

TOWN OF WINDSOR, CONNECTICUT

Special Meeting Notice



AGENCY: Personnel Committee
DATE: February 1, 2017
TIME: 6:30 PM
PLACE: Town Hall – Dr. Primus Room

AGENDA

1. Call to order
2. Public comment
3. *Candidate Interviews and reappointments for boards and commissions
4. Staff reports
5. Approval of minutes
 - a) *January 11, 2017
6. Adjournment

*Backup materials attached

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.

**Personnel Committee
February 1, 2017
Dr. Primus Room**

6:40 PM

Tracy Green – Unaffiliated – Interested in Human Relations Commission and Windsor Housing Authority – APPOINTMENT

Human Relations Commission

- One Republican Member vacancy
 - Three year unexpired term to expire May 31, 2017 or until a successor is appointed *(to replace Knickerbocker)*
- One Democratic Alternate vacancy
 - Three year unexpired term to expire March 31, 2018 or until a successor is appointed *(to replace Mack)*
- One Republican Alternate vacancy
 - Three year term to expire March 31, 2018 or until a successor is appointed *(to replace Fortunato)*

Windsor Housing Authority

- One Democratic Member
 - Five year unexpired term to expire July 31, 2018 or until a successor is appointed *(to replace Richardson)*

6:50 PM

James Bennett – Unaffiliated – Alternate - Public Building Commission – APPOINTMENT *(move up from an alternate position to regular membership)*

- One Republican Member vacancy
 - Three year term to expire November 30, 2019 or until a successor is appointed *(to replace Gustafson)*

(Attendance: 2014 – 19 of 20 mtgs; 2015 – 18 of 19 mtgs; 2016 – 12 of 12 mtgs)

7:00 PM

Nigel Pepin – Green – Alternate – Conservation Commission – APPOINTMENT *(move up from an alternate position to regular membership)*

One Democratic Member vacancy

- Five year unexpired term to expire November 30, 2017 or until a successor is appointed *(to replace Harvey)*

**Nigel Pepin – Green – Alternate – Conservation Commission – APPOINTMENT
(continued)**

Two Republican Member vacancies

- Five year unexpired term to expire November 30, 2019 or until a successor is appointed
(to replace Hinckley)
- Five year term to expire November 30, 2021 or until a successor is appointed
(to replace D. Davis)

(Appointed to board 3/22/15 – Attendance: 2015 – 0 out of 4 mtgs; 2016 – 4 out of 9 mtgs)

REAPPOINTMENTS

a) Amy Avedisian - Democratic Member - Commission on Aging & Persons with Disabilities - REAPPOINTMENT

- Three year term to expire January 31, 2020 or until a successor is appointed
(Attendance: 2014 – 4 of 7 mtgs; 2015 – 7 of 9 mtgs; 2016 – 5 of 6 mtgs)

b) Patricia Carroll – Democratic Member - Commission on Aging & Persons with Disabilities – REAPPOINTMENT

- Three year term to expire January 31, 2020 or until a successor is appointed
(Attendance: 2014 - 5 of 9 mtgs; 2015 – 9 of 9 mtgs; 2016 – 6 of 6 mtgs)

c) James Klase – Democratic Member- Conservation Commission - REAPPOINTMENT

- Five year term to expire November 30, 2021 or until a successor is appointed
(appointed to Commission on 10/17/16 – Attendance for 2016 – 1 of 3 mtgs)

TOWN OF WINDSOR, CONNECTICUT
Personnel Committee
January 11, 2017
Town Hall – Dr. Primus Room
UNAPPROVED MINUTES

1. Call to order

Present: Deputy Mayor Terranova, Councilor Donald Jepsen, Councilor Jill Jenkins

The meeting was called to order at 6:36 p.m.

2. Public comment - None
3. Candidate Interviews and reappointments for boards and commissions

**a) Anita Mips – Town Planning & Zoning Commission – Democrat Member
– REAPPOINTMENT**

The committee met with Ms. Mips regarding her interest in continuing her service on the Town Planning & Zoning Commission. Ms. Mips explained how she became involved with the Town Planning & Zoning Commission 40 years ago. At that time, only men were on the commission. She suggests that new members of this commission should always start as an alternate because laws are enacted via this venue.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to REAPPOINT Anita Mips as a Democratic member to the Town Planning & Zoning Commission for a five year term to expire November 30, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**b) Wende Ann Cooper – Interested in Youth Commission – Unaffiliated –
APPOINTMENT**

The committee met with Ms. Cooper regarding her interest in volunteering on the Youth Commission. Ms. Cooper works with DMHAS and services 13 towns with Windsor being one of them. She also serves on the Youth Advisory Board. If any questions regarding grants or conflicts of interest should arise she would abstain from voting. She is a registered as an Unaffiliated voter.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to APPOINT Wende Cooper as an Unaffiliated Alternate member to the Youth Commission for a two year term to expire September 30, 2018 or until a successor is appointed.

Motion Passed 3-0-0

c) Tim Fitzgerald - Interested in Metropolitan District Commission – Democrat - APPOINTMENT

The committee met with Mr. Fitzgerald to discuss his interest in becoming a member on the Metropolitan District Commission. Mr. Fitzgerald has applied to the State for the governor appointment on the Metropolitan District Commission (MDC). He has vast experience with the MDC as he was a commissioner from 1995-2001. He knows the players and how to get around.

d) Joseph Auclair – Interested in Public Building Commission – Unaffiliated – APPOINTMENT

The committee met with Mr. Auclair regarding his interest in becoming a volunteer on the Public Building Commission. Mr. Auclair has a vast scope of knowledge and experience in the construction industry. He specialized in HVAC, mechanical and electrical systems. He also is a roofing expert and helped with the library construction project. He is retired and wished to offer his expertise to help the town in any way he can. He asks for information prior to the meetings so he can prepare beforehand. He also knows a lot about solar energy. He was a president of a solar commission when he lived in Ohio.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to APPOINT Joseph Auclair as an Unaffiliated Alternate member to the Public Building Commission for a three year term to expire November 30, 2019 or until a successor is appointed.

Motion Passed 3-0-0

e) Richard Hazelton – Public Building Commission – Democrat Member – REAPPOINTMENT

The committee met with Mr. Hazelton to discuss his interest in continuing his membership on the Public Building Commission. Mr. Hazelton is currently serving as Chair on this Commission. He is willing to stay on for another term in order to assure stability to the commission.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to REAPPOINT Richard Hazelton as a Democratic member to the Public Building commission for a three year term to expire November 30, 2019 or until a successor is appointed.

Motion Passed 3-0-0

f) Damien Vasseur – Interested in Conservation Commission and Historic District Commission – Democrat – APPOINTMENT

The committee met with Mr. Vasseur regarding his interest in becoming a volunteer on the Conservation and Historic District Commissions. Mr. Vasseur is a banker and studied history in school. He may have an interest in the Housing Authority. He will contact the chair of the Housing Authority (Betsy Kenneson) before moving forward with a decision.

g) Richard Knickerbocker – Interested in Zoning Board of Appeals – Republican – APPOINTMENT

The committee met with Mr. Knickerbocker regarding his interest in serving on the Zoning Board of Appeals. The committee let Mr. Knickerbocker know that there are currently no seats available on the Zoning Board of Appeals for a Republican member. Mr. Knickerbocker said he is willing to consider another commission, but there are no other openings that are of interest to him at this time. He will look for other openings in the future.

h) Dawn Kirkwood – Interested in Town Planning & Zoning Commission & Zoning Board of Appeals – Unaffiliated - APPOINTMENT

The committee met with Ms. Kirkwood regarding her interest in becoming a member on the Town Planning & Zoning Commission and the Zoning Board of Appeals. Ms. Kirkwood has a diverse set of interests. She has a law degree and has served in various capacities in the past.

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to APPOINT Dawn Kirkwood as an Unaffiliated Alternate member to the Zoning Board of Appeals for a two year term to expire November 10, 2017 or until a successor is appointed.

Motion Passed 3-0-0

i) Marsha Brown – Commission on Aging & Persons with Disabilities – Unaffiliated Alternate Member – REAPPOINTMENT

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to REAPPOINT Marsha Brown as an Unaffiliated Alternate member to the Commission on Aging & Persons with Disabilities for a two year term to expire November 8, 2018 or until a successor is appointed.

Motion Passed 3-0-0

The next meeting is scheduled to take place on February 1, 2017 at 6:30 p.m.

4. Staff reports - None

5. Approval of minutes

a) December 14, 2016

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the minutes of the December 14, 2016 meeting as presented.

Motion Passed 3-0-0.

6. Adjournment

MOVED by Councilor Jenkins, seconded by Councilor Jepsen to adjourn the meeting at 8:14 p.m.

Respectfully Submitted,

Jill Jenkins
Councilor