

**MINUTES
WINDSOR HISTORIC DISTRICT COMMISSION
SPECIAL MEETING
JANUARY 20, 2021
COUNCIL CHAMBERS, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT**

Present: Commissioner Raney, Commissioner Dupont-Diehl, Commissioner Reardon, Commissioner Yeich, and Alternate Commissioners Hinckley and Cassidy

Also Present: Assistant Town Planner, Todd Sealy and Executive Director Doug Shipman of The Windsor Historical District.

Commissioner Raney called the meeting to order at 5:40 PM

I. New Business

A. Annual Election of Officers

a. Chair

Motion: Commissioner Dupont-Diehl moved to nominate Rubino for Chair. Commissioner Yeich seconded the motion and it passed unanimously 6-0-0.

b. Vice Chair

Motion: Commissioner Yeich moved to nominate Reardon for Vice Chair. Commissioner Cassidy seconded the motion and it passed unanimously 6-0-0.

c. Clerk

Motion: Commissioner Hinckley moved to nominate Yeich for Clerk. Commissioner Dupont-Diehl seconded the motion and it passed unanimously 6-0-0.

B. Minutes

- Minutes September 2nd, 2020
- Minutes December 2nd, 2020

Motion: Commissioner Yeich moved to approve the Minutes of September 2nd, 2020 as presented. Commissioner Dupont-Diehl seconded the motion and it passed unanimously 6-0-0.

Motion: Commissioner Reardon moved to approve the Minutes of December 2nd, 2020 as amended. Commissioner Dupont-Diehl seconded the motion and it passed unanimously 6-0-0.

II. Public Hearings for Certificate of Appropriateness

III. Old Business

Asst. Town Planner Sealy stated that there is nothing new to report. The Commission discussed the pamphlet and what changes should be made to it. Executive Director Shipman agreed that including historical district pictures and a map of the district would be very helpful to residents. The Commissioner had a discussion about reviewing guidelines in the handbook. The Commission agreed to hold a special meeting to review the handbook on March 3rd, 2021 at 6:00 p.m.

IV. Miscellaneous

A. Discuss regulations, enforcement, and outreach efforts.

V. Adjournment

Motion: Chairman Reardon made the motion to adjourn at 6:10 p.m., Commissioner Yeich seconded and it passed unanimously 5-0-0.