



**TOWN OF WINDSOR, CONNECTICUT  
PUBLIC BUILDING COMMISSION**

**June 23, 2020**  
6:30 P.M.  
Virtual Meeting



**APPROVED MINUTES**

**Present:** Chairman Rick Hazelton, Commissioners; Gary Johnson, Rusty Peck, Jim Bennett, Lee Alford, and alternates George Roebelen and George Bolduc.

**Absent:** None

**Also Present:** : Whit Przech, Building and Facilities Manager; Bob Jarvis Director of DPW Town Engineer, Jim Russo of J.R. Russo LLC - Clerk of the Works,

**Item #1. Call to Order** - Chairman Rick Hazelton called the meeting to order at 6:30 pm.

**Item #2. Remarks of the Chairman** – None

**Item #3. Public Communications** – None

**Item #4. Police Station Construction Additions & Renovations Project – 9911**

**Motion:** Commissioner Rusty Peck moves to approve Change Order #1, Quote # B-20-0038 at the Windsor Police Station project for horizontal wiring in the amount of \$1,383.70. Seconded by Commissioner Gary Johnson.

Motion passes 5-0-0

Alternate George Roebelen inquired on the bond charge on change order #1. Whit stated that he will check with Frank Angelillo the IT Director for clarification.

**Motion:** Commissioner Rusty Peck moves to table the motion for Change Order #1 until clarification on the bond charge included in the total amount. Seconded by Commissioner Gary Johnson.

Motion passes 5-0-0

Jim Russo stated that there aren't any changes on the ASI Log dated 6/19/20. The PCO Log have a few more orders upcoming.

Jim Russo stated regarding the status of this work they are concentrating on the interior work. Last week they have received, installed and assembled all of the dispatch equipment. They are scheduled to wire the equipment up in the next couple of weeks. The 911 transition will be on

July 27<sup>th</sup> the general contractor is concentrating on the exterior driveways and curbing. The complete transition should be on or about August 5<sup>th</sup>.

Commissioner Gary Johnson inquired regarding the EMS side of the current Police Station, when will the project start? Whit stated that the transition should go smoothly and the project is expected to begin late August early September.

Jim Russo stated that the HVAC has started for this project and inspected. The roof top units have been installed and running. It is moving along nicely.

**Item #5. Fire & EMS Additions & Renovations Design Project - 9912**

Whit stated that he received 8 bid results. Whit will be meeting with the 2 lowest bidders on August 2<sup>nd</sup>, with their Subs. To do a full scope of view with them to get a good understanding of them for this project. After the meetings he will present the results at the July 14<sup>th</sup> meeting. Whit suggests that the committee set up a special meeting to interview the two lowest bidders. Then move into the executive meeting afterwards to award the project to a bidder.

**Item #6. DPW Building Renovation Design Project – 9505**

Jim Russo stated regarding an update on this project. The major demolition of the Men's and Women's room is 100% done. They excavated and commenced the new underground plumbing last week, which they are 90% done. He's hoping to get an under slab inspection done by Thursday night. Once that is done they can begin on the new walls to be framed up. The general contractor is being very aggressive with this project to date.

**Item #7. North West Park Nature Center Project – 9503**

Whit stated that the general contractor McKinney Construction has started the demolition of the porch at the Lange House. They are currently reframing the roof structure over the porch. Once that is complete they will rip the decking off and replace it with new plywood decking. This should take about two more weeks and this project should be complete. The only issue on this project was that the existing framing of the porch roofing was not up to code. So they basically had to rip it out and replace the framing.

**Item #8. Sage Park Middle School Roof Design Project – 9506**

Whit stated that he expects for this project to go out to bid in January 2021. The work will be scheduled for the summer of 2021.

**Item # 9. Clover St. Elementary Section E Partial Roof Replacement Project – 9508**

Whit stated that he reached out to the general contractor Young Developer and he did finally send over the final application for payment. Whit suggests a motion to close out this project.

**Motion:** Commissioner Lee Alford moves to approve the final payment on Application #4 to Young Developers, LLC for the Clover St. Elementary Section E Partial Roof Replacement project in the amount of \$13,227.98. Seconded by Commissioner Jim Bennett.

Motion passes 5-0-0

**Motion:** Commissioner Gary Johnson moves to close out the Clover St. Elementary Section E Partial Roof Replacement project by Young Developers, LLC. Seconded by Commissioner Lee Alford.

Motion passes 5-0-0

**Item #10. Poguonock Fire Station Roof Design Project – 9518**

Whit stated that the committee has approved the construction drawings and he will be going to go to Town Council with Agenda Item Summary's in the month of July 2020 and then begin the project.

**Item #11 Wilson Fire Station HVAC Design Project – 9517**

Whit stated that the committee has approved the construction drawings and he will be going to Town Council with Agenda Item Summary's in the month of July 2020 and then begin the project.

**Item #12. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project – 9519**

Whit stated that this project is scheduled for July 2021. This project will go out to bid in January 2021.

**Item #13. North West Park Barn Renovations Project – 9522**

Whit stated that Barn #8 is complete. This is the barn located behind the Nature Center. McKinney Construction has started barn #4 which is the Tobacco Archive barn as well as barn #5 which is the Tobacco Museum barn. Both of those roofs should be completed by this Thursday evening. Then they will begin painting them over the next couple of weeks. They will be replacing any rotted wood as needed. Hopefully by the end of July they should be completely finished and out of the Park. The other remaining barn contractors have pulled their permits and provided their performance bonds. He does not have a start date as of yet.

**Item #14 Staff Reports** – Nothing to report.

**Item #15. Motions & Minutes of Preceding Meeting(s):**

**Motion:** Commissioner Rusty Peck moves to accept the meeting minutes as amended for June 9, 2020. Seconded by Commissioner Jim Bennett.

Motion carries 5 – 0 – 0

**Item #16. Adjournment:** Commissioner Rusty Peck moves for adjournment. Adjournment is at 7:05 p.m.

Respectfully submitted,

Karla Leroux  
Recording Secretary