



TOWN OF WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION
March 12, 2024 at 6:30PM
Hybrid Meeting – Via Zoom and In-person
Town Hall – Rose Room 3rd Floor
APPROVED MEETING MINUTES “Revised 3/25/24”

Public Building Commission Members Present: Deputy Chairman Gary Johnson, Commissioners Jim Bennett, Commissioner Rusty Peck, Commissioner Lee Alford, Alternate George Bolduc

Public Building Commission Member(s) Absent: Chairman Rick Hazelton

Also Present: Marco Aglieco – Building and Facilities Manager, Jim Russo - J.R. Russo LLC, Carlos Rosario – Windsor Board of Education, Janette Carrillo – Public Building Commission Recording Secretary

Call to Order

Deputy Chairman Gary Johnson called the meeting to order at 6:30pm.

Remarks of the Chairman

None.

Public Communications

None.

Item #1 - Oliver Ellsworth School Humidity Mitigation Design – 9574 CIP FY2024

Per Marco Aglieco, Facilities Manager, this job is currently out for bid. The walk through will be this Thursday and equipment delivery is still on track.

Item #2 - Sage Park Middle School Slab Moisture Mitigation Design – 9567 CIP FY2023

There is nothing new to report.

Item #3 - Sage Park Middle School HVAC Ph. 2&3 – 9542 CIP FY2023

Per Jim Russo, most of the punch list is done. Re-inspection will be required. There are still ongoing issues with phase 3 to resolve. Once re-inspection is done, the General Contractor will be paid down to 95% until punch list is completed and owner is satisfied.

Motion: Commissioner Rusty Peck moves to approve Invoice#16119 from Sav-Mor Cooling & Heating, Inc., dated 2/20/24 for Sage Park Middle School in the amount of \$4,812.12. Seconded by Commissioner Jim Bennett.

Passes: 5-0-0

Motion: Commissioner Jim Bennett moves to accept Application#11 from Action Air Systems, Inc., dated 1/124 – 1/31/24 for Sage Park Phase 3 –HVAC renovation in the amount of \$950.00. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Item #4 - LP Wilson HVAC Replacements & Additions Ph. 1 Construction – 9551 CIP FY2023

Per Jim Russo, he will review punch list on Monday. There is an ongoing issue with sequencing. Marco Aglieco will reach out to the engineer to ensure the unit is operational.

Item#5 – JFK School Gym HVAC Phase 3 Construction – 1932 CIP FY2023

Per Jim Russo, He notified Action Air they need punch list for April 8th. Everything is operating.

Item# 6 – Aquatic Facilities Improvements Goslee & Welch Design– 9536 CIP FY2022

Per Marco Aglieco, Facilities Manager, still working with engineers on this ongoing job.

Item# 7 – Welch Pool Renovations Construction – 1938 CIP FY 2024

Per Jim Russo, we had a meeting today. The pool house project is waiting for contractor. The pool has been drained and they are working through other issues.

Motion: Commissioner Rusty Peck moves to accept Application#2 from Millennium Builders, Inc., dated 2/29/24 for Addition and Renovations Welch Pool in the amount of \$348,697.50. Seconded by Alternate George Bolduc.

Passes: 5-0-0

Motion: Commissioner Jim Bennett moves to approve PCO#3 from Millennium Builders, Inc., dated 2/13/24 for Silt Fence/Test Pit – Welch Pool House Renovations in the amount of \$4,123.50. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve PCO#4 from Millennium Builders, Inc., dated 2/13/24 for MDC Connection Fee – Welch Pool House Renovations in the amount of \$3,640.00. Seconded by Commissioner Lee Alford.

Passes: 5-0-0

Motion: Commissioner Lee Alford moves to approve PCO#5 from Millennium Builders, Inc., dated 2/13/24 for Precast Meter Pit – Welch Pool House Renovations in the amount of \$25,906.96. Seconded by Alternate George Bolduc.

Passes: 5-0-0

Motion: Commissioner Jim Bennett moves to approve PCO#6 from Millennium Builders, Inc., dated 2/13/24 for Sediment Tank Cleaning – Welch Pool House Renovations in the amount of \$1,838.01. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Motion: Commissioner Lee Alford moves to approve PCO#7 from Millennium Builders, Inc., dated 2/13/24 for Unsuitable Materials – Welch Pool House Renovations in the amount of \$2,830.21. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve PCO#8 Rev. 1 from Millennium Builders, Inc., dated 3/4/24 for Exterior CMU Wall Replacement – Welch Pool House Renovations in the amount of \$13,020.73. Seconded by Commissioner Jim Bennett

Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to accept Application for Payment #2 from J.R. Russo, LLC., dated 2/29/24 for Welch Pool HVAC Modification in the amount of \$4,375.00. Seconded by Commissioner Jim Bennett.

Passes: 5-0-0

Item# 8 – Clover Street School Restrooms Improvements Design – 9552 CIP FY2024

Per Marco Aglieco, Facilities Manager, job went out for bid. Working on library and cafeteria for Phase 1.

Item# 9 – LP Wilson BOE Restroom Improvements Design – 9553 CIP FY2025

There is nothing new to report.

Item# 10 – 330 Windsor Ave Gym HVAC Design – 9550 CIP FY2022

There is nothing new to report.

Item#11 – Sage Park School Roof Replacement Phase 2 Design – 9541 CIP FY2024

We are moving to the next step of local review with construction planned for this summer.

Motion: Commissioner Rusty Peck moves to approve Roof Inspection Proposal from Fuss & O'Neill, dated 2/20/24 for Sage Park Middle School in the amount of \$7,500.00. Seconded by Commissioner Lee Alford.

Passes: 5-0-0

Item# 12 – Poquonock Elementary School Roof Design – 9558 CIP FY2025

Per Marco Aglieco, same scope of work to possibly start 2025.

Motion: Commissioner Jim Bennett moves to approve Roof Inspection Proposal from Fuss & O'Neill, dated 2/20/24 for Poquonock Elementary School in the amount of \$6,050.00. Seconded by Alternate George Bolduc.

Passes: 5-0-0

Item#13 – Clover Street School Roof Design – 9549 CIP FY2022

There is nothing new to report.

Item# 14– Milo Peck School HVAC Replacement Design – 9538 CIP FY2021

Per Marco Aglieco, looking to get quotes for the boilers, haz-mat testing.

Item# 15 – Minutes of Preceding Meeting(s)

Motion: Commissioner Rusty Peck moves to approve the Motions & Minutes for the 2/27/24 meeting. Seconded by Alternate George Bolduc.

Passes: 4-0-1

Staff Reports:

None.

Adjournment:

Motion: Commissioner Rusty Peck moves to adjourn meeting at 7:15 pm. Seconded by Commissioner Jim Bennett.

Passes: 5-0-0

Respectfully submitted,
Janette Carrillo
Public Building Commission Recording Secretary