

**TOWN OF WINDSOR, CONNECTICUT**  
**Personnel Committee**  
**February 1, 2017**  
**Town Hall – Dr. Primus Room**  
**UNAPPROVED MINUTES**

1. Call to order

Present: Deputy Mayor Terranova, Councilor Donald Jepsen, Councilor Jill Jenkins

The meeting was called to order at 6:33 p.m.

2. Public comment - None
3. Candidate Interviews and reappointments for boards and commissions

**a) Tracy Green – Unaffiliated Member – Interested in Human Relations Commission and Windsor Housing Authority – APPOINTMENT**

The committee met with Ms. Green regarding her interest in becoming a member on either the Human Relations Commission or Windsor Housing Authority. She is a retired police officer from the Town of Windsor and is studying to be a paralegal. She has lived in Windsor for 15 years. She is a registered voter. The meeting time for the Housing Authority would be a conflict for her.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to APPOINT Tracy Green as an Unaffiliated member to the Human Relations Commission for a three year unexpired term to expire May 31, 2017 or until a successor is appointed.

Motion Passed 3-0-0

**b) James Bennett – Unaffiliated Alternate – Public Building Commission – APPOINTMENT**

The committee met with Mr. Bennett regarding his interest in moving up from an Alternate position on the commission to a full membership. Mr. Bennett has been on the commission since 2005.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to APPOINT James Bennett as an Unaffiliated member to the Public Building Commission for a three year term to expire November 30, 2019 or until a successor is appointed.

Motion Passed 3-0-0

**c) Nigel Pepin – Green Alternate – Conservation Commission – APPOINTMENT**

The committee met with Mr. Pepin regarding his interest in moving up from his present position as an alternate on the commission to a full membership. Mr. Pepin has helped with background work for the commission for a while. He wants to take a more active role in the commission. His missed meetings at the beginning of his term were work-related issues.

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to APPOINT Nigel Pepin as a Green member to the Conservation Commission for a five year term to expire November 30, 2021 or until a successor is appointed.

Motion Passed 3-0-0

**d) Amy Avedesian – Democratic Member – Commission on Aging & Persons with Disabilities - REAPPOINTMENT**

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to REAPPOINT Amy Avedesian as a Democratic member to Commission on Aging & Persons with Disabilities for three year term to expire January 31, 2020 or until a successor is appointed.

Motion Passed 3-0-0

**e) Patricia Carroll – Democratic Member – Commission on Aging & Persons with Disabilities – REAPPOINTMENT**

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to REAPPOINT Patricia Carroll as a Democratic member to the Commission on Aging & Persons with Disabilities for a three year term to expire January 31, 2020 or until a successor is appointed.

Motion Passed 3-0-0

**f) James Klase — Democratic Member – Conservation Commission – REAPPOINTMENT**

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to REAPPOINT James Klase as a Democratic member to the Conservation Commission for a five year term to expire November 30, 2021 or until a successor is appointed.

Motion Passed 3-0-0

The next meeting is scheduled to take place on Wednesday, March 29, 2017 at 6:30 p.m.

4. Staff reports

The committee discussed the issues related to the Wilson/Deerfield Advisory Committee.

5. Approval of minutes

a) January 11, 2017

MOVED by Councilor Jepsen, seconded by Councilor Jenkins, to approve the minutes of the January 11, 2017 meeting as presented.

Motion Passed 3-0-0

6. Adjournment

MOVED by Councilor Jenkins, seconded by Councilor Jepsen, to adjourn the meeting at 7:12 p.m.

Respectfully Submitted,

Jill Jenkins, Councilor