



Town of Windsor
Commission on Aging and Persons with Disabilities
Regular Meeting
May 5, 2020

OFFICIAL MINUTES

Commissioners Present: Amy Silliman-Avedisian, Marsha Brown, and Kathy Roby

Commissioners Excused: None

Commissioners Unexcused: None

Liaison Present: Rebecca Joyce

Also Present: N/A

Called to order at 5:30 PM by Chairperson Amy Silliman-Avedisian

Communication from Commissioners:

Chairperson Silliman Avedisian reported that she submitted the COAPD Annual Report to Town Council for the April 6, 2020 meeting. Due to COVID19, she was not required to attend the meeting. Commissioner Brown mentioned her concerns about Kimberly Hall Nursing Facility. A discussion ensued regarding social distancing and wearing face masks by patients with dementia and other cognitive challenges.

Communication from Liaison: Liaison Joyce provided an update on Senior Services including all that has been happening since the beginning of the pandemic such as delivery of masks, CRT meals, Groceries to Go, and care packages to homebound seniors and all of the activities, contests, WIN TV episodes, etc. that have been taking place since the Senior Center has been closed.

Communication from the Public: N/A

Approval of the Minutes from the March 4, 2020 meeting:

A motion to approve the minutes from the March 4, 2020 meeting, was made by Chairperson Silliman-Avedisian and seconded by Commissioner Roby. The motion passed 3/0/0.

Old Business:

Discussion of open positions, reappointments/review of draft article for publication in local newspapers

Currently, we have 3 Commissioners and 1 Alternate.

There are 3 open positions – 2 regular and 1 alternate.

Commissioner Brown mentioned that the gentleman who attended our last meeting as a member of the public submitted his application to join this commission. Liaison Joyce will follow up with the Town Manager's Office to see if they received it and possible timeframe for him to become appointed.

Commissioner Roby mentioned an event being planned by the Chamber of Commerce, "Welcome to Windsor" for people new to Windsor specifically in the Day Hill Road/Great Pond Village area. She mentioned that it would be nice to have a presence at that event to spread the word on the need for commissioners. The suggestion is to have two people present at this event. Liaison Joyce will reach out to the Chamber of Commerce to discuss this and will provide feedback to the group. This topic will be added to the June agenda. Liaison Joyce will also send Commissioner Roby's recruitment article for approval and then to the Windsor Journal.

Follow-up to cancelation of Medication Management Program previously scheduled for 03/25/2020

Unfortunately, due to COVID19, our spring presentation on Medication Management had to be cancelled. A suggestion was made to possibly air this on WINTV later in the year – October or November. Liaison Joyce will touch base with Jenny at WINTV and presenter from Change the Script. This will be added to the June agenda.

Capital Improvement Program request to be submitted

Chairperson Silliman-Avedisian will submit the CIP request for the COAPD.

Pedestrian Safety/Windsor Center

Topic will be discussed during June meeting

New Business:

Appointment of New Chairperson

Chairperson Silliman Avedisian asked is anyone is willing to take on the role of chairperson. No one, at this time, would like to take on the role of chairperson. This topic will be added to the June agenda.

Role of Commission in Coronavirus Awareness and Management in the Town

Commissioner Brown expressed her concerns regarding children and their anxiety when the time comes to return to school. She inquired about what steps the Town of Windsor schools are taking now and in the future when students return to school. A discussion ensued which also included concerns about the senior population and what resources are and will be available to them when they reintegrate into society and the Senior Center. This discussion will continue.

Current involvement of Town Council, Town Health Department, Senior Services, Caring Connection and relevant town policies and procedures

The group requested a copy of the town's Pandemic Plan or Emergency Operations Plan for review. Liaison Joyce will reach out to Paul Goldberg, Emergency Management Director, to request information and will follow up with the commission.

Location of June Meeting

Depending on how things progress with Town buildings, etc. Liaison Joyce will be in contact with the group to notify if the next meeting will be held in person or via video conference.

Motion to adjourn the meeting:

A motion to adjourn the meeting at 6:33pm was made by Commissioner Roby and seconded by Commissioner Brown. The motion passed 3/0/0.

Respectfully Submitted,
Rebecca Joyce