



**TOWN OF WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION**

April 14, 2020
1:00 P.M.
Virtual Meeting



APPROVED MINUTES

Present: Chairman Rick Hazelton, Commissioners; Gary Johnson, Jim Bennett, Lee Alford, and alternates George Roebelen and George Bolduc.

Absent: Commissioner Rusty Peck

Also Present: : Whit Przech, Building and Facilities Manager; Bob Jarvis, Director of DPW Town Engineer, Freddie Khericha of KBA, Jim Russo of J.R. Russo LLC - Clerk of the Works, Paul Goldberg, Town Safety Services, Frank Angelillo the Town Information Technology Director.

Item #1. Call to Order - Chairman Rick Hazelton called the meeting to order at 1:00 pm.

Item #2. Remarks of the Chairman – Chairman Rick Hazelton recognizing George Roebelen as a voting member this afternoon in Commissioner Rusty Pecks' absence.

Item #3. Public Communications – None

Item #4. Police Station Construction Additions & Renovations Project – 9911

Jim Russo stated that the crews working on this project are taking the necessary precautions needed during the Caronoavirus19 pandemic. The project is moving along on schedule.

Motion: Commissioner Gary Johnson moves to accept the budget request for furniture at the Windsor Police Station Renovation project in the amount of \$217,348.68. Seconded by Commissioner George Roebelen.

Motion passes 5-0-0

Motion: Commissioner Gary Johnson moves to amend the Budget request for the furniture at the Windsor Police Station Renovation project of \$217,348.68 to “NOT TO EXCEED” \$230,000.00. Seconded by Commissioner George Roebelen.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve the alternate on the addition for the roof replacement located at the DPW. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Invoice # 18009.01-14 to Kaestle Boos Associates, LLC for Construction Administration fees for the month of March 2020 on the Police Station Renovation project in the amount of \$10,186.70. Seconded by Commissioner George Roebelen.

Motion passes 5-0-0

Motion: Commissioner George Roebelen moves to approve payment on Invoice #2019-7-9 to J.R.Russo, LLC for professional services rendered for the month of March 2020 at the Police Station Renovation project in the amount of \$16,154.25. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #R2019Z-299-6 to Horizon Engineering Associates, LLC for professional services rendered from February 29, 2020 to March 27, 2020 at the Police Station Renovation project in the amount of \$2,564.00. Seconded by Commissioner George Roebelen

Motion passes 5-0-0

Motion: Commissioner George Roebelen moves to approve payment on Invoice #TSMT7258 to Tri State Materials Testing Lab, LLC for masonry testing dated January 6, 2020 to January 17, 2020 at the Police Station Renovation project in the amount of \$3,179.00. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on Invoice # TSMT7297 to Tri State Materials Testing Lab, LLC for concrete testing dated January 17, 2020 to March 22, 2020 at the Police Station Renovation project in the amount of \$1,160.25.

Motion passes 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Application #7 dated March 1, 2020 to March 31, 2020 to LaRosa Building Group for the Police Station Renovation project in the amount of \$1,501,567.85.

Motion passes 5-0-0

Motion: Commissioner George Roebelen moves to approve payment on Quote #802839 to BEI Holdings, Inc. to upgrade the iRecord System located at the Police Station Renovation project in the amount of \$26,184.00. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Motion: Commissioner Gary Johnson moves to approve a proposal amount to Phi Design, LLC to transition telephone lines from 340 Bloomfield Ave to 110 Addison Rd for the Police Station Renovation project in the amount of "NOT TO EXCEED" \$8,820.00. Seconded by Commissioner George Roebelen.

Motion passes 5-0-0

Item #5. Fire & EMS Additions & Renovations Design Project - 9912

Freddie Khericha stated that this project is on target and on schedule with the construction documents. He stated that they are waiting on the state to open up to continue. The one concern is the floor plan on the walk thru door openings width. Freddie stated that they can be widened as necessary. Once the Documents are finished this project will go out to bid in June.

Commissioner Gary Johnson inquired regarding the security cameras. Paul Goldberg mentioned there will be updated security cameras inside and out and will be monitored by the Department.

Whit stated that the Police Dept. is scheduled to move to Addison Rd. sometime in July.

Motion: Commissioner George Roebelen moves to approve payment on Invoice #18009.02-7 to Kaestle Boos Associates, Inc. for services rendered dated March 1, 2020 through March 31, 202 located at Fire & EMS Stations Renovation project in the amount of \$18,427.00. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Item #6. Town Hall Portico Restoration Project – 9493

Motion: Commissioner Lee Alford moves to approve the final payment on Application #12 to Kronenberger & Sons Restoration, Inc. for the Town Hall Portico Restoration project in the amount of \$3,165.00. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

Motion: Commissioner Gary Johnson moves to close out the Town Hall Portico & Renovations project. Seconded by Commissioner George Roebelen.

Motion passes 5-0-0

This project is now closed.

Item #7. DPW Building Renovation Design Project – 9505

Whit stated that there a meeting scheduled on site as well as a walk thru on April 15th with the General Contractor

Item #8. North West Park Nature Center Project – 9503

Whit stated that this project is scheduled to start in the middle of April, weather permitting.

Item #9. Sage Park Middle School Roof Design Project – 9506

Whit stated that they are waiting on the State of Ct paperwork. This project is on hold for now.

Item # 10. Clover St. Elementary Section E Partial Roof Replacement Project – 9508

Whit stated that the Contractor still has not finished his punch list as of yet.

Item #11. Pogonock Fire Station Roof Design Project – 9518

Whit stated he received 5 bids. Waiting for approval. This project isn't scheduled to begin until Fiscal year 2021.

Item #12. Wilson Fire Station HVAC Design Project – 9517

Motion: Commissioner Gary Johnson moves to approve payment on Invoice #I16990 dated March 30, 2020 to Salamone & Associates, P.C. for Professional Engineering services rendered at the Wilson Fire Station HVAC Design project in the amount of \$800.00. Seconded by Commissioner George Roebelen.

Motion passes 5-0-0

Item #13. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project – 9519

Whit stated he did receive bids and that this project is scheduled to start in Fiscal year 2021. The construction documents are 90% finished from Salamone & Associates.

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #I16988 dated March 30, 2020 to Salamone & Associates, P.C. for Professional Engineering Services rendered at the Sage Park Middle School HVAC Upgrades project in the amount of \$39,780.00. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

Item #14 North West Park Barn Renovations Project – 9522

Whit stated he received 8 bids. He does need more time to check references. He will get back to the Commission with the results. This project is scheduled for late spring early summer.

Item #15 Staff Reports – Whit stated during yesterdays' storm a white pine tree snapped, fell and landed on the Roger Wilcott School. The tree did about \$10,000.00 worth of damage. It punctured about a dozen holes in the roof, smashed the windows and damaged the CMU wall. It needs to be repaired, to keep it water tight. He will keep the Commission updated on this situation.

Whit suggested possibly canceling the next meeting scheduled for April 28th.

Motion: Commissioner Jim Bennett moves to cancel the April 28th PBC meeting. Seconded by Commissioner Gary Johnson.

Motion passes 5-0-0

Item #16. Motions & Minutes of Preceding Meeting(s):

Motion: Commissioner Lee Alford moves to accept the meeting minutes for March 10, 2020. Seconded by Commissioner Gary Johnson

Motion carries 5-0-0

Item #17. Adjournment:

Commissioner Lee Alford moves for adjournment. Seconded by Gary Johnson.

Motion carries 5-0-0

Adjournment is at 2:13p.m.

Respectfully submitted,

Karla Leroux
Recording Secretary