



WINDSOR, CONNECTICUT PUBLIC BUILDING COMMISSION

March 9, 2021
4:00 P.M.
Windsor Town Hall
Virtual Meeting



APPROVED MINUTES

In accordance with Gov. Lamont's Executive Order No7B, this meeting was held via Zoom teleconferencing.

Public Building Commission Members Present and Attending Remotely: Deputy Chairman Gary Johnson, Commissioners Rusty Peck, Jim Bennett, Lee Alford, alternates George Roebelen and George Bolduc.

Public Building Commission Members Absent: Chairman Rick Hazelton

Also Present and Attending Remotely: Whit Przech, Building and Facilities Manager; Gary Dowgiewicz, Assistant Building and Facilities Manager, Jim Russo of J.R. Russo LLC - Clerk of the Works.

Item #1. Call to Order – Deputy Chairman Gary Johnson called the meeting to order at 4:00 pm.

Item #2. Remarks of the Chairman – Alternate George Bolduc will be a voting member this evening.

Item #3. Public Communications – None

Item #4. Fire & EMS Additions & Renovations Design Project - 9912

Deputy Chairman Gary Johnson mentioned a possible walk-thru at this project on the April 27th, 2021. That will be discussed as the date approaches.

Jim Russo gave a look ahead on this project. He stated that they will start installing the windows on the front southern side of the structure. The mason has completed the northern side of the apparatus room. He is about 90% done on the east side. The contractor had mentioned he expects to be done in about 3 weeks. The first of the canopy steel has been installed. In the new apparatus room they poured the mezzanine slab and will begin to pour on the metal grates under the mezzanine. Jim stated that Whit and he are going to have a special meeting with the concrete sub and the General Contractor for a pre-installation meeting in two weeks or so, to discuss how they are going to pour and finish off the slab to meet out specifications. This project is moving along nicely.

Jim Russo stated that in regards to the ASI Log nothing has changed since the last PBC meeting. In regards to the PCO Log nothing to report.

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #18009.02-18 to Kaestle Boos Assoc. for Professional Services rendered at the Fire & EMS Stations project in the amount of \$9,825.19. Seconded by Commissioner Rusty Peck.

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Appli. #06, Invoice #2002206 dated 02/28/21 to Pac Group, LLC for work performed for February 2021 at the Fire & EMS Stations project in the amount of \$932,979.98. Seconded by Commissioner Lee Alford.

Motion passes: 5-0-0

Motion: Commissioner Lee Alford moves to accept a credit on PCO #38 from PAC Group, LLC for deletion of concrete floor finishing on rooms A151, A152 and A160 in the amount of (-\$985.00). Seconded by Commissioner Rusty Peck.

Motion passes: 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment on PCO #39 to PAC Group, LLC to replace and re-insulate the leaking/corroded piping at the Fire & EMS Stations project in the amount of \$3,494.24. Seconded by voting alternate George Bolduc.

Motion passes: 5-0-0

Motion: Commissioner Lee Alford moves to approve payment on PCO #40 to PAC Group, LLC to install ceramic wall tile at the water fountain in corridor A111 at the Fire & EMS Station project in the amount of \$1,464.70. Seconded by Commissioner Jim Bennett.

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Invoice #3020-5-8 to J.R. Russo, LLC for Professional Services rendered for the month of February 2021 at the Fire & EMS Stations project in the amount of \$15,320.90. Seconded by Commissioner Lee Alford.

Motion passes: 5-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #8562800 to Wilscott Corp. for the trailer rental dated 03/02/21 to 04/01/21 at the Fire & EMS Stations project for \$1,153.34 less \$96.80 in the revised amount of \$1,056.54. Seconded by Commissioner Lee Alford.

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Invoice #TSMT8383 dated 3/5/21 to Tri-State Testing Lab for compression testing during the dates of 1/4/21 to 1/17/21 at the Fire & EMS Stations project in the \$3,320.00. Seconded by Commissioner Lee Alford.

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Invoice # TSMT8399 dated 3/4/21 to Tri-State Testing Lab for compression testing during the dates of 1/18/21 to 1/30/21 at the Fire & EMS Stations project in the amount of \$2,443.50. Seconded by Commissioner Jim Bennett.

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment Invoice #TSMT8438 dated 3/5/21 to Tri-State Testing Lab for compression testing during the dates of 2/3/21 to 2/14/21 at the Fire & EMS Stations project in the amount of \$2,224.00. Seconded by voting alternate George Bolduc.

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to accept the proposal from CDW-G for IT Equipment purchase (term license agreement, routers, cabling etc.) at the Fire & EMS Stations project in the amount of \$46,890.48. Seconded by Commissioner Jim Bennett.

Motion passes: 5-0-0

Item #5. Sage Park Middle School Roof Design Project – 9506

Whit stated that the State is still reviewing this project. There are no updates to report.

Item #6 Wilson Fire Station HVAC Design Project – 9517

Whit stated that he is still waiting for the final invoice for payment. When he receives that, the Commission can close out this project.

Item #7. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project – 9519

Deputy Chairman Johnson mentioned the letter and references from Salamone & Associates. Whit stated that he received a letter from Salamone & Associates stating they received references from the low bidder, Action Air Systems, Inc. Their office is very satisfied with references and they do not object to the Town awarding the project to them.

Whit stated that the project is scheduled to begin in May 2021 and will finish in October 2021 just as the school year begins.

Whit wanted to remind the Commission that this is a multi-phase project. The second phase be replacing the heating system in the boiler room, HVAC and the HVAC controls.

Motion: Commissioner Jim Bennett moves to accept the bid from Action Air Systems, Inc. for the Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade project in the amount of \$1,749,782.00

Motion passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve payment on Invoice #117282 dated March 2, 2021 to Salamone & Associates for Professional Services rendered at the Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade project in the amount of \$1,600.00. Seconded by Commissioner Jim Bennett.

Motion passes: 5-0-0

Item #8. Fire Station Vehicle Exhaust Systems – 9529

Whit stated that they started to work on the Wilson Fire Station on Monday, should be there two weeks. Then they will do the Poquonock Fire Station.

Item #9. Aquatic Facilities Improvements Design –

Whit stated that the Architectural group Sampson & Weston have been in town inspecting and going through the drawings for this project. They are starting the initial design now.

Item #10. LP Wilson Boiler Room Project – 9533

Whit stated that Eversource has been onsite 3 times as of now taking measurements. The expected start date is in May 2021.

Item #11. Milo Peck School HVAC Efficiency Upgrades

Whit stated that Salamone & Associates has been onsite taking field site measurements and assessments for this project.

Item 12. Windsor High School HVAC Replacement – 9539

Whit stated that more meetings are needed for this project before they begin.

Item #13 Staff Reports –

Whit stated that he will be going to Town Council for the Solar installation for three sites: Poquonock Fire Station, 340 Bloomfield Avenue- Fire & EMS Stations building and for the Police Station.

Item #14. Motions & Minutes of Preceding Meeting(s):

Motion: Commissioner Rusty Peck moves to approve the Motions and Minutes as written dated February 23, 2021. Seconded by Commissioner Lee Alford.

Motion passes: 5-0-0

Item #15. Adjournment:

Motion: Commissioner Rusty Peck moves to adjourn at 4:51pm. Seconded by voting alternate George Bolduc.

Motion passes: 5-0-0

Respectfully submitted,

Karla Leroux
Public Building Commission Recording Secretary