

**REGULAR MEETING MINUTES**  
**WINDSOR INLAND WETLANDS & WATERCOURSES COMMISSION**  
**TUESDAY JANUARY 4<sup>TH</sup>, 2022 7:00PM**

Online webinar, to join via computer please go to the link below  
<https://us02web.zoom.us/j/85435818689>

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Chairman Morando called the meeting to order at 7:00 PM.

**I. ROLL CALL**

Present: Chairman L. Morando, Secretary M. Towers, Commissioners; A. Schibley, K. Elder, D. DeCarlo (virtual) and S. Fraysier (virtual).

Also present was Wetland Agent, Chloe Thompson.

**II. PUBLIC COMMUNICATIONS** (3-minute limit on items other than Public Hearings)

No public communications, closed at 7:03pm.

**III. BUSINESS MEETING**

**a. MINUTES:**

Commissioner Schibley made a **motion to approve the minutes as amended for December 7, 2021**. Commissioner Elder seconded the motion. **Vote 6-0-0**

**b. OLD BUSINESS**

**i. 21-290: Various Locations, MDC – Vegetation Clearing**

Those present from the MDC party were Jason Waterbury, Mark Lavoie, and Andrew Pelham. J. Waterbury stated that he has reached out to Hartford Audubon to inform them about the work to be conducted on their property.

Commissioner Fraysier asked the Commission if there were any thoughts on whether to hold a public hearing or not. Commissioner Schibley stated that given the nature of this project and the lack of public interest, he does not feel as though a public hearing is necessary. J. Waterbury stated that if there was concern regarding communication and outreach, the MDC has presented a project synopsis for surrounding municipalities' Town Council meetings. J. Waterbury added that this project reduces the likelihood of an emergency repair to the sewer lines.

Commissioner Schibley asked when in the process, or how much notice property owners are given. J. Waterbury stated that property owners are notified prior to surveyors marking the easement and clearing limits. Commissioner Schibley stated that he does not feel a public hearing is warranted for this application and the rest of the Commission agreed.

Commissioner Schibley asked if the application could be considered complete without the NDDB results from DEEP. J. Waterbury stated that they submitted the application some time ago, but still

have not heard back from DEEP. Commissioner Schibley asked J. Waterbury would be comfortable with providing this information to the Agent once this information is returned to them.

Commissioner Schibley made a **motion to approve application 21-290: Various Locations, MDC – Vegetation Clearing, subject to standard conditions and a special condition requiring Agent review of NDDDB survey results, and appropriate training of contractors and staff on listed species.** Commissioner Towers seconded the motion. **Vote 6-0-0**

**c. NEW BUSINESS**

Commissioner Schibley made a **motion to designate Environmental Planner Chloe Thompson as the Wetland Agent for the Commission.** Commissioner Towers seconded the motion. **Vote 6-0-0.**

**IV. HEARINGS**

Chairman Morando asked Wetland Agent Thompson if there was any update on the Amazon sedimentation. Wetland Agent Thompson stated that no additional information from the Amazon party has been received, but she did speak to abutter, Steve Stosonis about flowing water from Basin D outfall into the stream on his property. There is currently no further erosion or issue otherwise with this flow of water, and we will most likely hear back from Amazon in preparation for the February meeting.

**V. AGENT REPORTS**

Wetland Agent Thompson presented a draft of a brochure she is currently creating to send to property owners about residential wetland permits, and regulation compliance. Wetland Agent Thompson asked the Commission to consider this idea, and to forward any ideas or comments.

**VI. PETITIONS FROM COMMISSIONERS**

**VII. ADJOURNMENT**

**Commissioner Fraysier made a Motion to adjourn at 10:04pm. Commissioner Williams seconded and it passed 6-0-0.**

I certify that these minutes were approved on

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Marlene Towers, Secretary  
Inland Wetlands and Watercourses Commission