

WINDSOR HUMAN RELATIONS COMMISSION MEETING MINUTES

Wednesday, April 10, 2024 6:30-8:30 PM

1. **Welcome Remarks**—Vice Chair Lisette LaTorre-Muszynski called the meeting to order at 6:30 PM thanking us for coming to our April meeting.

2. **Commissioners in Attendance:**

Chair Dr. Copeland-Smith

Vice Chair LaTorre-Muszynski

Secretary Denno

Parliamentarian Nugent

Commissioner Copeland

Commissioner Cooke

Commissioner Greenfield

Commissioner Tyson

Student Commissioner Gould—Excused Absence

Liaison McMahon

Commissioner Bendzans—Excused Absence

3. **Public Communications-Liaison** McMahon said there are no new communications to report.

4. **March 2024 Meeting Minutes-** Secretary Denno motioned to accept, Commissioner Cooke seconded, all in favor, 0 opposed, 0 abstained. The March Meeting Minutes were approved and accepted.

5. **Liaison Report**—Liaison McMahon has picked up the commissioner's name tags at Discount Trophy at a cost of \$72. There is a blank space for each name to be added.

6. **Budget Review**—Commissioner Copeland reports there are no additional expenses this month, aside from the \$72 for the nametags. Liaison McMahon reports the cost for one Porta Potty, handicapped, standard with a sink including delivery and pick up for our Juneteenth Event will be \$425. Commissioner Copeland reported we are in good shape with our Juneteenth Budget of \$1,105. The consensus was to reserve the Porta Potty and Liaison McMahon will arrange for this.

7. **Executive Committee Report**—Parliamentarian Nugent reported that our meeting focused on the 2024-2025 calendar of events and a general discussion regarding the retreat agenda. We will share the date and agenda for this event at our May meeting.
8. **Scholarship Award**-- Vice Chair LaTorre-Muszynski held a discussion about the written portion of our award application and the consensus was to keep it between 300-500 words in response to a question such as, how does a candidate plan on giving back to their community in the future? The amount of this award will be \$300.
9. **One Book One Windsor (OBOW) 2025**—Chair Dr. Copeland-Smith said today was the deadline to submit any new book suggestions to our list and asked the Commissioners to send their top three (3) book picks to her prior to our May meeting discussion. Danielle Tapper from the Windsor Public Library will be joining us for our next meeting to help support and plan this event and she will assist us in choosing our book. Please bring any ideas for this event to our next meeting. Commissioner Cooke suggested perhaps breaking this discussion up into 4 sessions rather than one and Commissioner Greenfield suggested donating more copies to the library for patrons to check out and participate in this event.
10. **Commissioner Retreat August 2024**—Chair Dr. Copeland-Smith asked the Commissioners to submit ideas for this discussion to her and to complete the Doodle Poll choosing the date for this event. So far, the consensus is August 4 and the time will be from 10 AM to 4 PM, location TBD. More information to follow in May.
11. **WHRC Event Calendar Review**—The HRC will be participating in the Shad Derby this year with a table space donated by the Junior Women’s Club. We hope to display our OBOW book choice at this event and everyone is encouraged to sign up for time slots. Chair Dr. Copeland-Smith shares the sign-up sheet with the Commissioners. The Sunday Juneteenth Event has been removed from the calendar of events for this year.
12. **Action Item Update**--All Commissioners reported on their action items list for the upcoming Juneteenth event. Commissioner Cooke will inquire with the TOW regarding showing the movie Till at Community Center in Wilson, perhaps in conjunction with WIN-TV. Commissioner Cooke will also reach out to Windsor High School and Sage Park for the use of their auditoriums if the community center is not available. Secretary Denno will start working on Thank You notes to each performer, etc. as soon as a list is completed by Chair Dr. Copeland-Smith. Chair Dr. Copeland-Smith will finalize our event flier (movie location: TBD) and start promotion of this event. Everyone’s hard work to make this event great continues.
13. **Adjournment**—Commissioner Tyson motioned to adjourn the meeting at 8:25 PM, Commissioner Greenfield seconded. Next meeting: Wednesday, May 8, 2024 and will be Hybrid.

Minutes respectfully submitted by Secretary Denno.