



## WINDSOR, CONNECTICUT PUBLIC BUILDING COMMISSION

February 23, 2021  
4:00 P.M.  
Windsor Town Hall  
Virtual Meeting



### APPROVED MINUTES

In accordance with Gov. Lamont's Executive Order No7B, this meeting was held via Zoom teleconferencing.

**Present:** Chairman Rick Hazelton, Deputy Chairman Gary Johnson, Commissioners Rusty Peck, Jim Bennett, Lee Alford, alternates George Roebelen and George Bolduc.

**Absent:** All members were present.

**Also Present:** : Whit Przech, Building and Facilities Manager; Freddie Khericha of Kaestle Boos Associates, Jim Russo of J.R. Russo LLC - Clerk of the Works, Paul Goldberg Town Fire Dept. Administrator, Zackary Prenoveau PAC Group.

**Item #1.Call to Order** - Chairman Rick Hazelton called the meeting to order at 4:00 pm.

**Item #2. Remarks of the Chairman** – None

**Item #3. Public Communications** – None

#### **Item #4. Fire & EMS Additions & Renovations Design Project - 9912**

Freddie of Kaestle Boos Assoc. stated that there are concerns with the quality of the concrete pour in the apparatus bay as well as the performance of the sub-contractor and wants to replace them. The Forman of the sub-contractor has since been replaced. Zackary Prenoveau of Pac Group stated that he has confidence in the General Contractor overall.

Chairman Hazelton stated to Zackary that communication is very important between both groups on this project and to keep the Commission informed of any issues. Zackary understands the importance of communication and agreed with Chairman Hazleton.

Jim Russo gave a quick update on the change order log. In the server room IT recommended that more electrical outlets are needed in the server room. The drinking fountains with a bottle filling station, we need to add ceramic tile around the fountain to prevent water damage to the drywall in the future.

Jim stated that he received an updated schedule for the entire job, from PAC Group LLC, that the projected completion date on this project is September 29<sup>th</sup>, 2021.

Whit suggested that there be a walk-thru/meeting at this project potentially on March 23, 2021.

**Motion:** Commissioner Gary Johnson moves to approve payment on PCO #37 to PAC Group, LLC to add/install a wire mesh door/partition in the secure narcotics storage area at the EMS Station Design project in the amount of \$3,439.59. Seconded by Commissioner Rusty Peck.

**Motion passes: 5-0-0**

**Item #5. Sage Park Middle School Roof Design Project – 9506**

Whit stated that he had a meeting with the State School Facilities Review Board in regards to this project. They reviewed the drawings and specifications. He did receive the letter from the State and this project will go out to bid and proceed with this project. It will go out to bid and they are due on April 2<sup>nd</sup>, 2021. He intends on having this project finished by late summer.

**Item #6 Wilson Fire Station HVAC Design Project – 9517**

Whit stated that there is one outstanding Invoice left on this project. Once he receives that, we are able to close out this project.

**Item #7. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project – 9519**

Whit stated that he received 5 bids on this project. The lowest is from Action Air. He needs to get more references on this company and will present that to the Commission at the next meeting for review.

**Item #8. Fire Station Vehicle Exhaust Systems – 9529**

No updates to report.

**Item #9. Aquatic Facilities Improvements Design –**

Whit stated that the Representative from the Firm did pick-up the drawing this week. The Architectural design firm Weston & Sampson have the contracts for them to sign and return to the Town, we can then begin this project.

**Item #10. LP Wilson Boiler Room Project – 9533**

Whit stated that the Contractor is on site and taking measurements. This project is projected to start late May 2021.

**Item #12. Milo Peck School HVAC Efficiency Upgrades:**

Whit stated that he received 3 bids on this project and the low bidder is Salamone & Associates of \$58,800.00. The Town has used them on many projects and they have done a very good job. Whit recommends the Commission make a motion and award the project to Salamone & Associates at \$58,800.00.

**Motion:** Commissioner Rusty Peck moves to accept the bid from Salamone & Associates for \$58,800.00. Seconded by Commissioner Lee Alford.

**Motion passes: 5-0-0**

**Item #13 Staff Reports –**

Nothing to report.

**Item #12. Motions & Minutes of Preceding Meeting(s):**

**Motion:** Commissioner Rusty Peck moves to accept the special meeting minutes dated January 27, 2021. Seconded by Commissioner Jim Bennett.

**Motion passes: 5-0-0**

**Motion:** Commissioner Jim Bennett moves to accept the meeting minutes dated February 11, 2021 as written. Seconded by Commissioner Lee Alford.

**Motion passes: 4-0-1**

**Item #14. Adjournment:**

**Motion:** Commissioner Rusty Peck moves to adjourn at 4:41pm. Seconded by Commissioner Gary Johnson.

**Motion passes: 5-0-0**

Respectfully submitted,

Karla Leroux  
Public Building Commission Recording Secretary