

WINDSOR HUMAN RELATIONS COMMISSION MEETING MINUTES

THURSDAY, FEBRUARY 15, 2024, 6:30-8 PM

VIRTUAL

1. **Welcome Remarks**-- Chair Dr. Copeland-Smith called the meeting to order at 6:30 PM.
2. **Commissioners in Attendance:**

Chair Dr. Copeland-Smith

Vice Chair LaTorre-Muszynski

Secretary Denno

Parliamentarian Nugent

Commissioner Copeland 6:30 PM to 6:45 PM

Commissioner Cooke

Liaison McMahan

Student Commissioner Gould --Excused Absence

Commissioner Bendzans—Excused until further notice.

3. **January Meeting Minutes**-Commissioner Copeland motioned to accept, Parliamentarian Nugent seconded, 0 opposed, 0 abstained. The January Meeting Minutes were accepted.
4. **Public Communications**-Liaison McMahan said there are no new communications to report.
5. **Liaison Report**—Liaison McMahan reported there were some expenses by Secretary Denno for MLK Poetry Event food, stationery and stamps and he will get these numbers over to Commissioner Copeland, somewhere near \$200. There are two newly appointed Commissioners and he is not certain when they will be sworn in at the town clerk's office. They are both Democrats, Natalie Greenfield and LeighAnn Tyson.
6. **Budget Review**—Commissioner Copeland shared a newly formatted Budget sheet. January showed some changes with the MLK Event at the Windsor Art Center but we came in under budget and we are in good shape. Commissioner Copeland will share a live version of the budget with the Commission to be used as a working document. A budget of \$350 for the MC at both the Juneteenth Celebration Event and the Juneteenth Performing Arts Open Mic Event was discussed, Commissioner Cooke motioned to accept and Parliamentarian Nugent seconded, 0 opposed, 0 abstained. A starting budget of \$150 for the Keynote speaker at the Juneteenth Celebration Event was discussed. We will need to add a line item to the Juneteenth budget for Porta potties as the Town Hall

will be closed during our celebration; they cost \$410 two years ago. We will not order lawn signs for the Juneteenth Celebration Event but will invest in a sandwich board with a budget of approximately \$75. Mayor Nuchette Black-Burke will be the host for the Black History Jeopardy event this year and we will order pizza.

- 7. Executive Committee Report**—Parliamentarian Nugent reported we are organizing the events for the future and are reviewing the number of events we have throughout the year.
- 8. Award Ceremonies**—Parliamentarian Nugent reported the nominations are closed for the Phenomenal Women Award event. Secretary Denno, Commissioner Cooke and Parliamentarian Nugent will be reviewing the nomination forms. The plaques will cost \$30-\$35 each. The event will take place at the Senior Center and the color theme will be purple. The Commission will purchase flowers for honorees.
- 9. WHRC Event Calendar Review**—Secretary Denno reviewed Sunday's Hip Hop event at the Windsor Art Center. Black History Jeopardy event-Commissioner Copeland will receive an email with ideas commissioners discussed for this event. One Book One Windsor is going well, the slides are done and there will be a facilitated by Maman Cooper. This event will be held at the town hall, in person and virtual. The flier for One Book One Windsor is all complete. March and April will be used to focus on organizing and coordinating for the Juneteenth celebration.
- 10. Action Item Updates**—The Juneteenth theme this year will be music. Vice Chair LaTorre-Muszynski reported the HRC Scholarship is moving forward and the candidate names from Windsor High School are forthcoming. Vice Chair LaTorre-Muszynski is compiling information about the food trucks for the Juneteenth Celebration Event. Vice Chair LaTorre-Muszynski and Secretary Denno will discuss having a display at CVS from March through June and then update Liaison McMahon. Due to the late hour Vice Chair LaTorre-Muszynski let each commissioner know they will need to update their action items. Action items can be found on the shared Google Drive.
- 11. Adjournment**—Vice Chair LaTorre-Muszynski motioned to adjourn the meeting at 8:05 PM and Parliamentarian Nugent seconded.

Minutes respectfully submitted by Secretary Denno.