

**REGULAR MEETING MINUTES
WINDSOR INLAND WETLANDS & WATERCOURSES COMMISSION
TUESDAY FEBRUARY 7, 2020 7:00PM
COUNCIL CHAMBERS WINDSOR TOWN HALL**

Chairman Lou Morando called the meeting to order at 7:01 PM.

I. Roll Call (Chairman Morando reminded everyone to silence their cell phones.)

Present: Chairman Lou Morando, Secretary Marlene Towers and Commissioners Steven Fraysier, Richard Williams, Ruth Jefferis and Adam Schibley. A quorum was established.

Absent: Vice Chairman Paul St Amand, Commissioner James Walton, Kevin Washington

Also present was Town Planner Eric Barz and assistant Town Planner Todd Sealy.

II. Public Communications (3-minute limit on items other than Public Hearings)

Public communications open at 7:02 PM.

There were no comments from the public.

Public communications closed at 7:02 PM.

III. Business Meeting

A. Minutes

Commissioner Jefferis made a motion to approve the minutes as amended for the December 3, 2019 meeting. Commissioner Towers seconded the motion. The commission voted 6-0-0.

B. New Business

C. Old Business

Application 19-105_41 Pepperbush Lane – Town of Windsor – Detention pond vegetative maintenance and pipe repair. Chairman Morando stated that the application was accepted at the January 2020 meeting and held it for 30 days to see if anything would crop up. Chairman Morando asked the commission if there were any concerns or questions regarding the application. Commissioner Jefferis asked if anything else came up during the 30 day review period. Assistant Town Planner Sealy addressed the commissioner's questions and stated there were no new developments on the application. Chairman Morando entertained a motion to approve the application. Commissioner Jefferis moved to approve the application and Commissioner Towers seconded. The commission voted 6-0-0.

V Public Hearing

The commission moved onto the next item on the agenda, Application 19-109_1201 Kennedy Road – SPA Properties – Distribution Center. Chairman Morando summarized a letter submitted by the applicant requesting that the public hearing be continued to the March meeting. Commissioner Towers read the notice of hearing into the record which was run in the Hartford courant on January 24th and the 30th. Commissioner Fraysier noted that the request to continue the hearing was made by the applicant on February 4th. Chairman Morando entertained a motion to continue the public hearing. Commissioner Schibley made the motion to continue the hearing for Application 19-109_1201 Kennedy Road to the March 3rd meeting. Commissioner Williams seconded. **Vote:** 5-0-1 with Commissioner Fraysier abstaining. Commissioner Schibley noted that a new notice is not be required for the March meeting. Town Planner Barz stated that first public notice, the action notice, and minutes suffice as notification. Anyone paying attention to the first notice will be informed that the meeting has been continued.

Chairman Morando closed the public hearing portion of the meeting and moved onto miscellaneous business.

V. Miscellaneous

Election of Officials

Commissioner Schibley made a motion for Lou Morando to remain as Chair, Paul St. Amand to remain as Vice Chair, and Marlene Towers to remain as Secretary of the IWWC for a period of one year, Commissioner Jefferis seconded the motion. The commission voted 6-0-0

Regulation Amendments

Chairman Morando stated that the regulation amendments were approved and within 65 days they must have a public hearing. Commissioner Schibley asked the commission if they had any questions regarding the amendments. Commissioner Schibley asked if the regulations were sent to the Department of Energy and Environmental protection (DEEP). Town Planner Barz stated that it came back from DEEP and they were good to go.

Commissioner Schibley made a motion that a public hearing be scheduled to amend the Inland Wetlands and Watercourses regulations for the March 3rd 2020 meeting. Commissioner Towers seconded the motion. The commission voted 6-0-0.

Commissioner Schibley noted that the commission did not have to rule on the application at the March 3rd meeting but that they had 35 days after the March meeting to make a decision.

VI. Authorized Agent Actions

There were no authorized agent actions to report.

VII. Agent Report

Town Planner Eric Barz stated that Tom Hazel will be missed and that the town was grateful for his service. Mr. Barz stated that the town was going to contract with the North Central Conservation district for a circuit wetland agent to provide services to the town. He stated that they will contract with them for a few hours per week to cover staff meetings, applications, and commission meetings. The commission would need to make a motion to select this individual to be an authorized agent, to act on the behalf of the commission.

VIII. Petitions from Commissioners

Commissioner Schibley stated that there were two applications that were delegated to the wetlands agent for approval, application 19-107 and 19-108. Commissioner Schibley asked if these applications were duly authorized. Town Planner Barz stated that he assumes the applications were authorized because it was not a topic of discussion in Tom's debriefing.

IX. Adjournment

Chairman Morando entertained a motion to adjourn.
Commissioner Schibley made the motion to adjourn at 7:20 PM, Commissioner Jefferis seconded the motion. The commission voted 6-0-0

I certify that these minutes were approved on

Marlene Towers, Secretary
Inland Wetlands and Watercourses Commission