

WINDSOR HUMAN RELATIONS COMMISSION MEETING MINUTES

Wednesday, June 5, 2024 6:30-8 PM

1. **Welcome Remarks**-- Chair Dr. Copeland-Smith called the meeting to order at 6:32 PM for our last meeting of this Fiscal Year, thanking us for our attendance.

2. **Attendance:**

Chair Dr. Copeland-Smith

Vice Chair LaTorre-Muszynski

Secretary Denno

Parliamentarian Nugent

Commissioner Copeland

Commissioner Cooke

Commissioner Greenfield

Commissioner Tyson

Student Commissioner Gould

Liaison McMahon

Commissioner Bendzans—Excused Absence

3. **Public Communications**--Liaison McMahon said there are no new communications to report.
4. **Approval of Minutes: May 8, 2024**--Commissioner Cooke motioned to accept, Vice Chair LaTorre-Muszynski seconded the motion, 7 in favor, 1 abstained, 0 opposed. The May Meeting Minutes were approved and accepted.
5. **Vote for Next Year's Executive Board:** Parliamentarian Nugent joined in late via Zoom and was in attendance for the voting.

Chair: Chair Copeland-Smith nominated **Vice Chair LaTorre-Muszynski**, Commissioner Greenfield motioned, Secretary Denno seconded the motion, 8 in favor, 0 abstained, 0 opposed.

Vice Chair: Vice Chair LaTorre-Muszynski nominated **Parliamentarian Nugent**, Chair Copeland-Smith motioned, Commissioner Greenfield seconded the motion, 8 in favor, 0 abstained, 0 opposed.

Secretary: Chair Copeland-Smith nominated **Commissioner Cooke**, Chair Copeland Smith motioned, Vice Chair LaTorre-Muszynski seconded the motion, 8 in favor, 0 abstained, 0 opposed.

6. **Liaison Report**—Liaison McMahon said the last expenses were processed in May. The AV engineer is all set for our Juneteenth event, along with all other items previously discussed. Chair Copeland-Smith is in communication with the sound engineer regarding set up for Juneteenth. The town will provide us with picnic tables and lawn games.
7. **Budget Review**—Juneteenth budget is \$2,150 leaving us with \$1,118. Commissioners discussed using the excess in funds to purchase a Windsor HRC pop up tent and WHRC tablecloth. There were no changes to the Scholarship of \$300 this year and Commissioner Copeland will add the recipient's name and college attending to this line item in the Budget.
8. **Executive Committee Report**—Chair Copeland-Smith reported this meeting was centered around the retreat and planning for FY 2024-2025. Vice Chair LaTorre-Muszynski highlighted that the focus will be on: Who are we and how are we going to get there. Additional details regarding the retreat were discussed in line item 13.
9. **Scholarship/Grant Updates**— Vice Chair LaTorre-Muszynski shared that our \$300 scholarship recipient for 2024 is Nya Chambers. The scholarship was presented to her at the Awards night on May 30th. It was discussed to market for more donations in the future and possibly increase the amount to \$500. Parliamentarian Nugent applied for a grant from the Windsor Greater Together Community Fund, and we were granted \$3,280 to help fund and support our Juneteenth Celebration. We will spend \$150 on our Honorarium Keynote Speaker this year and save the rest for our 5th annual Juneteenth Celebration in 2025. Fiscal allocation of the grant will be discussed at a future date in the new fiscal year. Commissioner Copeland did not apply for a separate grant as we had funds to cover this year's event.
10. **Shad Derby**— Chair Copeland-Smith shared that this year's attendance was very good, and we had a lot of activity at our table. We had a good spot on the green, donated to us by the Windsor Junior Women's Club. Please submit your feedback for improvements for next year on our Shad Derby Feedback Form.
11. **Juneteenth**—Chair Copeland-Smith shared that Windsor High School Senior Julius Ward was the winner of the Juneteenth Logo Design, and it will be displayed on our website. We are still working on the display cases at CVS and the Windsor Public Library. We will not have Food Trucks at our event this year. Liaison McMahon will confirm Snow Cones from the Cadets. Commissioner Tyson will investigate adding our Juneteenth date to the electronic board at Dom's restaurant and she will reach out to

the Ebony Horse Women Equestrian Program contact to see if they would like to participate in this year's event. Chair Copeland-Smith has a vendor map for the day of the event. There will be upcoming social media reminders on the Town of Windsor facebook and instagram page for our events. Please reshare the posts if you are able to. Commissioners who are available to attend and set up are asked to arrive at noon if able and stay behind to clean up if able. Chair Copeland-Smith shared that Jermika Cost will have a 360 display on the portico and at the end of the event there will be a dance contest with a small prize for the winner. Everyone is invited to participate in Bloomfield's Juneteenth Parade on June 22, step off is at 11 AM.

12. OBOW Book Title Announcement Flyer will be going out on June 25th. Please reshare the post if you are able to.
13. **Final Action Items for the year**—All items have been completed for this year except for outstanding last minute items for Juneteenth events. Secretary Denno has written most of the Thank You notes. Commissioner Tyson will do a Juneteenth presentation at Kimberly Hall, date TBD, sometime around Juneteenth. All are encouraged to attend and participate in Pride Month activities at Parkville Market.
14. **Finalize Date & Location of Retreat**—The retreat will be held on Sunday August 4th from 10 AM to 4 PM, location TBD. It will possibly be held at the Windsor Public Library, Commissioner Tyson will check the summer hours. An agenda will be shared prior to the retreat for commissioners to review.
15. **Adjournment**—Chair Copeland-Smith motioned to adjourn the meeting at 8:10 PM, Vice Chair LaTorre-Muszynski seconded and this concluded our FY 2023-2024.

Next meeting and first for FY 2024-2025: Wednesday, September 11, 2024 Hybrid.

Minutes respectfully submitted by Secretary Denno.