



TOWN OF WINDSOR, CONNECTICUT PUBLIC BUILDING COMMISSION

February 11, 2020
7:00 P.M.
LUDLOW ROOM
Windsor Town Hall



APPROVED MINUTES

Present: Commissioners; Gary Johnson, Rusty Peck, Jim Bennett, Lee Alford, and alternates George Roebelen and George Bolduc.

Absent: Chairman Rick Hazelton.

Also Present: Bob Jarvis Director of DPW, Town Engineer, Freddie Khericha of KBA, Jim Russo of J.R. Russo LLC - Clerk of the Works and Sherman Taylor of Salamone & Associates.

Item #1. Call to Order – Call to order at 7:00pm with acting Deputy Chairman Gary Johnson presiding in Chairman Rick Hazelton's absence.

Item #2. Remarks of the Chairman – Deputy Chairman Gary Johnson recognizes George Bolduc as a voting member this evening.

Item #3. Public Communications – None

Item #4. Police Station Construction Additions & Renovations Project – 9911

Deputy Chairman Johnson mentioned having a meeting on site, to check on the progress of this project in the month of March.

Jim Russo gave updates stating that the project is moving along well. The mason is substantially done, the drywall metal framing is basically finished ready for drywall installation. The exterior is also moving along as scheduled and will continue, weather permitting.

Regarding ASI log #27, the roll call blue lines, they are in the process of getting pricing. The pricing will be set at "not to exceed" and to be approved by the Commission beforehand. ASI #28 the corrective work approved detail is at no extra cost to the budget.

Regarding the PCO log Jim stated, PR #10, OH door power/security revisions, was issued and waiting on a proposal from the general contractor for pricing. Freddie stated that he will be bringing it to the Commission for approval. Jim stated that hopefully by the next meeting he will have a firm price for the Commission.

Deputy Chairman Johnson inquired in regards to the number of staffing on this project. Jim stated that the average number of employees on sight is about 45 – 50 everyday, the project manager is there twice a week and they all are doing a great job. They're managing the job well. The completion date is ahead of the schedule. There are no issues with the materials testing lab. Every test has met or exceeded the design. The project is going nicely.

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #18009.01-12 to Kaestle Boos Associates for Professional Services rendered date 01/01/20 – 01/31/20 for phase 3 at the Windsor Police Station in the amount of \$10,186.70. Seconded by Commissioner Rusty Peck.

Motion carries 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on application #5 dated 01/01/20 – 01/31/20 to LaRosa Building Group for the Windsor Police Station project in the amount of \$1,045,302.38. Seconded by Commissioner Rusty Peck.

Motion carries 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Invoice #2019-7-7 for the month of January 2020 to J.R. Russo LLC for Project Managers Services at the Windsor Police Station project in the amount of \$16,779.00. Seconded by George Bolduc.

Motion carries 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on Invoice #R2019Z-299-4 dated 01/01/20 - 01/31/2020 to Horizon Engineering Associates, LLC for Professional Services rendered at the Windsor Police Station project in the amount of \$4,506.00. Seconded by Commissioner Jim Bennett.

Motion carries 5-0-0

Item #5. Fire & EMS Additions & Renovations Design Project - 9912

Deputy Chairman Johnson inquired on the final development of the specifications on this project. Freddie stated that they are on schedule and will be 90% set by the end of February. They will distribute documents again to the Town Staff and the estimator. He should have the estimate by the middle of March to present it to the Commission.

Bob Jarvis stated that there are no outstanding code issues on this project. The site work is complete. The survey and the geotechnical investigation all have been done prior to the design work.

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #18009.02-5 dated 01/01/20 – 01/31/20 to Kaestle Boos Associates for Schematic Design and Construction Documents for the Fire & EMS Stations Construction & Design project in the amount of \$92,135.00. Seconded by Commissioner Rusty Peck.

Motion carries 5-0-0

Item #6. Town Hall Portico Restoration Project – 9493

Jim Russo just received the last of the warranties from the General Contractor. They are in the process of being reviewed by his architect. He will submit them to the Commission for approval at the next meeting.

Motion: George Bolduc moves to relocate Items #13 and #14 to Items #6a and #6b. Seconded by Commissioner Jim Bennett.

Motion carries 5-0-0

Item #6a. Wilson Fire Station HVAC Design Project – 9517

Sherman Taylor of Salamone & Associates presented the construction document drawings for this project.

Bob Jarvis did want to remind the Commission that this a fiscal year 2021 construction project. Bob did mention that the Commission does have a little time to review them and perhaps decide on approval at a future meeting.

Sherman did mention that they are at the CD stage of this project and are ready for bid.

Item #6b. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project – 9519

Sherman Taylor of Salamone & Associates presented the construction document drawings for this project as well.

Bob Jarvis did also want to remind the Commission that this again is a fiscal year 2021 construction project. Bob mentioned again that the Commission does have a little time to review them and perhaps decide on approval at a future meeting.

Item #7. DPW Building Renovation Design Project – 9505

Bob Jarvis mentioned the bids have come in and they will be interviewing the three lowest bidders' next week. He will present with the results to the Commission at the next meeting.

Item #8. Poquonock School Air Conditioning Design Project – 9500

The project is complete and they are waiting for the final payment application.

Item #9. North West Park Nature Center Project – 9503

No updates to report.

Item #10. Sage Park Middle School Roof Design Project – 9506

Bob Jarvis stated the Board of Ed. was going to approve the drawings at its' next meeting. Town Staff did go before Town Council at its' last meeting. The Council authorized several actions.

1. For the Board of Ed. to apply for funding from the State of CT to offset the cost of the roof construction.
2. For this Commission to oversee the project.

3. The preparation of the design drawings for the project.

This is in accordance with the State of CT.

All requests are in motion and will submit all documentation to the State for a project number.

Motion: Commissioner Rusty Peck moves to approve payment on Invoice #I16937 dated 02/03/20 to Salamone & Associates for Professional Services rendered on the completion of approx.75% of the Schematic design phase for the Sage Park Middle School Roof design project in the amount of \$6,875.00. Seconded by Commissioner Lee Alford.

Motion carries 5-0-0

Item # 11. Clover St. Elementary Section E Partial Roof Replacement Design Project – 9508

Bob Jarvis stated the work is still ongoing – weather permitting

Item #12. Poquonock Fire Station Roof Design Project – 9518

No updates to report.

Item #15 Staff Reports –

None

Item #16. Motions & Minutes of Preceding Meeting(s):

Motion: Commissioner Rusty Peck moves to accept the meeting minutes for January 28, 2020 as amended. Seconded by Commissioner Lee Alford.

Motion carries 5-0-0

Item #18. Adjournment: Commissioner Rusty Peck moves for adjournment. Seconded by Commissioner Jim Bennett. Adjournment carries 5-0-0

Adjournment is at 8:21 p.m.

Respectfully submitted,

Karla Leroux
Recording Secretary