

**MINUTES
WINDSOR HISTORIC DISTRICT COMMISSION
SPECIAL MEETING
OCTOBER 13, 2021
VIRTUAL MEETING, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT**

Present: Commissioner Raney, Commissioner Reardon, Commissioner Dupont-Diehl, and Alternate Commissioner Yonkman.

Also Present: Assistant Town Planner, Todd Sealy

Chairman Rubino called the meeting to order at 6:07 PM.

I. New Business

A. Minutes

- Minutes August 18, 2021

Motion: Commissioner Reardon moved to approve the Minutes of August 18, 2021 as presented. Commissioner Dupont-Diehl seconded the motion and it passed unanimously 4-0-0.

II. Public Hearings for Certificate of Appropriateness

A. 118 Palisado Ave. – Milo Peck, HVAC, Town of Windsor

Asst. Town Planner Sealy gave a brief review of the previous application. Asst. Town Planner Sealy said that there were questions about the noise from the HVAC unit and the contractor is available tonight to answer any questions.

Sherman Taylor, Contractor was present and addressed the Commission. Mr. Taylor stated that the location of the HVAC unit is the best place for the noise to be away from the children. Mr. Taylor said that the unit would have a 60 decibel rating at thirty feet. Mr. Taylor explained that he is researching an acoustical barrier that would be made between the unit and the driveway or a fencing option to farther lower the decibel ratings. Mr. Taylor stated that the entire site was reviewed and there is no other area viable for the unit.

Asst. Town Planner Sealy asked Mr. Taylor if he knew what type of fence would be used. Mr. Taylor said that as of right now, it's a black stockade fence. Mr. Taylor said that once he received the information about these options from the manufacture, he would send the information to Facilities Maintenance Department. Mr. Taylor said that he is open to anything the Commission wants to make this work.

Asst. Town Planner Sealy asked if the unit would be running at night. Mr. Taylor said that the unit would be set up to not run all night. Mr. Taylor stated that the unit is controlled by an electronic control system to start one hour before opening of the building.

Asst. Town Planner Sealy stated that the unit at 100% does meet the noise ordinance during the day time. Asst. Town Planner Sealy said that this is compliance with town's noise ordinance.

Mr. Taylor said that as soon as he receives the information he would send to the town. Asst. Town Planner Sealy said that once he receives an application he would schedule a meeting.

Motion: Commissioner Reardon moved to continue the application for 118 Palisado Ave. – Milo Peck, HVAC, Town of Windsor, as proposed until more details are received. Commissioner Rubino seconded the motion and it passed unanimously 4-0-0.

B. 236 Palisado Ave. – Siding & garage doors, Stewart

Asst. Town Planner Sealy stated that the homeowners and DiGiorgi were not available for this meeting.

Commissioner Dupont-Diehl stated that we could review the application. Commissioner Raney said that she doesn't have any issues with it. Commissioner Raney said that it's not really a historical home.

Commissioner Yonkman asked if we need the homeowner present for this application. Commissioner Reardon said that the application seems straight forward to me.

Asst. Town Planner Sealy stated that a building permit was approved June 8, 2021 and the work has been completed already. Asst. Town Planner Sealy said that he doesn't know how this application slipped through the cracks and was never brought to his attention regarding the Historic Commission. Lindsey Plunge, Building Secretary found the permit a couple of weeks ago and notified Asst. Town Planner Sealy.

Commissioner Raney said that she drove by the property and she didn't even notice that the work was done. It did not look any different than before.

Motion: Commissioner Reardon moved to approve the application for 236 Palisado Ave. – Siding & garage doors, Stewart. Commissioner Dupont-Diehl seconded the motion and it passed unanimously 4-0-0.

III. Old Business

A. Meeting Schedule

Commissioner Raney stated that there should be a set schedule for next year and wanted to know the Commissions thoughts about what day of the month would be good for everyone. Commissioner Dupont-Diehl said that a poll should be taken among the Commissioners to see what day of the week is the best. Asst. Town Planner Sealy said that he would take care of it.

IV. Miscellaneous – **None**

V. Adjournment

UNAPPROVED

Motion: Commissioner Reardon made the motion to adjourn at 6:31 p.m., Commissioner Yonkman seconded and it passed unanimously 4-0-0.