



TOWN OF WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION
March 26, 2024 at 6:30PM
Hybrid Meeting – Via Zoom and In-person
Town Hall – Rose Room 3rd Floor
APPROVED MEETING MINUTES

Public Building Commission Members Present: Chairman Rick Hazelton, Deputy Chairman Gary Johnson, Commissioners Jim Bennett, Commissioner Rusty Peck, Commissioner Lee Alford, Alternate George Bolduc

Public Building Commission Member(s) Absent: Janette Carrillo – Public Building Commission Recoding Secretary

Also Present: Marco Aglieco – Building and Facilities Manager, Jim Russo - J.R. Russo LLC, Carlos Rosario – Windsor Board of Education

Call to Order

Rick Hazelton called the meeting to order at 6:30pm.

Remarks of the Chairman

None.

Public Communications

None.

Item #1 – Clover Street Athletic Field Improvements and Wilson Park

Per Marco Aglieco, Suzanne Choate from our Engineering Department came in to discuss the Clover Street Athletic Field Improvement @ Wilson Park. The presentation was presented by Keith Goldberg through Zoom from United Concrete to answer any questions regarding the bathrooms at the two parks and will update PBC as necessary.

Item #2- Oliver Ellsworth School Humidity Mitigation Design – 9574 CIP FY2024

Motion: Commissioner Jim Bennett moves to approve Invoice#0051680 from vanZelm Engineers, dated 3/19/24 for Oliver Ellsworth School HVAC Full Design Bidding & CA in the amount of \$3,500.00. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Motion: Commissioner Rusty Peck moves to approve proposal from Norris & Ferraris, dated 3/20/24 for Oliver Ellsworth School in the amount of \$5,775.00. Seconded by Commissioner Lee Alford.

Passes: 5-0-0

Item #3 - Sage Park Middle School Slab Moisture Mitigation Design – 9567 CIP FY2023

There is nothing new to report.

Item #4 - Sage Park Middle School HVAC Ph. 2&3 – 9542 CIP FY2023

Per Jim Russo, we are attempting to schedule a punch list & re-inspection for both of these school projects. The close outs materials & documents are substantially done. On Phase 3 building we are waiting we gave an extra new weeks for the intake of the roof angle should be done next month.

Item #5 - LP Wilson HVAC Replacements & Additions Ph. 1 Construction – 9551 CIP FY2023

Motion: Commissioner Lee Alford moves to approve Invoice#24-266 from Silver Petrucelli & Associates, dated 3/1/24 for LP Wilson Community Center HVAC upgrades in the amount of \$1,854.50. Seconded by Commissioner Gary Johnson.

Motion: Commissioner Rusty Peck moves to approve PCO#10 from Millennium Builders, dated 3/26/24 for Danfoss VFD in the amount of not to exceed \$10,000. Seconded by Commissioner Lee Alford.

Passes: 5-0-0

Item#6 – JFK School Gym HVAC Phase 3 Construction – 1932 CIP FY2023

Per Jim Russo, they are planning hvac balancing during the evenings next week and town reviews project we will set for a punch list and the inspections.

Item# 7 – Aquatic Facilities Improvements Goslee & Welch Design– 9536 CIP FY2022

Per Marco Aglieco, Facilities Manager, received an invoice from Weston Sampson for the remaining balance \$16,020.00 the reason I'm not presenting to you I was told Weston Sampson. We are currently negotiations.

Item# 8 – Welch Pool Renovations Construction – 1938 CIP FY 2024

Motion: Commissioner Jim Bennett moves to approve PCO#9 from Millennium Builders, dated 3/5/24 for Conduit & Wire in the amount of \$6,015.20. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Item# 9 – Clover Street School Restrooms Improvements Design – 9552 CIP FY2024

Per Jim Russo, this past week they in the process with demo of the exterior wall currently prepping for new slabs. They are moving ahead, their intent is to pour new concrete slabs on Wednesday.

Item# 10 – LP Wilson BOE Restroom Improvements Design – 9553 CIP FY2025

There is nothing new to report.

Item# 11 – 330 Windsor Ave Gym HVAC Design – 9550 CIP FY2022

We had another meeting with Action Air seem to be some confusion with unfinished work at the site. We are going to have to make some additional changes and improvement to the equipment. There would probably be a change order.

Item#12 – Sage Park School Roof Replacement Phase 2 Design – 9541 CIP FY2024

Per Marco Aglieco, Facilities Manager, we have everything waiting on letter from the Travel Insurance to the state that they will cover the warranty if the winds go over 76 miles per hours.

Item# 13 – Poquonock Elementary School Roof Design – 9558 CIP FY2025

Per Marco Aglieco, Facilities Manager, we issue the PO for the asbestos. There is nothing to new to report.

Item#14 – Clover Street School Roof Design – 9549 CIP FY2022

There is nothing new to report.

Item#15– Milo Peck School HVAC Replacement Design – 9538 CIP FY2021

There is nothing new to report.

Item# 16 – Minutes of Preceding Meeting(s)

Motion: Deputy Chairman Gary Johnson moves to approve the Motions & Minutes from the 3/12/24 meeting. Seconded by Commissioner Rusty Peck.

Passes: 5-0-0

Staff Reports:

None.

Adjournment:

Motion: Commissioner Rusty Peck moves to adjourn meeting at 7:15 pm. Seconded by Commissioner Lee Alford.

Passes: 5-0-0

Respectfully submitted,
Janette Carrillo
Public Building Commission Recording Secretary