



TOWN OF WINDSOR, CONNECTICUT PUBLIC BUILDING COMMISSION

March 10, 2020
6:00 P.M.
100 Addison Rd



APPROVED MINUTES

Present: Chairman Rick Hazelton, Commissioners; Gary Johnson, Rusty Peck, Jim Bennett, Lee Alford, and alternates George Roebelen and George Bolduc.

Also Present: Whit Przech, Building and Facilities Manager, Bob Jarvis Director of DPW Town Engineer, Windsor Police Chief – Donald Melanson, Paul Goldberg, Town Safety Services, Frank Angelillo, Director of Information Technology, Gary Dowgiewicz, Asst. Building & Facilities Manager, Freddie Khericha of KBA, Jim Russo of J.R. Russo LLC - Clerk of the Works, Romolo Santilli of LaRosa Building Group and Mark Barlow of LaRosa Building Group.

Item #1. Call to Order - Chairman Rick Hazelton called the meeting to order at 6:00 pm.

Item #2. Remarks of the Chairman – None

Item #3. Public Communications – None

Item #4. Police Station Construction Additions & Renovations Project – 9911

Romolo Santilli of LaRosa Building Group gave a brief look ahead on this project.

Regarding the Interior construction: Romolo stated that the interior of this project is moving along quite nicely. The concrete vendor is scheduled to start placing the raised floor and the benches this week. The painter is priming office corridors and offices and should be wrapping it up in the next couple of weeks. The HVAC rough-in is just about complete. He will start priming the sally port and the concrete block in the next couple of weeks. The primer for the masonry and the office corridors will be completed in three weeks. The front windows installations are scheduled for March 23rd.

Regarding the front entry canopy: Romolo stated that the vestibule framing is complete. The vestibule/exterior masonry and roof will be completed by March 30th, weather permitting.

Regarding the Exterior work: Romolo stated that the exterior rough grading of the rear lot will be completed this week. The light bases and conduits are 40-50% installed with the bases. The under drain is 100% completed ahead of schedule. They are well underway with the underground storm sewer. Parking lot grading is on hold for now until they are closer to paving. The fascia metal install and the metal panels will begin next week.

Jim Russo stated that the ASI log as not changed much and moving along nicely.

Motion: Commissioner Rusty Peck moves to approve Change Order #001 from vendor Northeastern Communications & Electrical LLC for the Fiber and HDMI cabling change at the Police Station Construction Additions & Renovations project in the amount of \$3,953.77. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve the cost for the positioning of the physical wireless access point in the amount of \$250.00 to the vendor WatchGuard. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment to CDW Government LLC for the Networking hardware equipment for the facility communication backbone in the amount of \$65,512.50. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Motion: Commissioner Gary Johnson moves to award Connecticut Communications LLC on State contract #18PSX0097 for the phone system and public address system located at the Police Station project in the amount of \$64,987.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment to XDF Computer Systems Integration for consultation on the fine tuning of the integrated communication devices located at the Police Station project in the amount of "Not to Exceed" \$10,000.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Invoice # 18009.01-13 to Kaestle Boos Associates, Inc. for the Construction Administration fees on the Police Station Renovation project in the amount of \$10,186.70. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Invoice # 2019-7-8 to J.R. Russo, LLC for professional services rendered for the month of February 2020 at the Police Station Construction & Renovations Design project in the amount of \$15,351.00. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on Invoice # R2019Z-299-5 to Horizon Engineering Associates, LLC for professional services rendered from February 1, 2020 to February 28, 2020 in the amount of \$300.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Gary Johnson moves to approve payment on Invoice #TSMT7259 to Tri-State Testing Lab, LLC for masonry testing dated January 20, 2020 to February 26, 2020 at the Police Station project in the amount of \$2,567.00. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Application #6, Invoice #6, and Project #19F10 for the period of February 1, 2020 to February 29, 2020 to J.R. Russo, LLC in the amount of \$1,535,801.02. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment for Option #1, for the time and materials on the painting of the thin blue line stripes in the corridor at the Windsor Police Station project in the amount of "Not to Exceed" \$5,000.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on PCO #029 to LaRosa Building Group to supply and install additional braces to the existing front canopy beams SSK-17 located at the Windsor Police Station project in the amount of \$1,059.30. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett to moves to approve payment on PCO #34 to LaRosa Building Group to remove and relocate existing 2x2 steel angles at the Windsor Police Station project in the amount of \$1,309.88. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on PCO #36 to LaRosa Building Group to revise the OH door & control interface PR010 at the Windsor Police Station project in the amount of \$12,420.99. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on PCO #037 to LaRosa Building Group to supply and install sanitary sewer tie-in per RFI#64 at the Windsor Police Station project in the amount of \$11,000.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on PCO #38 to LaRosa Building Group for I Record Interview Room modifications located at the Windsor Police Station project in the amount of \$1,493.59. Seconded By Commissioner Jim Bennett.

Motion passes 5-0-0

Motion: Commissioner Gary Johnson moves to approve payment on PCO #39 to LaRosa Building Group to install additional hangers and new 6" clean out ties at the Windsor Police Station project in the amount of \$2,164.92. Seconded By Commissioner Rusty Peck.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on PCO #41 to LaRosa Building Group to rebuild exterior piers at the Windsor Police Station project in the amount of \$2,390.59. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Item #5. Fire & EMS Additions & Renovations Design Project - 9912

Whit handed out the construction drawings for this project to the Committee for review.

Whit presented a proposal letter from BSC Group for additional services related to off-site drainage analysis requested by the CT DOT.

The Committee decided to hold off on the renting of a trailer at this time for this project for clarification on the rental agreement.

Freddie stated that KBA will be meeting with local officials on March 19th to go over the construction drawings to make sure that KBA have met their requirements. He had informal talks with the Fire Marshall and the Building Inspector, and they have no issues on these drawings as of now.

Motion: Commissioner Rusty Peck moves to approve payment on Invoice # 18009.02-6 dated February 28, 2020 to Keastle Boos Associates, Inc. for professional services rendered at the Fire & EMS Stations Additions & Renovations Design project in the amount of \$239,551.00. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett moves to accept the proposal from BSC Group of \$2,800.00 relative to 340 Bloomfield Avenue plus Keaslte Boos Associates mark-up of 10% for a total of \$3,080.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Item #6. Town Hall Portico Restoration Project – 9493

No updates to report. Waiting for the final application payment.

Item #7. DPW Building Renovation Design Project – 9505

Whit stated that we opened the bid on February 7th and received eight bids. CT Carpentry Corp. withdrew their bid after the bids were open. Sarazin General Contractor was the low bidder. Whit suggest that the Committee proceed with Sarazin General Contractor.

Motion: Commissioner Lee Alford moves to accept the bid from Sarazin General Contractor relative to the DPW Building Renovation Design project in the amount of \$567,000.00. Seconded by Commissioner Rusty Peck.

Passes 5-0-0

Item #8. North West Park Nature Center Project – 9503

No updates to report at this time.

Item #9. Sage Park Middle School Roof Design Project – 9506

Whit stated that the Architect and the Board of Ed. have forwarded their documents to the State of CT today. Waiting for the State to approve, when they do they call in the Architect and the Board of Ed. to review the designs. Once the project is approved a number is assigned to the project and then it will go out to bid.

Item # 10. Clover St. Elementary Section E Partial Roof Replacement Project – 9508

Whit stated that the roof project is completed 100%. A walk thru was done last week. The Architect and the contractor did a small punch list of about 15 items. Whit is very happy on the quality of the work done to the roof. With a 30yr warranty on this roof section.

Motion: Commissioner Rusty Peck moves to approve payment on Application #2 to Young Developers LLC for the Clover St. Elementary Section E Partial Roof Replacement project in the amount of \$27,016.50. Seconded by Commissioner Lee Alford.

Motion Passes 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment to Hibbard & Rosa Architects, LLC for the Clover St. Elementary Section E Partial Roof Replacement project in the amount of \$1,625.00. Seconded by Commissioner Rusty Peck.

Motion passes 5-0-0

Item #11. Poguonock Fire Station Roof Design Project – 9518

Whit stated that there was a walk-thru last week on this project. A very good turnout and a lot of vendors showed up. The Bids are due on March 20th.

Item #12. Wilson Fire Station HVAC Design Project – 9517

Whit stated that there was a walk-thru on Monday. Again, there was a very large turnout. The bids on this project are due on March 27th at 10AM.

Motion: Commissioner Rusty Peck moves to approve payment on Invoice I16964 to Salamone & Associates, P.C. for the Wilson Fire Station HVAC project for Professional Engineering services rendered through March 1, 2020 in the amount of \$640.00. Seconded by Commissioner Gary Johnson.

Motion passes 5-0-0

Item #13. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrades Project – 9519

Whit stated that he spoke with the Mechanical Engineer and stated that he intends on presenting the drawings at the next PBC meeting. Which is phase one on this project for air conditioning on the second floor.

Whit stated that there is one issue. The switch gear in this building is rated at 3000 amps, but they've had it inspected, the actual design, the way the switch gear is built it's really only rated at 2000amps. He may have to bring in a new service transformer switch gear for this project.

Motion: Commissioner Rusty Peck moves to approve payment Invoice #I16964 to Salamone & Associates P.C. for the completion of their construction documents of the Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrades project in the amount of \$44,875.00. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Item #14 Staff Reports – None

Item #15. Motions & Minutes of Preceding Meeting(s):

Motion: Alternate George Roebelen moves to accept the meeting minutes for February 25, 2020 as amended. Seconded by Commissioner Lee Alford.

Motion carries 5 – 0 – 0

Item #16 Adjournment: Commissioner Rusty Peck moves for adjournment. Adjournment is at 8:00 p.m.

Respectfully submitted,

Karla Leroux
Recording Secretary