

**TOWN OF WINDSOR, CONNECTICUT**  
**Special Meeting Notice**  
**Personnel Committee**  
**October 12, 2016**  
**6:00 PM**  
**Town Hall – Ludlow Room**  
**APPROVED MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

Present: Deputy Mayor Jody Terranova, Councilor Jill Jenkins, Councilor Donald Jepsen

2. PUBLIC COMMENT

3. CANDIDTATE INTERVIEWS AND REAPPOINTMENTS FOR BOARDS AND COMMISSIONS

a. ***Patricia Mack – Human Relations Commission – Democrat – would like to move up from an Alternate position to full membership on board - APPOINTMENT***

The committee met with Ms. Mack to discuss her interest in moving up from an alternate position on the Human Relations Commission to a full membership. Ms. Mack said she loves working on the commission. She stated that it is different this year in that she is working with people other than children. They are working on peace builders in November. She helped with the vigil for Miami. She's very excited about what the commission is doing for the residents of Windsor. She loves giving back to the commission.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen to APPOINT Patricia Mack as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2019 or until a successor is appointed.

Motion Passed 3-0-0

b. ***Robert Mack – Windsor Housing Authority – Democratic Member- REAPPOINTMENT***

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to REAPPOINT Robert Mack as a Democratic member to the Windsor Housing Authority for a five year term to expire July 31, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**c. Edward Samolyk – Insurance Commission – Democratic Member – REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to REAPPOINT Edward Samolyk as a Democratic member to the Insurance Commission for a four year term to expire October 31, 2020 or until a successor is appointed.

Motion Passed 3-0-0

**4. EXECUTIVE SESSION**

- a) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee (Town Manager's evaluation)

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to move into Executive Session at 6:50 p.m.

Motion Passed 3-0-0

Present: Deputy Mayor Jody Terranova, Councilor Jill Jenkins, Councilor Donald Jepsen

Peter Souza, Town Manager, entered Executive Session at 7:30 p.m.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to leave Executive Session at 8:48 p.m.

Motion Passed 3-0-0

**5. STAFF REPORTS - None**

**6. APPROVAL OF MINUTES**

- a) September 20, 2016

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the September 20, 2016 meeting minutes with amendments.

Motion Passed 3-0-0

7. ADJOURNMENT

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to adjourn the meeting at 8:50 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Jill Jenkins