

**MINUTES
WINDSOR HISTORIC DISTRICT COMMISSION
SPECIAL MEETING
NOVEMBER 10, 2021
VIRTUAL MEETING, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT**

Present: Chairman Rubino, Commissioner Raney, Yeich, and Alternate Commissioner Grant-Yonkman.

Also Present: Assistant Town Planner, Todd Sealy

Chairman Rubino called the meeting to order at 6:03 PM.

I. New Business

A. Minutes

- Minutes October 13, 2021

Motion: Commissioner Yeich moved to approve the Minutes of October 13, 2021 as presented. Commissioner Raney seconded the motion and it passed unanimously 4-0-0.

II. Letter from Marcia Hinckley

Asst. Town Planner Sealy read the letter to the Commission of her resignation effective October 14, 2021. The Commissioner thanked her for her service on the Historical Commission.

III. Public Hearings for Certificate of Appropriateness

A. 8 North Meadow Road – Mechanical Units, AuYeung

Helene AuYeung, owner was present and addressed the Commission. Chairman Rubino asked if the picture included in the application was the unit being installed. Mrs. AuYeung said that she believed it was the exact model.

Commissioner Yeich asked what size the unit was. Mrs. AuYeung stated that it would be 62” tall and she is not sure about the width of it.

Chairman Rubino asked if the unit would block the window. Mrs. AuYeung said that it would be below the window.

Commissioner Yeich asked if there was a plan for screening the unit. Mrs. AuYeung said that she would like to get a fence that was painted brick on the bottom and the top the color of the fence the house. Mrs. AuYeung stated that the fence was not included on the application, but Asst. Town Planner Sealy was sent the info about the fence before the meeting.

Asst. Town Planner Sealy said that he had a picture of the six foot tall stockade fence that would be installed and he showed the Commission the picture.

Commissioner Raney asked if the heat pump is used for both A/C and heat. Mrs. AuYeung said that yes it would be used for both. There is a total of five units installed that would cover the whole house.

Asst. Town Planner Sealy said that everything is in compliance with the Town Ordinances. The stockade fence does need to be added to the application with a modification to the vote.

Motion: Commissioner Rubino moved to approve the application for 8 North Meadow Road – Mechanical Units, AuYeung as modified with the stockade fence. Commissioner Raney seconded the motion and it passed unanimously 4-0-0.

IV. Old Business

A. Meeting Schedule Review

Asst. Town Planner Sealy stated that the new meeting schedule would be the third Wednesday of the month.

V. Miscellaneous – **None**

VI. Adjournment

Motion: Commissioner Raney made the motion to adjourn at 6:25 p.m., Commissioner Yeich seconded and it passed unanimously 4-0-0.