



**TOWN OF WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION**

January 28, 2020

6:00 P.M.

100 Addison Road
DPW Police Facility



APPROVED MINUTES

Present: Chairman Rick Hazelton, Commissioners; Gary Johnson, Rusty Peck, Jim Bennett, Lee Alford, and alternates George Roebelen and George Bolduc.

Absent: None

Also Present: Whit Przech, Building and Facilities Manager, Peter Souza Town Manager, Don Melanson Windsor Police Chief, Bob Jarvis Director of DPW Town Engineer; Freddie Khericha of KBA, Paul Dominov of KBA, Lance Green of KBA; Jim Russo, J.R. Russo LLC - Clerk of the Works; Paul Goldberg, Town Safety Services; Romolo Santilli of LaRosa Building Group, Mark Barlow of LaRosa Building Group.

Item #1. Call to Order - Chairman Rick Hazelton called the meeting to order at 6:00 pm.

Item #2. Remarks of the Chairman – The Chairman stated the meeting will adjourn for a walkthrough of the new police station construction. At 6:40 pm the Chairman reconvened the meeting for regular duties.

The next meeting is scheduled for February 11, 2020 at Town Hall Ludlow Room at 7:00 pm.

Item #3. Public Communications – None

Item #4. Police Station Construction Additions & Renovations Project – 9911

Freddie Khericha introduced and reviewed three new potential change orders with the Commissioners.

PCO #27 for additional concrete work along column D-9 \$9,680.90

Motion: Commissioner Rusty Peck moves to accept the change order # 27 for the costs associated with the additional concrete work along column D-9. Seconded by Commissioner Jim Bennet.

Motion carries 5-0-0

PCO #30 for relocation of existing storm drain over men's locker room \$688.86

Motion: Commissioner Jim Bennet moves to accept the change order # 30 for the costs associated with the relocation of storm drain over men's locker room. Seconded by Commissioner Gary Johnson.

Motion carries 5-0-0

PCO #31 for two additional two inch conduits building to carport \$4,115.96.

Motion: Commissioner Lee Alford moves to accept the change order #31 for the costs associated with two additional conduits from building to carport. Seconded by Commissioner Jim Bennet.

Motion carries 5-0-0

Item #5. Fire & EMS Additions & Renovations Design Project - 9912

Freddie Khericha provided an update on the drawings for this project. Freddie also stated the architect team met with the town Fire Marshal and Building Official for final review of design drawings. Freddie said the meeting went well and the drawings stage will now move from design onto construction stage. He stated he believes the project will go out to bid in May with award in Late June early July. Actual construction could start in mid-August.

Item #5a. Sage Park Middle School Roof Design Project – 9506

Whit Przech presented a cost estimate from the architect for this project. Town staff is moving forward with the procedures involved for the State Offices of School Construction Grants and Review Board for project approval

Item #6. Town Hall Portico Restoration Project – 9493

Whit stated that this project is 100% complete.

Jim Russo noted that he is in the process of getting all the documents for the warranties and guarantees from the general contractor now. Unable to close out this project as of yet.

Item #7. DPW Building Renovation Design Project – 9505

Whit stated that this project is currently out for bid as of today. The bid due date has been extended to February 6th due to contractors requests.

Item #8. Poquonock School Air Conditioning Design Project – 9500

Whit stated that he received the final lien waivers, warranties, close out documents and drawings for this project. We are still waiting on the training for Poquonock School custodial staff. Once that is complete we can close out this project.

Item #9. North West Park Nature Center Project – 9503

Whit stated that the contractor will begin in the middle of March 2020, weather permitting.

Item # 11. Clover St. Elementary Section E Partial Roof Replacement Design Project – 9508

Whit Przech updated the project; the field layer has been installed. The rest of the project work can now be completed with school in session. We expect 3 – 4 more weeks of work weather permitting.

Item #12. Pogonock Fire Station Roof Design Project – 9518

Whit Przech stated the drawings are complete and we expect to bid this in a late spring 2020.

Item #13. Wilson Fire Station HVAC Design Project – 9517

Whit Przech stated the architect will be at the February 11th meeting to review this project with the Commissioners.

Item #14. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project -

Whit Przech stated that the architect will be at the February 11th meeting to go over the drawings with the Commissioners.

Item #15 Staff Reports –

Whit Przech stated that another copper water pipe has failed in town hall and it will be repaired tomorrow.

Item #16. Motions & Minutes of Preceding Meeting(s):

Motion: Commissioner Rusty Peck moved to accept the meeting minutes for January 14, 2020 as amended. Seconded by Commissioner Lee Alford.
Motion carries 5-0-0.

Item #17. Adjournment: Commissioner Rusty Peck moves for adjournment.
Adjournment is at 7:30 p.m. Motion passes for adjournment. 5-0-0

Respectfully submitted,

Whit Przech
Recording Secretary

