

**MINUTES
WINDSOR HISTORIC DISTRICT COMMISSION
SPECIAL MEETING
AUGUST 18, 2021
VIRTUAL MEETING, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT**

**Present: Commissioner Rubino, Commissioner Raney, Commissioner Reardon, Commissioner Yeich, and Alternate Commissioner Hinckley
Alternate Commissioner Cassidy was present, but only seated for Commissioner Rubino on application 9 North Meadow Road.**

Also Present: Assistant Town Planner Todd Sealy

Chairman Rubino called the meeting to order at 6:08 PM.

I. New Business

A. Minutes

- Minutes May 26, 2021

Motion: Commissioner Reardon moved to approve the Minutes of May 26, 2021 as amended. Commissioner Raney seconded the motion and it passed unanimously 5-0-0.

II. Public Hearings for Certificate of Appropriateness

A. 9 North Meadow Road – Replacement Windows, Alford

Asst. Town Planner Sealy gave a brief review and update of the application to the Commission.

Alicia Carpenter, the applicant was present and addressed the Commission. Ms. Carpenter said that the cost of restoration of the windows is not feasible. Ms. Carpenter would like to start working on the new windows before the cooler weather comes.

Commissioner Rubino explained to the Commission about his email. Asst. Town Planner Sealy asked Ms. Carpenter if she wanted Commissioner Rubino to recuse himself from her application. Ms. Carpenter stated that she would like Commissioner Rubino to recuse himself. Commissioner Rubino recused himself from the application and Alternate Commissioner Cassidy was seated. Commissioner Reardon would be chairman for this application.

Commissioner Yeich asked how many windows would be replaced. Ms. Carpenter said that she would like all the windows replaced.

Commissioner Hinckley asked Ms. Carpenter to clarify the application. Ms. Carpenter said that she is replacing the windows with vinyl windows. Commissioner Hinckley said that the application says the windows are vinyl clad, but are the windows clad to wood or metal. Commissioner Hinckley thanked Ms. Carpenter for all the research she has done for her application.

Brent Moulton, contractor for Ms. Carpenter said that the windows are vinyl inside and outside. Asst. Town Planner Sealy asked if the windows are inserts. Mr. Moulton said that the windows are replacement windows.

Commissioner Hinckley asked if it were possible to install better windows in the front and if there be different ones proposed then on the sides and back. Mr. Moulton said all the windows are the same for every windows.

Commissioner Rubino asked if the windows are true divided light. Mr. Moulton said that the windows are not true divided light. Commissioner Rubino asked if the windows are paintable. Mr. Moulton said that the windows are paintable.

Commissioner Yeich asked if the existing grid pattern is vertical or horizontal. Mr. Moulton said that the grind pattern is two over two.

Commissioner Reardon closed the public hearing.

Asst. Town Planner Sealy gave the Commission an overview of his research of windows.

Commissioner Cassidy said that the applicant has done an efficient job in meeting the conditions for the Historical District.

Commissioner Raney said that there is not only glazing issues to take care, but some windows have broken glass.

Motion: Commissioner Yeich moved to approve the application for 9 North Meadow Road – Replacement Windows, Alford with the amendment for all the windows to be replaced. Commissioner Cassidy seconded the motion and it passed unanimously 5-0-0.

At this time, Commissioner Rubino was reseated for the rest of the meeting and Alternate Commissioner Cassidy is no longer seated.

B. 407 Palisado Avenue – Brickwork, Windows, HVAC, Fence, and Soffit

John DiFelici, owner was present and addressed the Commission. Mr. DiFelici gave the Commission a brief overview of all the applications.

Commissioner Yeich asked if the window would still be installed if no existing space for it. Mr. DiFelici said that he would try to put a window in the brick of the kitchen.

Commissioner Rubino said that if a window is going to be added to house, it must be historically accurate. Mr. DiFelici stated that he would like to remove the siding and replace with more brick and a new window.

Commissioner Raney said that as long as it matches the rest of the brick, window, and house, she does not have an issue with it.

Motion: Commissioner Hinckley moved to approve the application for 407 Palisado Ave. – kitchen remodel and window installation as proposed. Commissioner Rubino seconded the motion and it passed unanimously 5-0-0.

Commissioner Rubino stated that the HVAC should be blocked by a fence. Mr. DiFelici said that he was going to extend the fence that is already there. Commissioner Rubino said that the fence is not historically accurate. A picket fence is more appropriate. Mr. DiFelici asked if there was a height limit for the fence.

Motion: Commissioner Reardon moved to approve the application for 407 Palisado Ave. – HVAC and the fence amendment. Commissioner Raney seconded the motion and it passed unanimously 5-0-0.

Motion: Commissioner Raney moved to approve the application for 407 Palisado – Brick repointing. Commissioner Reardon seconded the motion and it passed unanimously 5-0-0.

Mr. DiFelici asked the Commission if they had the fourth application for the soffits. Commissioner Rubino said that he did not see an application for that. Mr. DiFelici said that he was going to take a look at the application and resubmit if he would be doing it.

C. 118 Palisado Avenue – Milo Peck, HVAC, Town of Windsor

Asst. Town Planner Sealy was present and addressed the Commission. Asst. Town Planner Sealy said that Milo Peck would like to add a HVAC unit. There would be fencing or landscaping in front of the HVAC unit.

Commissioner Rubino asked if the dumpster was screened. Asst. Town Planner Sealy said that he would check into that.

Commissioner Rubino said that he is concerned about the impact on the neighborhood. The Commission has a discussion of where the HVAC unit could go. Commissioner Reardon would like to know the decibel of the HVAC unit. Commissioner Cassidy would like the location to be moved. Asst. Town Planner Sealy said that he would contact the applicant and have them come to the next meeting.

Motion: Commissioner Reardon moved to table the application for 107 Palisado Ave. Commissioner Raney seconded the motion and it passed unanimously 5-0-0.

- III. Old Business
- IV. Miscellaneous
- V. Adjournment

Motion: Commissioner Reardon made the motion to adjourn at 7:48 p.m., Commissioner Raney seconded and it passed unanimously 5-0-0.