



Town of Windsor
Commission on Aging and Persons with Disabilities
Regular Meeting
February 4, 2020

OFFICIAL MINUTES

Commissioners Present: Amy Silliman-Avedisian, Marsha Brown, Veronica DeBetham-Taylor, Estelle LaBarre, and Kathy Roby

Commissioners Excused: Linda Rickard

Commissioners Unexcused: None

Liaison Present: Rebecca Joyce

Also Present: N/A

Called to order at 7:00 PM by Chairperson Amy Silliman-Avedisian

Communication from Commissioners:

Commissioner LaBarre mentioned that this would be her last meeting. She also mentioned that the AARP Tax program, for which she is a volunteer tax preparer, processed about 19 tax returns on its first day, Monday, February 3.

Commissioner DeBetham-Taylor also mentioned that, after 6 years serving on the Commission, this would be her last meeting, as she too has had to resign.

Commissioner Roby mentioned that she will report back to the Commission regarding handles and doors at LP Wilson Community Center. Liaison Joyce noted that automatic door openers are set to be installed in the back hallway restrooms of the Community Center in the spring.

Commissioner Brown noted that, so far, she has not heard of any celebrations for the 30th Anniversary of the Americans with Disabilities Act.

Communication from Liaison: Liaison Joyce provided an update on Senior Services as well as distributed the February newsletter for Senior Services and Social Services. She mentioned special program celebrating Black History Month, Waly's African Drumming Show, the Annual Valentine's Party and pointed out in the newsletter the blurb for the COAPD spring program on Medication Management.

Communication from the Public: N/A

Approval of the Minutes from the January 7, 2020 meeting:

A motion was not made as there are corrections that need to be made. A motion to accept the January minutes, as corrected, will be made at the March meeting.

Old Business:

Discussion of open positions and reappointments

There are 3 open positions – 2 regular and 1 alternate.

Continued discussion of “Medication Management” Program, assign tasks

The date is set for Wednesday, March 25, 2020 at 1:00pm in the All Purpose Room 1 in the LP Wilson Community Center. Liaison Joyce has created the flyer for the program and the write up is currently in the February Senior Center newsletters. Commissioners are encouraged to pick up flyers from the Senior Center for distribution and Liaison Joyce will bring some flyers to the March meeting, as well. This topic will be discussed further during the March meeting.

Review of Capital Improvement Program drafted request letter

Chairperson Silliman-Avedisian would like to table this topic and discuss it during the March meeting.

Review and Update COAPD Flyer

The updated COAPD flyer was reviewed during the meeting. Several suggestions were made during the meeting so Liaison Joyce will make the suggested edits and send the updated version to the group for approval. Then printing of the document will be discussed.

Review COAPD parking and meeting room accessibility/Ludlow Room availability, parking, and lighting

Chairperson Silliman-Avedisian made mention that the handicap entrance was locked when she arrived to the COAPD meeting. Liaison Joyce noted that she did check the availability of the Ludlow Room and there are currently no conflicts in holding future COAPD meetings in that room. Liaison Joyce also said that she would look into unlocking the door prior to the meetings and the lighting. At the end of the meeting, Liaison Joyce checked the key and fob that she has for the building and it does indeed open the handicap entrance. Also, the lighting is automatic in that area and motion activated. Beginning in March, all meetings will be scheduled and held in the Ludlow Room.

Follow Up on Windsor Dial-a-Ride program

Liaison Joyce mentioned that she had tried to contact the woman with the Dial-a-Ride complaint and that she left a phone message.

Liaison Joyce mentioned that there will be an educational program held at the Senior Center in March regarding transportation options in which Way to Go CT, CT Transit and Windsor Senior Transportation would be present and that all from the Commission are welcome to attend.

The topic of Pedestrian Safety and Transportation Options for seniors and persons with disabilities in Windsor/Accessibility with ADA will be added to future agendas.

New Business:

Strategy for reappointments: meeting with Town Council Representative

A discussion ensued and Commissioner Roby suggested that a write up be submitted to the local newspapers. Liaison Joyce mentioned that she would determine if prior approval was required. Commissioner Roby will draft the article which will be reviewed at the next meeting. Commissioners will encourage people to apply to fill the open positions.

Motion to adjourn the meeting:

A motion to adjourn the meeting at 8:07pm was made by Commissioner Brown and seconded by Commissioner DeBetham-Taylor. The motion passed 5/0/0.

Respectfully Submitted,
Rebecca Joyce