Motion Passed 3-0-0

4. EXECUTIVE SESSION

- a) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee (Town Manager's evaluation)

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to move into Executive Session at 6:50 p.m.

Motion Passed 3-0-0

Present: Deputy Mayor Jody Terranova, Councilor Jill Jenkins, Councilor Donald Jepsen

Peter Souza, Town Manager, entered Executive Session at 7:30 p.m.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to leave Executive Session at 8:48 p.m.

Motion Passed 3-0-0

5. STAFF REPORTS - None

6. APPROVAL OF MINUTES

- a) September 20, 2016

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the September 20, 2016 meeting minutes with amendments.

Motion Passed 3-0-0

7. ADJOURNMENT

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to adjourn the meeting at 8:50 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Jill Jenkins