

# TOWN OF WINDSOR, CONNECTICUT

## Special Meeting Notice



**AGENCY:** Personnel Committee  
**DATE:** January 11, 2017  
**TIME:** 6:30 PM  
**PLACE:** Town Hall – Dr. Primus Room

### AGENDA

1. Call to order
2. Public comment
3. \*Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
  - a) \*December 14, 2016
6. Adjournment

\*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**Personnel Committee  
January 11, 2017  
Candidate Interviews and Reappointments**

**6:40 PM**

**Anita Mips – Town Planning & Zoning Commission – Democrat Member – REAPPOINTMENT**

- Five year term to expire November 30, 2021 or until a successor is appointed  
*(Attendance: 2016 - 17 out of 17 mtgs; 2015 - 17 out of 18 mtgs; 2014 – 8 out of 9)*

**6:50 PM**

**Wende Ann Cooper – Interested in Youth Commission – Unaffiliated – APPOINTMENT**

**Youth Commission**

- One Republican Alternate vacancy
  - Two year term to expire September 30, 2018 or until a successor is appointed  
*(to replace Obiocha)*

**7:00 PM**

**Tim Fitzgerald - Interested in Metropolitan District Commission – Democrat - APPOINTMENT**

**Metropolitan District Commission**

- 1 Democratic Member vacancy
  - Six year term to expire January 1, 2023 or until a successor is appointed  
*(to replace Curtis after term expires on 2/7/17)*

**7:10 PM**

**Joseph Auclair – Interested in Public Building Commission – Unaffiliated – APPOINTMENT**

- One Republican Member vacancy
  - Three year term to expire November 30, 2019 or until a successor is appointed  
*(to replace Gustafson)*
- One Democratic Alternate member vacancy
  - Three year term to expire November 30, 2019 or until a successor is appointed  
*(to replace Peck)*

**7:20 PM**

**Richard Hazelton – Public Building Commission – Democrat Member – REAPPOINTMENT**

- Three year term to expire November 30, 2019 or until a successor is appointed  
*(Attendance: 2016 – 16 out of 21 mtgs; 2015 – 12 out of 20 mtgs; 2014- 16 out of 19 mtgs)*

**7:30 PM**

**Damien Vasseur – Interested in Conservation Commission and Historic District Commission – Democrat – APPOINTMENT**

**Conservation Commission**

- One Democratic Member vacancy
  - Five year unexpired term to expire November 30, 2017 or until a successor is appointed *(to replace Harvey)*
- Two Democratic Alternate Member vacancies
  - Five year term to expire November 30, 2020 or until a successor is appointed *(to replace O'Leary)*
  - Five year term to expire November 30, 2020 or until a successor is appointed *(to replace Washington)*

**Historic District Commission – no Democratic vacancies**

**7:40 PM**

**Richard Knickerbocker – Interested in Zoning Board of Appeals – Republican – APPOINTMENT**

**Zoning Board of Appeals**

- One Democratic Alternate Member vacancy
  - Two Year term to expire November 10, 2017 or until a successor is appointed

**7:50 PM**

**Dawn Kirkwood – Interested in Town Planning & Zoning Commission & Zoning Board of Appeals – Unaffiliated - APPOINTMENT**

**Zoning Board of Appeals**

- One Democratic Alternate Member vacancy
  - Two Year term to expire November 10, 2017 or until a successor is appointed

## REAPPOINTMENTS

**a) Marsha Brown – Commission on Aging & Persons with Disabilities –  
Unaffiliated Alternate Member – REAPPOINTMENT**

- o Two year term to expire November 8, 2018 or until a successor is appointed

*(Attendance: 2016 - 7 out of 9 mtgs; 2015 - 8 out of 10 mtgs; 2014 – 6 out of 8 mtgs)*

**TOWN OF WINDSOR, CONNECTICUT**  
**Personnel Committee**  
**December 14, 2016**  
**Town Hall – Ludlow Room**  
**UNAPPROVED MINUTES**

1. Call to order

Present: Deputy Mayor Terranova, Councilor Donald Jepsen, Councilor Jill Jenkins

The meeting was called to order at 6:30 p.m.

2. Public comment
3. Candidate Interviews and reappointments for boards and commissions

**a) Robert Griffiths – Board of Ethics and Zoning Board of Appeals – Unaffiliated - APPOINTMENT**

The committee met with Mr. Griffiths regarding his interest in becoming a member on the on the Zoning Board of Appeals. Mr. Griffiths has lived in Windsor for 16 years. He is interested in supporting the town and is more interested in becoming a member on the Zoning Board of Appeals than on the Board of Ethics. Evening and monthly meetings will work with his schedule. He asked several relevant questions specific to the position that were answered by the committee.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to APPOINT Robert Griffiths as an Unaffiliated member to the Zoning Board of Appeals for a four year unexpired term to expire November 10, 2018 or until a successor is appointed.

Motion Passed 3-0-0

**b) Russell Sills – Interested in Youth Commission – Unaffiliated - APPOINTMENT**

The committee met with Mr. Sills regarding his interest in volunteering on the Youth Commission.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to appoint Russell Sills as an Unaffiliated member to the Youth Commission for a three year term to expire January 30, 2019 or until a successor is appointed.

Motion Passed 3-0-0

**c) Lenworth Walker – Interested in Metropolitan District Commission – Democrat – APPOINTMENT**

The committee met with Mr. Walker to discuss his interest in becoming a member on the Metropolitan District Commission. Mr. Walker sees his role as a future Metropolitan District Commission member as one to communicate information to the Council. He

owns property in Hartford and expressed that he does not think other towns should have to pay for Hartford's mismanagement, but realizes that is a Council decision.

**d) Andrea Davila – interested in Conservation Commission and Youth Commission – Republican - APPOINTMENT**

The committee met with Ms. Davila regarding her interest in becoming a volunteer on the Conservation and Youth Commissions. Ms. Davila went to a meeting years ago, but wasn't able to participate at the time. She has two teenage sons. She is interested in both commissions but has a preference for the Youth Commission.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to appoint Andrea Davila as a Republican member to the Youth Commission for a three year term to expire September 30, 2017 or until a successor is appointed.

Motion Passed 3-0-0

**e) John Avedisian – Interested in Metropolitan District Commission – Republican – APPOINTMENT**

The committee met with Mr. Avedisian to discuss his interest in becoming a member on the Metropolitan District Commission (MDC). Mr. Avedisian has been very involved with the Metropolitan District Commission issue. He has come before the Council with his opinions and has attended MDC meetings in the past. As a commissioner, he would be willing to serve on sub-committees and give his phone number to the public. He is well versed on MDC issues.

After discussion of both candidates, Councilor Jepsen asked to appoint John Avedisian by unanimous consent as a Republican member to the Metropolitan District Commission for a six year term to expire January 1, 2023 or until a successor is appointed.

Motion Passed via unanimous consent

**f) Jennifer Macierowski – Board of Ethics – Republican Member - REAPPOINTMENT**

The committee met with Ms. Macierowski regarding her interest in continuing as a volunteer on the Board of Ethics. Ms. Macierowski stated that she has worked with the State legislature as a lawyer for 20 years. Her work is specifically related to ethics for the State of Connecticut. She is very familiar with the code and has reviewed the local code as well. She has enjoyed serving on the Board of Ethics and looks forward to continued service.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen to reappoint Jennifer Macierowski as a Republican member to the Board of Ethics for a five year term to expire July 31, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**g) Richard Williams – Inland Wetlands and Watercourses Commission – Democratic Member - REAPPOINTMENT**

The committee met with Mr. Williams regarding his interest in continuing to volunteer on the Inland Wetlands and Watercourses Commission. Mr. Williams enjoys working on the commission. He had no previous knowledge going into the experience but has received support needed to help him in his learning. He is in the process of completing required course work. Any meetings he has missed, he has made sure to inform other commissioners of ahead of time.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to reappoint Richard Williams as a Democratic member to the Inland Wetlands and Watercourses Commission for a four year term to expire March 31, 2020 or until a successor is appointed.

Motion Passed 3-0-0

**h) Robert Gange – Youth Commission – Unaffiliated Member – REAPPOINTMENT**

The committee met with Mr. Gange regarding his interest in continuing to volunteer on the Youth Commission. Mr. Gange has asked to have the Town Manager reach out to people from the Board of Education and Police Department to show up to meetings. He'd like to see the commission continue.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to reappoint Robert Gange as an Unaffiliated member to the Youth Commission for a three year term to expire September 30, 2019 or until a successor is appointed.

Motion Passed 3-0-0

**i) Linda Rickard – Commission on Aging & Persons with Disabilities – Democratic Alternate - REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to reappoint Linda Rickard as a Democratic Alternate to the Commission on Aging & Persons with Disabilities for a two year term to expire November 30, 2018 or until a successor is appointed.

Motion Passed 3-0-0

**j) Ann Beaudin – Conservation Commission – Unaffiliated Member -  
REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to reappoint Ann Beaudin as an Unaffiliated member to the Conservation Commission for a five year term to expire November 30, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**k) Colette Yeich – Conservation Commission – Republican Member -  
REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to reappoint Colette Yeich as a Republican member to the Conservation Commission for a five year term to expire November 30, 2019 or until a successor is appointed.

Motion Passed 3-0-0

**l) Jaqueline Reardon – Historic District Commission – Unaffiliated  
Member – REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to reappoint Jaqueline Reardon as an Unaffiliated member to the Historic District Commission for a five year term to expire October 14, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**m) Jonathan Sasporatos – Housing Code Board of Appeals – Republican  
Member – REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to reappoint Jonathan Sasporatos as a Republican member to the Housing Code Board of Appeals for a five year term to expire October 31, 2021 or until a successor is appointed.

Motion Passed 3-0-0

The next meeting is scheduled to take place on January 11, 2017 at 6:30 p.m.

4. Staff reports - None
5. Approval of minutes

a) November 17, 2016

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the minutes of the November 17, 2016 meeting with the following amendments: Page 1 - add

individuals that were present during the meeting; Under Public Comment, amend statement from Mr. Bradshaw Smith to "...He also asked about enhancement an open ended appointment to ~~of the other boards and commissions~~ Greater Hartford Transit District".

Motion Passed 3-0-0

6. Adjournment

MOVED by Councilor Jenkins, seconded by Councilor Jepsen to adjourn the meeting at 8:40 p.m.

Respectfully Submitted,

Jill Jenkins  
Councilor