

## **PUBLIC BUILDING COMMISSION**

**May 28, 2019**

7:00 P.M.

LUDLOW ROOM

Windsor Town Hall

### **APPROVED MINUTES**

**Present:** Chairman Rick Hazelton, Commissioners; Rusty Peck, Jim Bennett, Lee Alford, Gary Johnson, and George Roebelen.

**Also Present:** Bob Jarvis, Director Public Works Town Engineer, Whit Przech, Buildings and Facilities Manager, and Tom Hibbard of Hibbard and Rosa Architects.

**Item #1. Call to Order** - Chairman Rick Hazelton Called meeting to order at 7:00 pm.

**Item #2. Remarks of the Chairman** – The chairman stated all Commissioners are present. The Commission discussed their availability for June and July meetings.

**Motion:** Commissioner Jim Bennett moves to relocate agenda items 10 and 12 to agenda 3a and 3b. Seconded by Commissioner Gary Johnson.

Motion carries 5 – 0 – 0.

**Item #3. Public Communications** - None

**Item #3a. Sage Park Middle School Roof Design — 9506**

Tom Hibbard, architect for this replacement roof design project, provided a project update to the Commissioners. Since work is slated for summer 2020, Tom has placed his design work on hold. He will restart after this summer.

**Item #3b. Clover Street Elementary School Section E Roof Partial Replacement – 9508**

Tom Hibbard, architect for this replacement roof design project, provided a project design update. Mr. Hibbard explained the process in filing roof replacement project with the state. He is waiting on BOE to complete the EDO49 application for the state. Once this is filed the state will provide a project number. A few weeks to get into state project review. Late June for state approval, earliest we can bid is now in July.

**Item #4. Safety Complex Police and Fire Station Design—9911**

Mr. Przech stated Kaestle Boos Associates and town staff held several meetings last week to review the design drawings, review police furniture inventory, and final interior color selections. Construction drawings are due to the town this Friday. Reduced scale printed copies will be available for the Commissioners. KBA will be meeting with project stakeholders next

week to review construction drawings. Commissioner Lee Alford suggested relocation of the pivot gate so a sliding gate could be used. Various gate types and reliable was discussed.

**Item #5. Town Hall Portico Restoration Project—9493**

Mr. Przech provides a project update. The new waterproofing membrane has been completely installed. The flashing detain under the double door entrance has been resolved and installed. Work will restart first week of June when cast stone components are scheduled to arrive. Cast stone work is expected to three weeks to install.

**Item #6. JFK Elementary School Replacement HVAC Systems— 9490**

Mr. Przech provided a project update. There are still control issues to be resolved. Program integration between the Trane units and our control system remain. Trane has been scheduled to be on site this week to resolve these issue with our controls contractor.

**Item #7. Fire Security Systems — 9495**

Mr. Przech provided a project update to the Commissioners. The Fire Marshal's office is scheduled to have their final review of Wilson Branch Library and 330 Windsor Avenue Community Center this week.

**Motion:** Commissioner Gary Johnson moves to approve payment request for final invoice #5445504250 from Siemens for fire safety services DPW Garage in the amount of \$34,638.00. Seconded by Commissioner Gary Johnson

Motion carries 5 – 0 – 0.

**Motion:** Commissioner Rusty Peck Jim Bennett moves to approve payment for progress payment #544548362 from Siemens for fire safety services North West Park in the amount of \$12,500.00. Seconded by Commissioner Lee Alford.

Motion carries 5 – 0 – 0.

**Item #8. Poquonock School Air Conditioning Design Project — 9500**

Mr. Przech provided a project update. The dirt floor in the crawl space has been requested tested for HazMat materials by the GC subcontractor. Work is progressing on the installation of the air conditioning equipment.

**Item #9. WHS Pool House HVAC — 9507**

Mr. Przech provided a brief project update, still scheduled to start on July 2, 2019.

**Item #10. Sage Park Middle School Roof Design — 9506**

Moved to agenda item 3a.

**Item #11. DPW Building Renovation — 9505**

Mr. Przech reported the new floor samples have been delivered and staff is reviewing them. These are vinyl sheet goods and staff is concerned about the durability of this product. Additional samples have been requested for staff review.

**Item #12. Clover Street elementary School Section E Roof Partial Replacement – 9508**

Moved to agenda item 3b.

**Item #13 North West Park Nature Center Project-9503**

Mr. Przech reported the proposals for the replacement siding were discussed with the Commission. Interior structural enhancement work is completed. The schedule moving forward is for siding of addition to be completed this week.

A discussion on remaining Nature Center siding work was reviewed and discussed. It was determined that this work needed to receive additional proposals.

**Motion:** Commissioner Lee Alford moves to recommend entering into contract with McKinney Construction in the amount of \$71,425.00. Seconded by Commissioner Rusty Peck.

Motion carries 5 – 0 – 0.

Commissioner Jim Bennett moves to approve payment application number three from McKinney Construction for North West Park Nature Addition in the amount of \$17,380.00. Seconded by Commissioner Rusty Peck.

Motion carries 5 – 0 – 0.

**Item #14 Staff Reports**

**Item #15 Motions and Minutes of preceding Meeting(s)**

**Motion:** Commissioner Jim Bennett move to accept the meeting minutes for May 28, 2019 as amended. Seconded by Commissioner Gary Johnson.

Motion carries 5 – 0 – 0

**Item #16 Adjournment**

**Motion:** Commissioner Rusty Peck moves to adjourn. Seconded by Commissioner Jim Bennett.

Motion carries 5 – 0 – 0

Adjournment is at 7:38 p.m.

Respectfully submitted,  
Whit Przech