



**WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION**

**June 22, 2021
4:00 P.M.**

Hybrid Meeting – Via Zoom and In-person
Town Hall – Ludlow Room



APPROVED MINUTES

Public Building Commission Members Present: Chairman Rick Hazelton, Deputy Chairman Gary Johnson, Commissioners Jim Bennett and Lee Alford.

Public Building Commission Members Absent: Commissioner Rusty Peck, Alternates George Roebelen and George Bolduc

Also Present: Whit Przech, Building and Facilities Manager; Gary Dowgewicz, Assistant Building and Facilities Manager; Freddie Khericha of Kaestle Boos Associates; Jim Russo of J.R. Russo LLC - Clerk of the Works; Paul Goldberg, Town Fire Department Administrator and Chuck Waterfield, Windsor Board of Education.

Item #1. Call to Order - Chairman Rick Hazelton called the meeting to order at 4:00 p.m.

Item #2. Remarks of the Chairman – Chairman Rick Hazelton stated that the July 13th meeting will be held at the Town Hall for a Zoom meeting at 4:00 p.m.

Item #3. Public Communications – None

Item #4. Fire & EMS Additions & Renovations Design Project - 9912

Jim Russo gave a quick look ahead on this project as follows: The site work has been progressing. The sub-contractor has been working on the concrete curbing, concrete walkway, and pouring the concrete driveway aprons. The interior work the ceiling grid is substantially done. They have restarted the HVAC. They have started installing the carpeting in the front rooms of the 1996 wing and installing the tile within the bunkrooms of the Fire Dept. The metal partitions are 100% done. At the new apparatus bay everyone is up in the ceiling, the mechanical, sprinkler, plumber and the HVAC getting everything done moving along. The mason is back on-site. Regarding the ASI Log #41 is a clarification of the grading in the rear of the Fire Dept., #42 is additional duct work and exhaust fans under the mezzanine, #43 is for adding a masonry enclosure around a PVC storm riser in one of the rooms under the mezzanine and #44 is for steel case modifications. They are on top of everything and moving right along. Regarding the PCO Log there are no other changes to date.

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #RI2292370 dated May 31, 2021 to The Eagle Leasing Co. for trailer rentals and equipment for four weeks dated 5/18/21 – 6/16/21 at the Fire & EMS Stations Additions & Renovations project in the amount of \$786.00. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Motion: Commissioner Lee Alford moves to approve payment on Invoice #TSMT8624 dated 6/3/21 to Tri-State Materials Testing Lab for masonry compression testing dated 3/10/21 – 4/10/21 at the Fire & EMS Stations Additions & Renovations project in the amount of \$1,263.00. Seconded by Commissioner Jim Bennett.

Motion passes: 4-0-0

Motion: Commissioner Gary John moves to approve payment on Invoice #TSMT8672 dated 6/7/21 to Tri-State Materials Testing Lab for vapor barrier inspection testing dated 5/6/21 – 5/30/21 at the Fire & EMS Stations Additions & Renovations project in the amount of \$1,737.00. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Invoice #TSMT8625 dated 6/3/21 to Tri-State Materials Testing Lab for site testing dated 4/12/21 – 5/2/21 at the Fire & EMS Stations Additions & Renovations project in the amount of \$909.00. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Motion: Commissioner Lee Alford moves to approve partial payment on Invoice #1187606 dated 6/14/21 to ESC for the installation of the EMS paging system at the Fire & EMS Stations Additions & Renovations project in the amount of \$5,500.00. Seconded by Commissioner Jim Bennett.

Motion passes: 4-0-0

Motion: Commissioner Jim Bennett moves to approve payment on Change Order #2, Quote #B-21-0017-R1 to Northeastern Communications LLC for additional electrical work done in the server room at the Fire & EMS Stations Additions & Renovations project in the amount of \$1,903.91. Seconded by Commissioner Gary Johnson.

Motion passes: 4-0-0

Motion: Commissioner Gary Johnson moves to accept the Quote from Daniels Equipment Co. for washer and dryer equipment for the Fire & EMS Stations Additions & Renovations project in the amount of \$26,575.00. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Item #5. Sage Park Middle School Roof Design Project – 9506

Whit stated that he had a meeting with Silktown Roofing and Chuck Waterfield at this project regarding the sky lights at the school which need to be repaired. Silktown Roofing will come up with a proposal for this repair.

Item #6. Sage Park Middle School Alternative Energy & HVAC Efficiency Upgrade Project – 9519

Motion: Commissioner Gary Johnson moves to approve payment on Invoice #117338 dated 6/3/21 from Salamone & Assoc. for construction administration services for the month of May 2021 at the Sage Park Middle School HVAC Efficiency Upgrades project in the amount of \$2,280.00. Seconded by Commissioner Jim Bennett.

Motion passes: 4-0-0

Motion: Commissioner Lee Alford moves to approve payment on Invoice #0232287 dated 6/8/21 to Fuss & O'Neill, Inc. for professional services rendered through the month of May 29, 2021 at the Sage Park Middle Scholl HVAC Efficiency Upgrades project in the amount of \$400.00. Seconded by Commissioner Jim Bennett.

Motion passes: 4-0-0

Motion: Commissioner Jim Bennett moves to accept the bid from HazPros Inc. dated 6/9/21 for the abatement in the Mechanical Room at the Sage Park Middle Scholl HVAC Efficiency Upgrades project in the amount of \$27,600.00. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Motion: Commissioner Jim Bennett moves to approve payment on PCO #210035-0006 dated 6/22/21 to ActionAir Systems, Inc for the replacement and control upgrades of 5 exhaust fans in the gym at the Sage Park Middle Scholl HVAC Efficiency Upgrades project in the \$41,701.87. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Motion: Commissioner Jim Bennett moves to amend the above motion on payment for PCO #210035-0006 dated 6/22/21 to ActionAir Systems, Inc for the replacement and control upgrades of 5 exhaust fans in the gym at the Sage Park Middle Scholl HVAC Efficiency Upgrades project in the adjusted amount of "NOT TO EXCEED" \$41,701.87. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Item #7. Aquatic Facilities Improvements Design – 9536 - No updates to report

Item #8. LP Wilson Boiler Room Project – 9533

Whit stated that there are two air handlers that were abandoned in the upper mechanical room that need to be removed.

Motion: Commissioner Lee Alford moves to approve payment on Change Order #1 to Air Temp Mechanical Services Inc. to remove the remaining "boiler" room asbestos on all piping and re-insulate exposed piping at the LPW Wilson Boiler Room project in the amount of \$69,339.00. Seconded by Commissioner Gary Johnson.

Motion passes: 4-0-0

Item #9. Milo Peck School HVAC Efficiency Upgrades Design – 9538

No updates to report.

Motion: Commissioner Gary Johnson moves to approve payment on Invoice # I17335 dated 6/3/21 to Salamone & Assoc. for professional engineering services and design development at the Milo Peck School HVAC Replacement Design project in the amount of \$16,400.00. Seconded by Commissioner Jim Bennett.

Motion passes: 4-0-0

Item 10. Windsor High School HVAC Replacement – 9539

Whit e-mailed the Commission the schedule from the Contractor as to when the rooftop units will be arriving. 9 of the 26 units are on their way. 6 units were scheduled to arrive today. The remaining units are due on 7/12. They will need to schedule around the activities at the school.

Item #11 Staff Reports –

Whit stated regarding the LED lighting project that the LP Wilson School is the only building left. Which will begin in the middle of July.

Item #12. Motions & Minutes of Preceding Meeting(s):

Motion: Commissioner Lee Alford moves to approve the draft minutes as written from the June 8th 2021 meeting. Seconded by Commissioner Jim Bennett

Motion passes: 4-0-0

Item #13. Adjournment:

Motion: Commissioner Jim Bennett moves to adjourn at 5:05 p.m. Seconded by Commissioner Lee Alford.

Motion passes: 4-0-0

Respectfully submitted,

Karla Leroux
Public Building Commission Recording Secretary