



AGENDA
WINDSOR HISTORIC DISTRICT COMMISSION
ANNUAL MEETING
APRIL 15, 2020 6:00 PM
COUNCIL CHAMBERS, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT

Zoom instructions

Dialing in by Phone only:

1. Please call: **1-646-558-8656**
2. When prompted for participant or meeting ID enter: **591 504 595** then press #
3. You will then enter the meeting muted. During Public Comment if you wish to speak press *9 to raise your hand.

Joining in Computer:

1. Please go to the following link: <https://zoom.us/j/591504595>
2. When prompted for participant or meeting ID enter: **591 504 595** then press #
3. Only if your computer has a microphone for two way communication, then during Public comment if you wish to speak press **Raise Hand** in the webinar control. If you do not have a microphone you will need to call in on a phone in order to speak
4. During public comments if you do not wish to speak you may type your comments into the Q&A feature.

I. New Business

A. Minutes

- Minutes January 22nd, 2020

II. Public Hearings for Certificate of Appropriateness

A. 96 Palisado Ave – Storage Shed, Windsor Historical Society, Shipman

III. Old Business

IV. Miscellaneous

V. Adjournment

Public Act 75-342 requires notice of special meetings to be posted in the Town Clerk's office not less than 24 hours prior to the time of such meeting. No other business shall be considered at this meeting other than that listed on this agenda.

TOWN OF WINDSOR LEGAL AD
WINDSOR HISTORIC DISTRICT COMMISSION

The Town of Windsor Historic District Commission will hold an online meeting on Wednesday, April 15th, 2020 at 6:00 p.m. in Town Hall, 275 Broad Street, Council Chambers, to conduct the following business:

Application for Certificate of Appropriateness

96 Palisado Ave – Storage shed

Information on how to attend the meeting by phone or computer will be included on the meeting agenda posted at:

<https://townofwindsorct.com/sf/show/meeting/3179>

Colette Yeich, Clerk

To appear in The Hartford Courant on Friday, April 10, 2020

**MINUTES
WINDSOR HISTORIC DISTRICT COMMISSION
ANNUAL MEETING
JANUARY 22, 2020
DR. PRIMUS ROOM, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT**

Present: Chairman Rubino, Commissioner Dupont-Diehl, Commissioner Yeich, and Alternate Commissioners Hinckley and Cassidy

Also Present: Assistant Town Planner, Todd Sealy

Chairman Rubino called the meeting to order at 6:06 PM

I. New Business

A. Annual Election of Officers

a. Chair

Motion: Commissioner Dupont-Diehl moved to nominate Rubino for Chair. Commissioner Hinckley seconded the motion and it passed unanimously 5-0-0.

b. Vice Chair

Motion: Commissioner Hinckley moved to nominate Dupont-Diehl for Vice Chair. Commissioner Yeich seconded the motion and it passed unanimously 5-0-0.

c. Clerk

Motion: Commissioner Dupont Diehl moved to nominate Yeich for Clerk. Commissioner Hinckley seconded the motion and it passed unanimously 5-0-0.

B. Minutes

- Minutes September 18th, 2019
- Minutes November 20th, 2019

Motion: Commissioner Yeich moved to approve the Minutes of September 18th and November 20th, 2019 as amended. Commissioner Hinckley seconded the motion and it passed unanimously 5-0-0.

C. First Church Parking Lot light update

Assistant Town Planner, Sealy gave an update to the commission on the parking lot lights at 107 Palisado. Mr. Sealy presented some analysis done with the light meter with and without the light shields installed. Mr. Sealy reported that there were some

significant gaps in coverage in the parking lot according to the Town's minimum requirement for footcandle values. Mr. Sealy stated that he spoke with Ken Baranoski, the Sexton at First Church of Palisado, about removing the side shields to increase light values in these gaps. Mr. Baranoski removed the shields and Mr. Sealy conducted another analysis with the light meter. The findings were that, without the shields, the light was able to spread further out and provide coverage between the fixtures. By removing the shields, the areas between the fixtures were brought into compliance. The commission discussed possible solutions for increasing the lighting values in the center of the parking lot. The commission was in agreement to allow the further modification to the fixtures to increase the light values.

II. Public Hearings for Certificate of Appropriateness

III. Miscellaneous

- A. Annual Re-affirmation of Town Code of Ethics – please bring your signed acknowledgement form with you to the meeting.
- B. There was some discussion about the current membership of the commission and outreach strategies to recruit new members.

IV. Adjournment

Motion: Chairman Rubino made the motion to adjourn at 6:40 p.m., Commissioner Dupont-Diehl seconded and it passed unanimously 5-0-0.



WINDSOR HISTORIC DISTRICT COMMISSION



Application for a Certificate of Appropriateness

Please complete the Application for a Certificate of Appropriateness and submit it to the Planning Department. Please contact the Planning Department at (860) 285-1980 if you have any questions.

Address of Proposed Work: 96 PALISADO AVENUE, WINDSOR, CT 06095

Applicant: Name: DOUG SHIPMAN, EXECUTIVE DIRECTOR Phone: 860-709-0200

Mailing Address: SAME Email: dshipman@windsorhistoricalsociety.org

Owner: Name: WINDSOR HISTORICAL SOCIETY Phone: 860-688-3813

(if different)

Mailing Address: SAME Email: _____

Contractor/Agent Name: KLOTTER FARMS

Proposed Work Start Date: UPON APPROVAL

Estimated Work Completion Date: SPRING/SUMMER 2020

Nature of Proposed Work (check all that apply):

- New Construction
- Addition
- Alteration/Replacement
- Relocation of Structure
- Demolition/Removal

Type of Structure:

- Residential Building
- Non-Residential Building
- Accessory Structure
- Other: STORAGE SHED

Nature and Description of Proposed Work. Please include any additional materials (e.g., elevations, plot plan, architectural drawings) or pertinent details that describe the change. SEE ATTACHMENTS

SEE ATTACHMENTS

SEE ATTACHMENTS

Please use reverse side or attach additional pages if needed.

Applicant Signature Douglas R. Shipman Owner Signature Agnes Pier, President of BOD

If the Commission approves the application, a Certificate of Appropriateness will be issued. Certificates are valid for one year.

FOR OFFICE USE ONLY

Fee \$ None Application Received By: _____ Date Received: _____

Certificate No. HDC-_____ Approved Disapproved Withdrawn Date: _____

**ATTACHMENT 1 to Application for Certificate of Appropriateness,
Windsor Historical Society, 96 Palisado Avenue, Windsor, CT 06095**

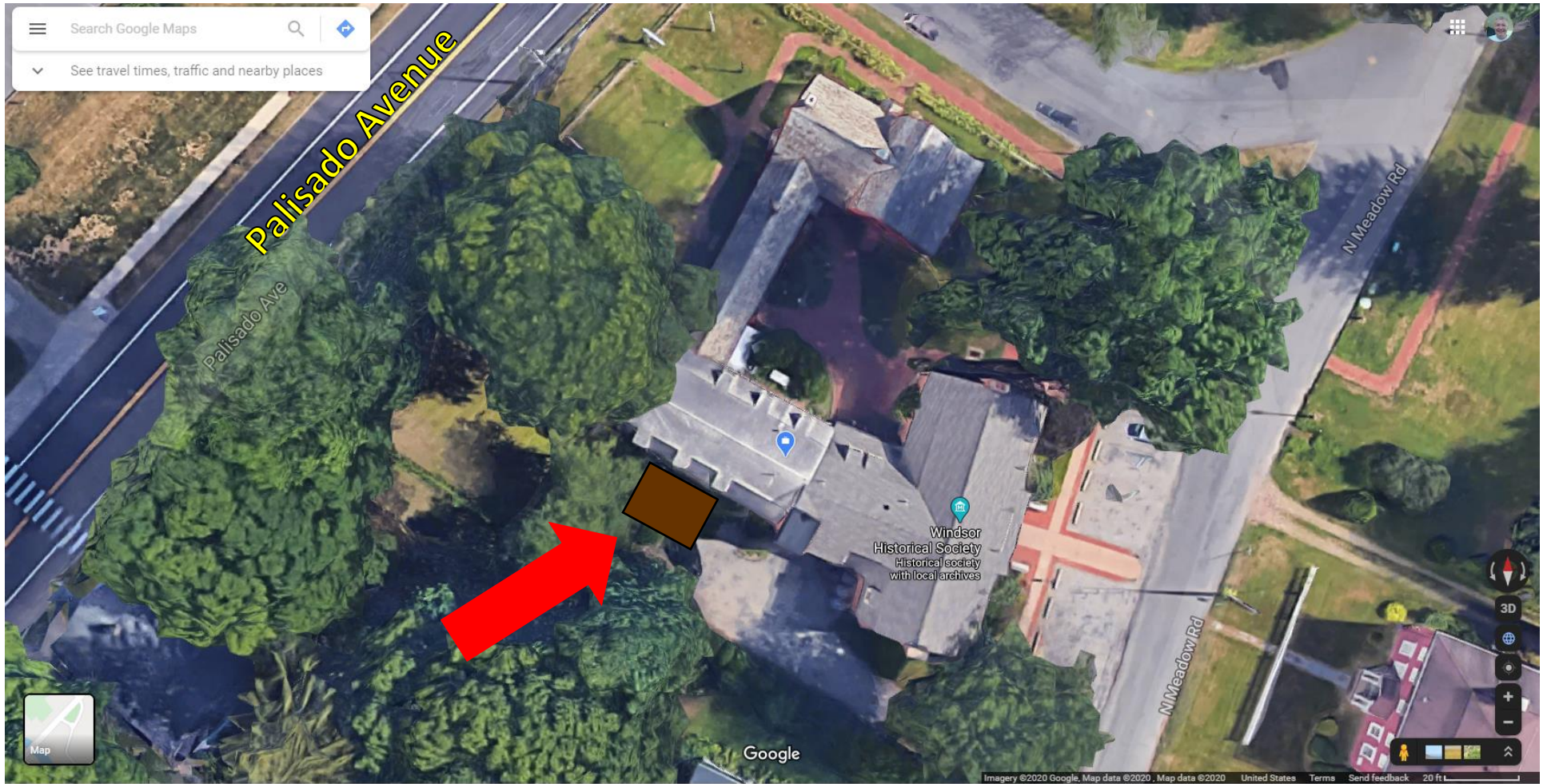
Windsor Historical Society proposes to install a 10' x 12' storage shed on the South side of its museum building at 96 Palisado Avenue, Windsor in order to provide accessible on-site storage for tools, equipment and supplies that do not require climate controlled storage in the main museum building.



The shed will be installed by Kloter Farms (see enclosed proposal) and will be consistent with the architecture and color of existing structures on the museum grounds and neighboring properties. The shed will be made of the Kloter Farms T-1-11 material and will be antique red or brown in color with architectural earthtone cedar shingles to present an appearance consistent with existing structures on the property. The “Cape” model shed (pictured here in red with dual-tone grey architectural shingles) is sided with T-1-11 is trimmed in MiraTec®, a painted composite that is low maintenance and has a wood grain appearance. No cupola or colored trim will be installed.

The shed is 10' 3” tall at its roofline. By placing the shed behind an existing evergreen hedge that is 5-6’ tall, the shed will be substantially screened from public view on a year-round basis. The roof of the shed will be visible above the hedge to passersby on Palisado Avenue, and to the neighbors to the South (see photo illustrations below).

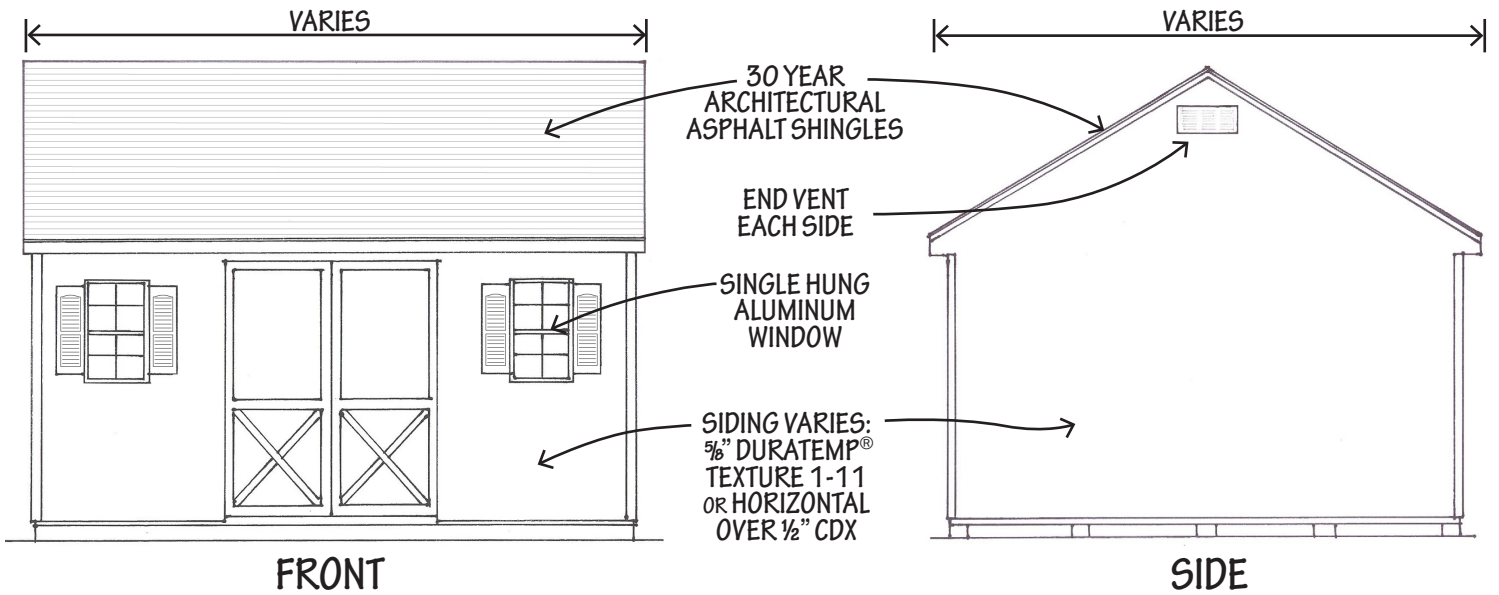
**Windsor Historical Society, 96 Palisado Avenue, Windsor.
Proposed Location, Not to Scale**



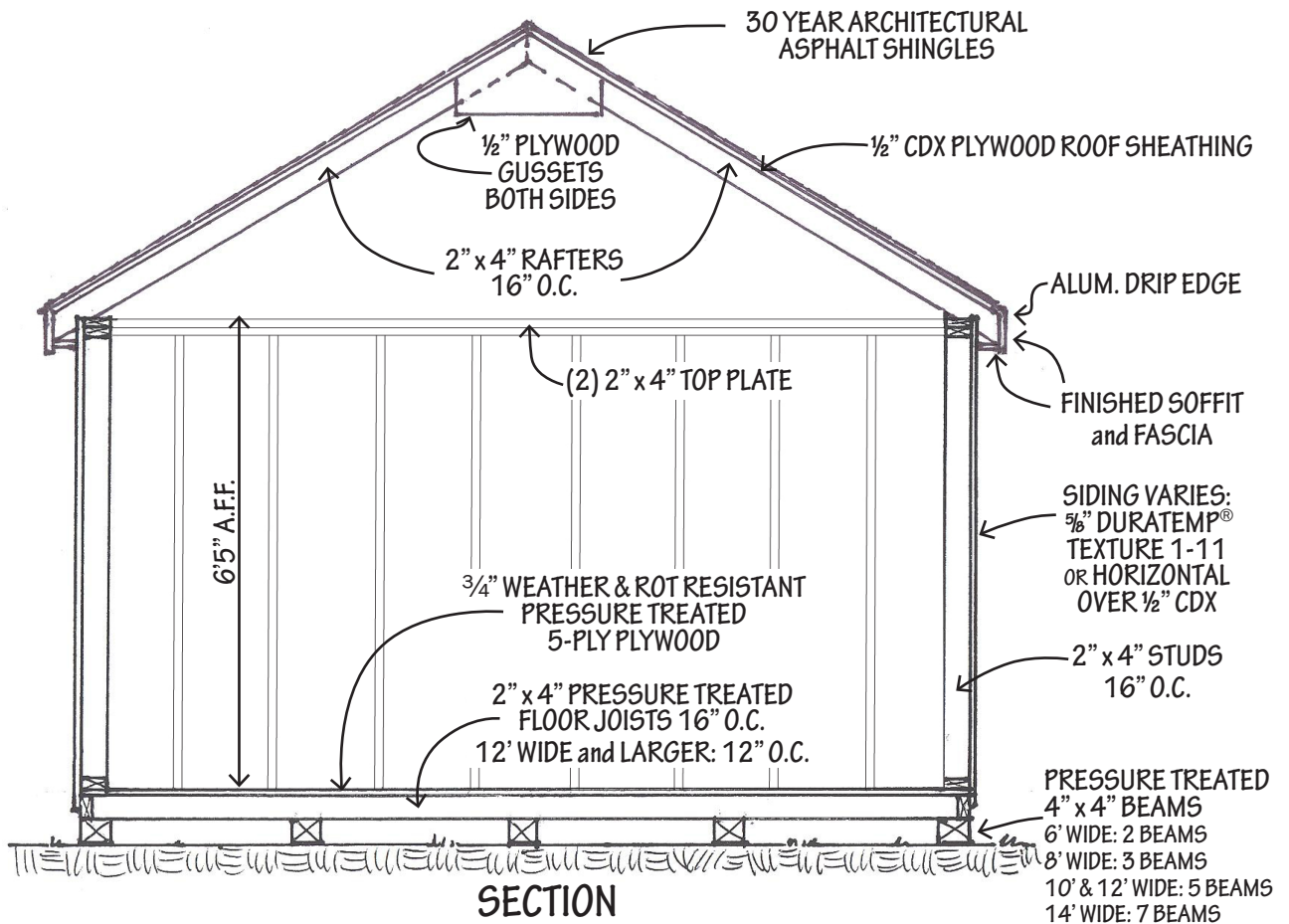
Windsor Historical Society, 96 Palisado Avenue, Windsor.
Proposed location and view from Palisado Avenue, looking East. Not to scale.



Cape Storage Building



*shown with standard double doors and standard windows




KLOTER FARMS

www.KloterFarms.com

860-871-1048 800-289-3463 Fax 860-871-1117
216 West Road (Rte 83), Ellington, CT 06029

NOTES:
 Building Code - conforms to 2015 International Residential Code table R301.5
 Designed to resist wind gust of 120 MPH for 3 seconds
 Design wind force - 34psf
 Design snow load - 40 psf
 Design floor load - 100 psf