

**TOWN OF WINDSOR, CONNECTICUT
HUMAN RELATIONS COMMISSION
REGULAR MEETING NOTICE - WEDNESDAY, JUNE 8, 2022**

AGENDA

1. **Call to Order-** CHAIR WASHINGTON call meeting to order at 6:31 pm.
2. **Roll Call/Attendance-** taken by Secretary/Vice Chair Copeland. Present in Person: Patrick McMahon, Chairman Washington, Rebecca Jacobsen, Bryon Bobb, Castella Copeland, James Madison, Lisette LaTorre, Thomas Hayes. Excused absences: Leonard Swade and Joyce Armstrong. Unexcused Absences: Pat Mack and Linda Massa. Copeland has a tracker via google sheets that is updated each meeting recently separated by Fall 2021 and Spring 2022.
3. **Public Communications:** McMahon noted that there is no one present in the speaking room.
4. **Approval of Minutes: MAY 18, 2022;** Commissioner Copeland called to motion seconded by Commissioner Hayes. Motion passes all in favor.
5. **Liaison Report/Treasurer Report:** McMahon noted that the commission has some funding available for this fiscal year: \$104 on shad derby booth was \$50 and \$55 on Knick knacks such as stickers and bubbles for the handouts. The commission has around \$320 to work with for Juneteenth. McMahon shared money is allocated to Nekita Waller; money allocated to CVS display (no charge for display) for materials only. The sound system is \$750 for Juneteenth. Intern Harrison shared it would be under \$700 for portable hand station unit for sanitizations. McMahon let the commission know that there is a lot to do in Windsor brochure and need to get in all the information by October 19th to have some semblance within the calendar year. This is in addition to the social media marketing and items that the commission does as well. Chairman Washington shared that the main goal is to provide information for people to have. McMahon shared a committee in the town of Windsor does the brochure. Chairman Washington asked about pricing for cupcakes this year; last year was around \$250. This year the commission is doing cookies and need to have a pricing. McMahon will talk with Veronica about the pricing and items as well. McMahon will be picking up the A frames and Sandra will be ordering the signs as soon as they are in from the printer. McMahon also shared that a check was provided in memory of Lynn Gillette and will get some part of an allocation. The commission has received \$534.18 dollars. Main purpose is to have diversifying of Windsor and bringing education to others.
6. **New Business:**

- A. Introduction of New Commissioners** Chairman Washington welcoming remarks and round robin of introducing each other. James Madison is serving as an alternate Republican Commissioner for the Town of Windsor. Lisette LaTorre is serving the community as a Republican Commissioner for the Town of Windsor. Thomas Hayes is serving the community as a Republican Commissioner for the Town of Windsor. Chairman Washington closing remarks on how focusing on the little things that make a big impact on the community. Keeping a global perspective and meeting the community's needs, not my way or the highway but our way or the highway is essential in making the commission successful from the inside out.
- B. Shad Derby Review** McMahon shared that it was a glorious day. Joyce and Dick Armstrong lent the pop-up tent which was nice. Pat Mack helped set up the table and engage with the Windsor population. She let folks know about the commission's award ceremonies, the commission's Juneteenth activities and previous recordings. Also, the Knick knacks drew people in to learn more about the commission. Linda Massa was unable to join, however, James Madison was able to join and assisted in breaking down the pop-up tent. McMahon also shared that the commission collected socks, t-shirts and pet food filling up a few bins full. McMahon noted for future reference, the commission need to push for donations more. Massa promoted folks to bring donations to the Juneteenth celebration. McMahon shared it was only around \$100 to put the whole shebang together.
- C. Town Council Report – Given by Chair/Vice-Chair** Chairman Washington shared this report contains information pertaining to the folks who joined and left commission in addition to the activities the commission have done as well. Tuesday July 5th is when two Chairs will deliver the report.
- D. Election of officers** Chairman Washington shared this is where re-nominate folks in positions and elect new officials if any want to step down. Chairman Washington reminded all members; to make sure and email McMahon, Washington or Copeland for attendance if anyone will be absent for whatever reason. Chairman Washington also noted that Madison has a vote as an alternate only if the commission struggles to reach quorum.

Nominations for 2022 – 2023 Fiscal year

Secretary position – Jacobsen nominated James Madison for Secretary. Hayes seconded the motion; he will start next fiscal year. Motion passes all in favor.

Treasurer position – McMahon provides this information; the commission will stick with him in the position.

Vice-Chair position – Jacobsen nominated Castella Copeland for Vice-Chair seconded by LaTorre, she will start next fiscal year. Motion passes all in favor.

Chairman position: Jacobsen and Hayes nominated Kevin Washington seconded by Copeland he will start next fiscal year. Motion passes all in favor.

Student Remote and Abroad Intern – Harrison – McMahon will assist in making it happen.

7. **Old Business:**

A. JUNTEENTH

6/16 Thursday 6:00 – 8:00 pm Open Mic night will be held at the Windsor Art Center, featured artists include Nathan Wolliston and Monique Sanders along with others will be in attendance. Separate flyer will be sent out to highlight open mic and featured artists.

6/17 Friday 6:30 – 8:30 pm Black History Jeopardy will take place in Town Hall, light refreshments will be served, medals will be handed out in to winning teams. It will be feud style where everyone competes in good fun. Let Washington or Copeland know if other teams would like to register via the town website on the flyer. This event was usually held in February during Black History month but unfortunately was canceled due to Covid-19 and moved into the Juneteenth festivities. This event is about education and learning while having fun. A dry run of the event with Kevin Booker, Judge Kevin, Harrison and Patrick McMahon will be set up shortly to make sure everything runs smoothly. Harrison shared that each time signs in with a pin on their device which will have the button and view the questions. Commissioners will be crowd control and will sit in the horseshoe and assist in making sure things run smoothly.

6/18 Saturday Wilson Branch Library event to 10:30 – 12:30 centered more for children but is inclusive to all learners. This event will have drummers, music, storytelling and more at the Wilson Library. Also, the Commission was invited to walk in the parade within Bloomfield, 10:30 am lineup for parade, 11 am start up the parade and march to the firefighter house. Food will be provided with a celebratory cookout including music and dance. LaTorre has a convertible that we can ride in the parade and can switch out with commissioners walking. Will confirm with everyone next Tuesday 14th.

6/19 Sunday church service at 10 am at Hopewell Baptist church with Rev Dr David Massey, service will last only one hour due to other events that will be going on with Juneteenth. Next is the Town of Windsor Juneteenth Celebration from 1:00 – 4:00 and the Town of Bloomfield Juneteenth celebration from 2:00 – 6:00. Both events will have food, music, keynote speakers, and lots of time to dance. At the Town of Windsor event, we had food vendors and cupcakes. Symphony Privet from fox 61 may be our personality to lead us in one of the dance breaks.

Chairman Washington noted that First Church in Windsor donation of \$500 to use for Juneteenth, they will also be providing fans. The Art and essay contest will be moved to Black History month, students out for the end of the year difficult to get participant. Police Basketball

Tournament: Ask for the community engagement officer Suzette – McMahon will reach out to. Harrison shared that an Insurance and permit for serving food on the lawn must be filled out the contact form to be an exhibitor. Someone will reach out to fishy tails to make sure they have this information.

Organizations tabling for Juneteenth:

Drug Free CT – Vaccine Clinic Van
Town of Windsor Historical Society
Berkshire Hathaway Realtors
The National BLACK Cooperative
Maria Cuomo in Children’s Book – Washington will send info
Hartford Healthcare – Washington will send info
Financial Mutual Keshawn

WIN TV will participate in Black Jeopardy 6/17 and Juneteenth Celebration 6/19
Harrison will post the flyers around town: Geissler’s, the Library – get things from copy central.
McMahon shared there are event listings for each Town of Windsor event on the Town of Windsor Commission Facebook page. Chairman Washington inquired if the commission could prepare for the press including Hartford courant and the television stations. Copeland will reach out to radio station in Manchester that requested to have a table. Copeland also shared that she would let people know of the performer schedule 6/12 and Sandra will create the Juneteenth program that will be posted and shared prior to the event. McMahon suggested that the Commission let folks know to bring lawn chairs or things to sit down.

Chairman Washington wants to make a note for next year: purchasing shirts that have the Windsor Human Relation Commission on it, the commission ran out last year. Chairman Washington also shared that commissioners should think about ideas for the Conversation on race series and also other topics for the commission to provide to the community.

8. **Adjournment:** Motion to adjourn meeting by Commissioner Copeland seconded by Jacobsen. Meeting was adjourned at 8:26 pm.
9. **NEXT MEETING September 14th, 2022, in Ludlow Room Town Hall**