



**TOWN OF WINDSOR, CONNECTICUT  
PUBLIC BUILDING COMMISSION**

**January 26, 2021**  
4:00 P.M.  
Windsor Town Hall  
Virtual Meeting



**APPROVED MINUTES**

**Present:** Chairman Rick Hazelton, Deputy Chairman Gary Johnson, Commissioners Rusty Peck, Jim Bennett, Lee Alford, alternates George Roebelen and George Bolduc.

**Absent: None**

**Also Present:** : Whit Przech, Building and Facilities Manager; Gary Dowgiewicz, Assistant Building and Facilities Manager, Jim Russo of J.R. Russo LLC - Clerk of the Works.

**Item #1. Call to Order** - Chairman Rick Hazelton called the meeting to order at 3:59 pm.

**Item #2. Remarks of the Chairman** – None

**Item #3. Public Communications** – None

**Item #4. Fire & EMS Additions & Renovations Design Project - 9912**

Jim Russo stated that there are a few more change orders that the Committee needs to review. ASI log there are a few changes since last meeting. Which is movable partition steel support, revised electrical appliance design and the relocation of 2 site light bollards to name a few.

**Motion:** Commissioner Jim Bennett moves to approve payment on PCO #26 to Pac Group, LLC for ASI #14: plumbing changes, added roof drain piping & floor drain rework at the Fire & EMS Stations Additions & Renovations Design project in the amount of \$4,769.70. Seconded by Commissioner Rusty Peck.

**Motion passes: 5-0-0**

**Motion:** Commissioner Rusty Peck moves to approve payment on PCO #27 to Pac Group, LLC for PR #19: Existing Pilaster Reinforcement at the Fire & EMS Additions & Renovations Design project in the amount of \$2,776.20. Seconded by Commissioner Lee Alford.

**Motion passes: 5-0-0**

**Motion:** Commissioner Lee Alford moves to approve payment on PCO #28 to PAC Group, LLC for brick repair at existing pilasters at the Fire & EMS Additions & Renovations Design project in the amount of \$6,374.55. Seconded by Commissioner Jim Bennett.

**Motion passes: 5-0-0**

**Motion:** Commissioner Rusty Peck moves to approve payment on PCO #29 to PAC Group, LLC for masonry on the block walls at the Fire & EMS Additions & Renovations Design project in the amount of \$5,513.57. Seconded by Commissioner Gary Johnson.

**Motion passes: 5-0-0**

**Motion:** Commissioner Jim Bennett moves to approve payment on PCO #30 to Pac Group, LLC for storage room A147 re-configuration into an office at the Fire & EMS Additions & Renovations Design project in the amount of \$4,965.74. Seconded by Commissioner Rusty Peck.

**Motion passes: 5-0-0**

**Motion:** Commissioner Lee Alford moves to approve the proposal on PCO #31 to PAC Group, LLC for a back neck device and associated wiring for plumbing at the Fire & EMS Additions & Renovations Design project "NOT TO EXCEED" in the amount of \$6,289.14. Seconded by Commissioner Jim Bennett.

**Motion passes: 5-0-0**

**Motion:** Commissioner Lee Alford moves to approve payment on PCO# 32 to Pac Group, LLC for revised electrical and appliance design at the Fire & EMS Additions & Renovations Design project "NOT TO EXCEED" in the amount of \$9,769.45. Seconded by Commissioner Rusty Peck.

**Motion passes: 5-0-0**

**Item #5. DPW Building Renovation Design Project – 9505**

Whit stated that this project is complete and suggests to close out this project. He does have all the warranties and close out documents.

**Motion:** Commissioner Rusty Peck moves to approve the final payment on Application #007 to Sarazin General Contractors at the DPW Building Renovations Design project in the amount of \$31,064.13. Seconded by Commissioner Lee Alford.

**Motion passes: 5-0-0**

**Motion:** Commissioner Jim Bennett moves to close out the DPW Building Renovation Design project #9505 located at 99 Day Hill Rd. Seconded by Commissioner Rusty Peck.

**Motion passes: 5-0-0**

**Item #6. Sage Park Middle School Roof Design Project – 9506**

Whit stated that they are still waiting on the States approval.

**Item #7 Wilson Fire Station HVAC Design Project – 9517**

**Motion:** Commissioner Rusty Peck moves to approve payment on Application #5 dated December 3, 2021 to SK Mechanical, LLC for the Wilson Fire Station HVAC Design project in the amount of \$16,340.00. Seconded by Commissioner Jim Bennett.

**Motion passes: 5-0-0**

**Motion:** Commissioner Rusty Peck moves to approve payment on Application #6 dated December 31, 2020 to SK Mechanical, LLC for the Wilson Fire Station HVAC Design project in the amount of \$11,321.00. Seconded by Commissioner Gary Johnson.

**Motion passes: 5-0-0**

**Item #8. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade**

**Project – 9519**

Whit stated that this project is currently out to bid. He had a walk thru last week with about 12 General Contractors in attendance. The bids are due on February 22, 2021. He would like the Committee to go over the low bidders and possibly award the project at the February 23<sup>rd</sup> meeting. He would like to get this project to the Town for bonding.

**Item #9. Fire Station Vehicle Exhaust Systems – 9529**

No updates to report.

**Item #10. Aquatic Facilities Improvements Design –**

There will be a Virtual Zoom meeting tomorrow with 2 contractors: Weston & Sampson and CHA.

**Item #11 Staff Reports –**

Whit stated that the Town Council did approve to replace all the mechanical equipment in the boiler room at the L.P. Wilson Elementary School project.

Whit also stated that there was a walk-thru at the Milo Peck School for the design and replacement of the heating systems as well as designing heating and air conditioning ventilation. The project will be broken up into phases.

Whit mentioned that he has another small project coming up for the replacement windows at the Luddy House and the Carriage House.

**Item #12. Motions & Minutes of Preceding Meeting(s):**

**Motion:** Commissioner Rusty Peck moves to accept the meeting minutes for January 12, 2021 Seconded by Commissioner Jim Bennett.

**Motion carries 5-0-0**

**Item #13. Adjournment:** Commissioner Rusty Peck moves to adjourn at 4:44 pm. Seconded by Commissioner Gary Johnson.

Respectfully submitted,

Karla Leroux

Recording Secretary