

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



AGENCY: Personnel Committee
DATE: December 14, 2016
TIME: 6:30 PM
PLACE: Town Hall – Ludlow Room

AGENDA

1. Call to order
2. Public comment
3. *Candidate Interviews and reappointments for boards and commissions
4. Review of reappointments
5. Staff reports
5. Approval of minutes
 - a) *November 17, 2016
6. Adjournment

*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**Personnel Committee
Candidate Interviews & Reappointments
December 14, 2016**

6:40 PM

Robert Griffiths – Board of Ethics and Zoning Board – Unaffiliated – APPOINTMENT

Board of Ethics – no vacancies / Jennifer Macierowski up for reappointment (*term expired 7/31/16*)

Zoning Board of Appeals

- 1 Democratic Member vacancy
 - Four year unexpired term to expire November 10, 2018 or until a successor is appointed (*to replace Shay*)
- 1 Democratic Alternate vacancy
 - Two year term to expire November 10, 2017 or until a successor is appointed

6:50 PM

Jerome Whittington – Interested in Hartford Area Cable Television Advisory Council, MDC, Public Building Commission, and Redevelopment Agency– Democrat - APPOINTMENT

Hartford Area Cable Television Advisory Council

- 2 Democratic Member vacancies
 - Two year term to expire June 30, 2018 or until a successor is appointed (*to replace Hartman*)
 - Two year term to expire June 30, 2018 or until a successor is appointed (*to replace Walker*)

Metropolitan District Commission

- 1 Democratic Member vacancy
 - Six year term to expire February 7, 2023 or until a successor is appointed (*to replace Curtis after term expires on 2/7/17*)

Public Building Commission

- 1 Democratic Alternate vacancy
 - Three year term to expire November 30, 2019 or until a successor is appointed (*to replace Peck*)

Redevelopment Agency

- 1 Democratic Member vacancy
 - Four year term to expire April 18, 2017 or until a successor is appointed (*to replace Griffin*)
- 1 Democratic Alternate vacancy
 - Five year term to expire July 1, 2020 or until a successor is appointed

7:00 PM

Russell Sills – Interested in Youth Commission – Unaffiliated - APPOINTMENT

Youth Commission

- 1 Republican Member vacancy
 - Three year term to expire September 30, 2017 or until a successor is appointed
(to replace Johnson)
- 1 Democratic Member vacancy
 - Three year term to expire January 30, 2019 or until a successor is appointed
(to replace Schlanger)
- 1 Republican Alternate vacancy
 - Two year term to expire September 30, 2018 or until a successor is appointed
(to replace Obiocha)

7:10 PM

Lenworth Walker – Interested in Metropolitan District Commission – Democrat – APPOINTMENT

Metropolitan District Commission

- 1 Democratic Member vacancy
 - Six year term to expire February 7, 2023 or until a successor is appointed
(to replace Curtis after term expires on 2/7/17)

7:20 PM

Andrea Davila – interested in Conservation Commission and Youth Commission – Republican – APPOINTMENT

Conservation Commission

- 2 Republican Member vacancies
 - Five year unexpired term to expire November 30, 2019 or until a successor is appointed
(to replace Hinckley)
 - Five year term to expire November 30, 2021 or until a successor is appointed
(to replace D. Davis)

Youth Commission

- 1 Republican Member vacancy
 - Three year term to expire September 30, 2017 or until a successor is appointed
(to replace Johnson)
- 1 Republican Alternate vacancy
 - Two year term to expire September 30, 2018 or until a successor is appointed
(to replace Obiocha)

7:30 PM

Wende Ann Cooper – Interested in Youth Commission – Unaffiliated – APPOINTMENT

Youth Commission

- 1 Republican Member vacancy
 - Three year term to expire September 30, 2017 or until a successor is appointed
(to replace Johnson)
- 1 Republican Alternate vacancy
 - Two year term to expire September 30, 2018 or until a successor is appointed
(to replace Obiocha)
- 1 Democratic Member
 - Three year term to expire January 30, 2019 or until a successor is appointed
(to replace Schlanger)

7:40 PM

John Avedisian – Interested in Metropolitan District Commission – Republican – APPOINTMENT

Metropolitan District Commission

- 1 Democratic Member vacancy
 - Six year term to expire February 7, 2023 or until a successor is appointed
(to replace Curtis after term expires on 2/7/17)

7:50 PM

Jennifer Macierowski – Board of Ethics – Republican Member - REAPPOINTMENT

- Five year term to expire July 31, 2021 or until a successor is appointed
(Attendance: 2016 – 4 out of 5 mtgs; 2015 - 3 out of 4 mtgs; 2014 - 3 out of 4 mtgs)

8:00 PM

Richard Williams – Inland Wetlands and Watercourses Commission – Democratic Member – REAPPOINTMENT

- Four year term to expire March 31, 2020 or until a successor is appointed
(Attendance: 2016 – 3 out of 6 mtgs; 2015 - 7 out of 14 mtgs; 2014 - 6 out of 9 mtgs)

8:10 PM

Robert Gange – Youth Commission – Unaffiliated Member – REAPPOINTMENT

- Three year term to expire September 30, 2019 or until a successor is appointed
(Attendance: 2016 - 2 out of 2 mtgs; 2015 - 4 out of 5 mtgs; 2014 - 8 out of 8 mtgs)

REAPPOINTMENTS

- a) **Linda Rickard – Commission on Aging & Persons with Disabilities – Democratic Alternate**
- Two year term to expire November 30, 2018 or until a successor is appointed
(Attendance: 2016 – 7 out of 8 mtgs; 2015 - 9 out of 9 mtgs; 2014 - 7 out of 8 mtgs)
- b) **Ann Beaudin – Conservation Commission – Unaffiliated Member**
- Five year term to expire November 30, 2021 or until a successor is appointed
(Attendance: 2016 - 7 out of 9 mtgs; 2015 - 7 out of 8 mtgs; 2014 - 5 out of 7 mtgs)
- c) **Colette Yeich – Conservation Commission – Republican Member**
- Five year term to expire November 30, 2019 or until a successor is appointed
(Attendance: 2016 - 9 out of 9 mtgs; 2015 - 4 out of 8 mtgs; 2014 – 6 out of 7 mtgs)
- d) **Jacqueline Reardon – Historic District Commission - Unaffiliated Member**
- Five year term to expire October 14, 2021 or until a successor is appointed
(Attendance: 2016 - 6 out of 8 mtgs; 2015 - 3 out of 4 mtgs; 2014 - 5 out of 6 mtgs)
- e) **Jonathan Sasporatos – Housing Code Board of Appeals – Republican Member**
- Five year term to expire October 31, 2021 or until a successor is appointed
(Attendance: 2016 - 1 out of 1 mtgs; 2015 - 1 out of 1 mtgs; 2014 - no mtgs)

TOWN OF WINDSOR, CONNECTICUT
Personnel Committee
November 17, 2016
Town Hall – Ludlow Room
UNAPPROVED MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

2. PUBLIC COMMENT

Mr. Bradford Smith asked about the status of the Wilson Deerfield Committee. He also asked about an enhancement of the other boards and commissions. He is concerned about Margret Harvey on the Town Planning & Zoning Commission being appointed due to being a card carrying Democrat. He is concerned about open positions being left vacant for extended periods of time. He also reviewed the Superintendent's report regarding vacant positions and suggested that the town manager prepare a similar report to show town vacancies.

3. CANDIDATE INTERVIEWS AND REAPPOINTMENTS FOR BOARDS AND COMMISSIONS

a) Keniel Williams – Interested in Fair Rent Commission, Human Relations Commission and Youth Commission – Democrat – APPOINTMENT

The committee met with Mr. Williams to discuss his interest in becoming a member to various boards and commissions. Mr. William recently moved from Bloomfield and bought a house here in Windsor just 6 months ago. He wants to become an active member in the community. He is currently the President of the CT Cricket League. He is very interested in the Youth Commission and would like to move forward with the nomination. As long as he knows meeting dates ahead of time, he will have no conflicts with the meeting.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen to appoint Keniel Williams as a Democratic member to the Youth Commission for a three year term to expire September 30, 2019 or until a successor is appointed (to replace Collins)

Motion Passed 3-0-0

b) Kimberley Williams – Interested in Commission on Aging & Persons with Disabilities, Human Relations Commission and Youth Commission – Unaffiliated – APPOINTMENT

The committee met with Ms. Williams to discuss her interest in becoming a member to various boards and commissions. She is a nurse and would like to utilize her skills to help the disabled and aging. She was originally interested in Commission on Aging and Disabilities but was informed that commission is filled. Therefore, she would prefer to be part of the Human Relations Commission. In Jamaica, she served as an Assistant President to a youth group that would help with HIV and counseling. She feels she would fit well with Human

Relations commission. She has no conflicts with Wednesday evenings when the commission meets.

A decision was deferred until an opening is clarified by the town attorney.

c) Arbaaz Tanveer – Interested in Board of Assessment Appeals, Metropolitan District Commission, and Human Relations Commission – Independent – APPOINTMENT

The committee met with Mr. Tanveer to discuss his interest in various boards and commissions. After moving to Windsor from West Hartford, Mr. Tanveer is interested in getting involved with the town. He is interested in several commissions. The councilors gave him a description of his selections. He is interested in both the Board of Assessment Appeals and Human Relations Commission. He is able to make both meeting commitments and plans to visit the Board of Assessment Appeals meetings immediately. He is looking forward to serving on the Human Relations Commission as a continuation of his work in spreading understanding of the Muslim community

A decision was deferred until an opening is clarified by the town attorney.

d) Ana Del Rio – interested in Commission on Aging & Persons with Disabilities, Human Relations Commission, Joint TC/BOE and Youth Commission – Unaffiliated – APPOINTMENT

Ms. Del Rio did not show up for her interview.

e) Meg Harvey – Town Planning & Zoning Commission – Independent – APPOINTMENT

The committee met with Ms. Harvey regarding her interest in becoming a member on the Town Planning & Zoning Commission. She has been the Chair of the Conservation Commission for 5 years now. She has served a total of 13 years and is ready to make a change. She is very interested in how environments affect public health. Land use and Public health are all intertwined. She plans to resign from the Conservation Commission if she is appointed in the alternate position to the Town Planning & Zoning Commission.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to appoint Meg Harvey as an Independent Alternate member to the Town Planning & Zoning Commission for a two year unexpired term to expire November 11, 2017 or until a successor is appointed (to replace Levine)

Motion Passed 3-0-0

f) Ileana Garcia – Interested in Human Relations Commission & Windsor Housing Authority – Democrat - APPOINTMENT

The committee met with Ms. Garcia regarding her interest in becoming a member to various boards and commissions. She is a Parent Leadership Training I graduate and has reviewed

the position and meeting minutes and would like to get involved. The commission described the duties of each commission.

It was suggested that she reach out the Chair of the Housing Authority, Betsy Kenneson, to learn more about it. She is able to make meetings held on Wednesdays. She took a real estate course and is more interested in the Housing Authority vacancy.

A decision was deferred until an opening is clarified by the town attorney.

**g) Leonard Swade – Human Relations Commission – Democrat Member –
REAPPOINTMENT**

The committee met with Mr. Swade regarding his reappointment to the Human Relations Commission. He is interested in continuing in his present position on the Human Relations Commission He has been an active member for 25 years.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to reappoint Leonard Swade as a Democratic member to the Human Relations Commission for a three year term to expire May 31, 2019 or until a successor is appointed.

Motion Passed 3-0-0

4. STAFF REPORTS

Deputy Mayor Terranova reported that two commissions have had issues with attendance and she will be reaching out to the commissioners to follow up.

5. APPROVAL OF MINUTES

a) *October 12, 2016

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the minutes of the October 12, 2016 meeting as presented.

Motion Passed 3-0-0

6. ADJOURNMENT

MOVED by Councilor Jepsen, seconded by Councilor Jenkins to adjourn the meeting at 7:29 p.m.

Respectfully Submitted,

Jill Jenkins
Councilor