

WINDSOR POLICE FACILITY  
110 ADDISON ROAD  
#18009.01  
WINDSOR, CT 06095

ADDITIONS AND RENOVATIONS  
KBA

**INVITATION TO BID**  
**ADDITIONS AND RENOVATIONS**  
**WINDSOR POLICE FACILITY**  
**110 ADDISON ROAD**  
**WINDSOR, CT**

Sealed bids for the **Additions and Renovations, Windsor Police Facility, 100 Addison Road, Windsor, CT** addressed to **James Bourke, Finance Director** will be received in the **Finance Office, Town of Windsor, 275 Broad Street, Windsor, CT 06095** on or before **2:00 p.m.** local time on **Wednesday, July 31, 2019**. Bids will be publicly opened and read aloud. Late bids will be rejected.

A **Mandatory Pre-Bid Walk-Through for General Contractors only, however, all major trades are highly recommended to attend--** will be held on **Wednesday, July 17, 2019**, at **10:00 a.m.** local time at the **Site, 100 Addison Road, Windsor, CT 06095**.

Bidders may obtain complete sets of Bidding Documents online at [advancedrepro.net](http://advancedrepro.net). (**Kaestle Boos Associates, Inc. and Advanced Reprographics** do not guarantee these electronic files and are not responsible for data lost or corrupted.) Go to [www.advancedrepro.net](http://www.advancedrepro.net) and click on "ACCESS OUR PLANROOM" on the bottom of the page and select "PUBLIC JOBS." Plans and specifications will be available for viewing and purchasing.

Bidders may obtain hard copies of complete sets of Bidding Documents **after 12:00 p.m. local time on July 2, 2019**. Bidding documents will also be made available at **Advanced Reprographics upon a non-refundable payment to be advised at the time of order/pick-up for EACH SET**. Make check payable to **Advance Reprographics**. Addenda will be issued to all Bidders who have secured Drawings and Specifications from Advanced Reprographics. Faxes or emails of Addenda will not be provided by the Architect.

Federal Express orders will only be considered if accompanied by a properly filled out Federal Express form (one form for each set ordered), charging the order to the Contractor's account.

As Security, each Bid must be accompanied by a Certified Check or Cashier's Check drawn upon either a State Bank and Trust Company or a National Banking Association, to the order of the **Town of Windsor**, or the Bid must be accompanied by a Bid Bond having as surety thereto, such Surety Company or Companies as are authorized to do business in the State of Connecticut of an amount not less than **(5%)** of the Bid. NO BID WILL BE ACCEPTED UNLESS ACCOMPANIED BY THE REQUIRED BID DEPOSIT.

Upon award and prior to any work being performed a 100% Performance, Labor and Material Payment Bond and other Bonds subject to the conditions provided for in the Bid Specifications are required. A Certificate of Insurance will also be required naming the **Town of Windsor** as an additional insured.

All Bidders shall refer to *AIA Document A701-1997 – Instructions to Bidders*, Article 4 – Bidding Procedures, paragraph 4.1 "Preparation of Bids."

All Requests for Information (RFI) are to be emailed to the attention of Nicholas Semyanko at [nsemyanko@kba-architects.com](mailto:nsemyanko@kba-architects.com). RFIs must be received by the Architect by **July 26, 2019 BY NOON**—Last day to receive RFIs.

All Bidders must submit a Contractors Qualification Statement AIA Document A305 with the bid.

WINDSOR POLICE FACILITY  
110 ADDISON ROAD  
#18009.01  
WINDSOR, CT 06095

ADDITIONS AND RENOVATIONS  
KBA

Bidders shall not include Federal Excise Taxes or State of Connecticut Sales Taxes on which Public Buildings are exempt.

General Contractors (GC) (*for bids over \$500,000.00*) and subcontractors (*whose contract exceeds \$500,000.00*) must be pre-qualified with the State of Connecticut Department of Administrative Services (DAS). DAS prequalification for General Building Construction Group B is required for the General Contractor. Any bidders not on the pre-qualification list with DAS at the time of the bid opening shall be disqualified from bidding.

All Bidders should make an effort to consider the use of local trade contractors.

Bids must be held firm and may not be withdrawn for sixty (60) days after the bid opening.

The **Town of Windsor** reserves the right to waive any informalities in Bids, to reject any or all Bids, or to accept, negotiate, any proposal that in their judgment will be in the best interest of the Town.

The **Town of Windsor** does not discriminate on the basis of sex, race, age, physical disability, religion or national origin.

The **Town of Windsor** is an Affirmative Action/Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply.

**James Bourke, Finance Director**  
**Town of Windsor, CT**