

**MINUTES
WINDSOR HISTORIC DISTRICT COMMISSION
SPECIAL MEETING
APRIL 24, 2024
HYBRID MEETING, LUDLOW ROOM, TOWN HALL
275 BROAD STREET, WINDSOR, CONNECTICUT**

Present: Chairperson Dupont-Diehl, Commissioner Reardon, and Commissioner Yeich.

Also Present: Susan Miller and Eric Weiner, Homeowners
Enita Jubrey, Public Relations Manager, Town of Windsor
Todd Sealy, Assistant Town Planner, Town of Windsor

Commissioner Raney called the meeting to order at 6:33 p.m.

I. New Business

A. Minutes

a. Minutes March 20, 2024

Motion: Commissioner Yeich moved to approve the Minutes of March 20th, 2024 as amended. Commissioner Dupont-Diehl seconded the motion and it passed 3-0-0.

II. Public Hearings for Certificate of Appropriateness

Mr. Sealy read the legal notice into the record

A. Certificate of Appropriateness: 130 Palisado Ave., Pergola in rear yard, Miller.

Susan Miller and Eric Weiner were present and addressed the commission. Susan stated they would like to put up a pergola in the side yard next to the house. It is an 8' tall wood structure and set back 10' from the fence. Commissioner Yeich asked if it would cover the table. Ms. Miller said it would cover a big chunk of the patio. Commissioner Yeich asked if this was to add shade under the table. Ms. Miller stated the pergola is for shade. The patio is south facing and gets direct sun during the warmer months. Commissioner Yeich stated that she conducted some research into pergolas and that they date back 3,000 years to the Italian Renaissance. There was no additional discussion or questions from the commission.

Motion: Commissioner Yeich moved to accept the application 130 Palisado Ave., Pergola in rear yard. Commissioner Reardon seconded and it passed 3-0-0.

Motion: Commissioner Yeich moved to approve the application 130 Palisado Ave., Pergola in rear yard. Commissioner Reardon seconded and it passed 3-0-0.

- B. Certificate of Appropriateness: 107 Palisado Ave., Replace four windows, First Church Windsor

The Commission opted to hear the third application 118 Palisado before 107 Application.

- C. Certificate of Appropriateness: 118 Palisado Ave., Replace playground structure, Windsor Montessori School.

Enita Jubrey, representing the Town of Windsor and the Montessori School presented the application to replace the existing playscape. Mrs. Jubrey stated that the new playscape will be placed in the same location as the old one. She stated the old structure is over 20 years old. She stated that they have grant funding to replace the playscape. She explained the location of the playscape.

Motion: Commissioner Yeich moved to accept the application 118 Palisado Ave., Replace playground structure. Commissioner Reardon seconded and it passed 3-0-0.

Commissioner Yeich asked the applicant if that was the price of the playscape. Mrs. Jubrey stated yes and she stated that Department of Public Works will install the playscape. Commissioner Dupont-Diehl asked about the roof material. Mrs. Jubrey stated that she did not know but would find out. Commissioner Dupont-Diehl stated that it appears this is not highly visible from the road. Commissioner Yeich asked how many children use the playground. Mrs. Jubrey says the facility serves infant through 3rd grade and they have summer camps. She stated they have about 135 students. Commissioner Reardon asked for clarification on how visible the structure would be from the road. Mrs. Jubrey said that some of the roof peaks may be visible from the right of way. Commissioner Yeich asked if it was fenced in. Mrs. Jubrey said it was fenced in but not locked and that it does not get a lot of public use. Mrs. Jubrey then explained some of the safety guidelines around playscapes. She stated the risk manager has reviewed it and does not have any concerns. The commission reviewed the site on the town's GIS. Assistant Town Planner Sealy stated that the playground was 4-5' down from the parking lot. He then explained that the view of the playscape from the right of way was a question that came up. It was his determination that a portion of the roofs and play structure would be visible and therefore require a certificate of appropriateness.

Motion: Commissioner Yeich moved to approve the application 118 Palisado Ave., Replace playground structure. Commissioner Reardon seconded and it passed 3-0-0.

- B. Certificate of Appropriateness: 107 Palisado Ave., Replace four windows, First Church Windsor

Commissioner asked if the commission could take action on the application without the applicant. Mr. Sealy stated that the commission could take action on it but if there were open questions, it should be continued to the next meeting. He stated that the application is similar

to the previous application and it came up because there were four additional windows the contractor was going to install that was not included with the previous application.

Motion: Commissioner Yeich moved to accept the application 107 Palisado Ave., Replace four windows. Commissioner Reardon seconded and it passed 3-0-0.

Commissioner Yeich asked if it was the 6 on top, 9 on bottom mullion pattern. Assistant town planner said that the mullion patterns would match on the top and bottom windows. Commissioner Dupont-Diehl stated that she thinks it would be fine to proceed with the application since it has been presented before and there was no public comment. The commission reviewed the application and there was no discussion or additional questions.

Motion: Commissioner Reardon moved to approve the application 107 Palisado Ave., Replace four windows. Commissioner Yeich seconded and it passed 3-0-0.

III. Old Business – None

IV. Miscellaneous

V. Adjournment

Motion: Commissioner Reardon made the motion to adjourn at 7:02 p.m., Commissioner Yeich seconded the motion and it passed unanimously 3-0-0.