

# HEALTH DEPARTMENT

## Mission

**Protect and Promote the health of the People; protect and improve the environment; and provide support during natural and man-made emergencies.**

## Budget

General Fund -- \$ 473,630  
Grants -- \$ 53,220  
User Fees -- \$ 16,770  
**TOTAL -- \$ 543,620**

## Staffing – 5.0 FTE

Michael Pepe, Ph.D., MPH, RS, CHO, DAAS, Director of Health  
Sharon Enot, RN, BSN, MA, Public Health Nurse  
Matthew Brattoli, BS, Sanitarian  
Kim Dubanoski, BA, RS, Sanitarian  
Michael Rotondaro, BA, Code Inspector (part-time)  
Ellen Hansen, BS, Clerk (part-time)

## What We Do

### Inspection & Regulation Programs

#### Food Safety

Issue permits to all full & temporary food operations  
Inspect all food operations on regular basis  
Investigate all suspected food outbreaks  
Coordinate Epidemiological investigations  
Conduct classes on food related issues

#### Drinking Water Protection

Perform sanitary surveys & review well water analyses  
Issue permits for all well construction/repairs  
Respond to all drinking water questions/complaints  
Coordinate extension of public water mains with MDC

#### Waste Water Disposal

Review/approve new/repairs septic systems  
Investigate complaints on sewage disposal  
Monitor pollution cleanup at BDL

#### Public Health Nuisances

Property Maintenance  
Refuse & Litter  
Vermin  
Air pollution  
Odors  
Noise

#### Institutional Health & Safety

Public & private schools  
Day Care Centers  
Migrant labor camps  
Public/semi-public swimming pools/spas  
Conduct Senior Health Fair  
Conduct Annual Flu Clinic  
Youth resident day camps  
Group homes  
Parks & public play grounds  
School infirmaries  
Hotels/motels

### Emergency & Hazardous Situations

Respond to Hazardous Material spills  
Respond to bio-terror incidents  
Oversee Cleanup of  
Assist at fire scenes  
Support EOC, Sheltering Operations

### Mosquito Control

Direct Mosquito Control operations  
Treat 4,600 town catch basins  
Distribute mosquito dunks to residents  
Advise residents on tick identification

### Environmental Assessment

Participate on Site Development Team  
Provide environmental & health info.  
Assess property for development

### Disease Prevention & Control

#### Community Assessment

Monitor local health status & data  
Study impact of health disparities  
Address child health & wellness issues

#### Epidemiological Investigations

Review Reportable Disease Reports  
Monitor & investigate disease outbreaks  
Review all laboratory reports received

### Clinic Services

Health Screenings  
Conduct Senior Health Fair  
Conduct Annual Flu Clinic

Community Programs

- Conduct CPR, First Aid, AED programs
- Provide information related to bioterrorism
  - Pandemic Flu
  - Smallpox
  - Anthrax
  - SARs
- Train medical & non-medical volunteers
- Public Access AEDs
- Promote cardiovascular health through education
- Provide stroke & cholesterol screening
- Provide public health education programs
- Sell bike and multi-sport helmets
- Maintain Website with links to health & safety
- Provide OSHA bloodborne pathogen training
- Partner with departments on Holiday Toy Drive
- Lead Health Department for MDA#31